

I. Monday, February 1, 2016 Work Meeting of the Governing Body of the Borough of Lincoln Park, the Clerk called the Work Meeting to order and announced the meeting was duly advertised in accordance with the Open Public Meetings Act. The Clerk also advised those present where the exits to the room were and to turn off all Cell Phones. All stood for the Pledge of Allegiance.

**II. ROLL CALL**

On the Roll Call, Council Members present were: Cardillo, Gemian, Kerwin, Moeller, Ross, and Wild

ABSENT: Councilwoman Thompson

Present from Administration: Mayor Runfeldt, Borough Administrator Perry Mayers, CFO Kerry Geisler, and Chris DiLorenzo, Borough Attorney

**III. COUNCIL AGENDA:**

**1. Downtown Revitalization Action Plan Update**

Discussion under the Mayor's Agenda # 6.

**2. Municipal Alliance Grant Application**

Council concurred and the Resolution is placed on tonight's agenda.

**IV. MISCELLANEOUS/COUNCIL COMMITTEE REPORTS:**

Councilman Cardillo reported the passing of longtime Resident Richard Van Winkle who lived in the Borough for 80 years. Mr. Van Winkle with the help of George Cobb were the first employees for the Road Department; Special Police Officer for 20 years; Traffic Control Officer at the Elementary School for 30 years; volunteered for many different programs; citizen of the year in 2010; and also volunteered for the Crop Walk. Council concurred Mr. Van Winkle will be greatly missed in this town.

Councilman Moeller reported the DPW worked hard to get the snow off the road last weekend and we only had 1 truck down which is now repaired.

**1. Escrow Release**

Release of Escrow #2318, 11 Boonton Turnpike, Block 35.1/Lot 115.11, to Jerry's Shell, has been approved by the Borough Engineer. Council concurred and a Resolution will be on the Feb. 16<sup>th</sup> Agenda

**2. Tax Lien Redemption**

Block 115/Lot 1, aka 37 Willow Avenue, Certificate #15-00034

- i. 2014 Water & Sewer
- ii. \$1,377.61 Payable to U.S. Bank Cust for PC 4 & Crdtrs for Certificate Redemption

Block 23/Lot 20, aka 48 Harmon Street, Certificate #15-00011

- iii. 2014 Water & Sewer
- iv. \$4,658.42 Payable to Leed Capital for Certificate Redemption
- v. \$5,000.00 Payable to Leed Capital for Premium Reimbursement

Block 46.7/Lot 131, aka 131 Stonyridge Drive, Certificate #15-00017

- vi. 2014 Water & Sewer
- vii. \$1,768.18 Payable to Dianne Clemente for Certificate Redemption
- viii. \$1,500.00 Payable to Dianne Clemente for Premium Reimbursement

Council concurred and Resolutions will be on for the Feb. 16<sup>th</sup>. Agenda

**3. Request Resolution Authorizing Settlement of Tax Appeals for Tax Years 2013 through 2015**

FP Duffy, Inc. v. Borough of Lincoln Park

ix. Block 5 / Lot 3 (52 Bog & Vly Lane)

1. Total Amount to be Refunded - \$17,494.75

a. 2012 - \$4,301.50

b. 2013 - \$4,350.50

c. 2014 - \$4,373.25

d. 2015 - \$4,469.50

Assessment reduced from \$2,728,300 to \$2,553,300 for 2012, 2013, 2014, and 2015  
"Freeze Act" applied for 2016 and 2017

Recommended by Borough Tax Assessor and Tax Appeal Counsel.

Council concurs and a Resolution will be on the Feb 16<sup>th</sup>. Agenda

**4. Request Resolution Authorizing the Payment of Tax Refunds**

Settlement previously authorized with 510 Ryerson Road, Inc. via Resolution R15-259

x. Block 22 – Lot 338

xi. Refund Amount - \$67,851.00

Settlement previously authorized with Beavers Corp via Resolution R15-245

xii. Block 104 – Lot 7

xiii. Refund Amount - \$11,656.52

Settlement previously authorized with Beavers Corp via Resolution R15-245

xiv. Block 104 – Lot 7.1

xv. Refund Amount - \$4,478.68

Council concurs and a Resolution will be on the Feb 16<sup>th</sup> Agenda

**5. Request Resolution Authorizing the Transfer of Funds between Line Items**

FY2015 Council concurs and a Resolution is placed on tonight's' Agenda

**6. Request Resolution Authorizing the Transmittal of Resolution Designating Study Area an "Area in Need of Rehabilitation"**

"New" Study Area dated January 11, 2016

Replaces "Original" Study Area

Mr. Douglas Doyle and Mr. Ricci – who prepared the report

After discussion, Council agreed to place this resolution on for the February 16<sup>th</sup> Regular Meeting.

**7. Request Resolution Authorizing Interlocal Agreement with Montville Twp.**

Tax Assessor Services

Two-fifths/Three-fifths distribution of costs

Assessor to work two full days per week in Lincoln Park

Estimated cost of contract for 2016 - \$54,240

Council concurs and a Resolution is on tonight's Agenda

**8. Request Resolution Approving Amendments to Purchasing Policies and Procedures Manual**

Elected Officials

Bid/Quotes Thresholds

Miscellaneous Updates

Council concurs and a Resolution will be on the February 16<sup>th</sup> Agenda

**9. Request Resolution Authorizing Sustainable Jersey Grant Application**

Would finance *Environmental Resource Inventory* by The Land Conservancy  
Cost of ERI - \$10,000  
No Match Required  
Would result in 20 Priority points for Sustainable Certification

Council concurs and a Resolution is on tonight's Agenda.

**10. Request Resolution Pledging Support for NJ Wildlife Action Plan**

10 Point "Action" towards Sustainable Jersey Recertification

Council concurs and a Resolution will be placed on the February 16<sup>th</sup>. Meeting.

**11. Request Resolution Pledging Municipal Support for Responsible Pet Ownership Program**

10 Point "Action" towards Sustainable Jersey Recertification

Council concurs and a Resolution will be placed on the February 16<sup>th</sup> Agenda

**12. Charlie Nowacki passed away this morning. Another longtime resident who will be Missed. Services are on Wednesday at Kerri's and the Funeral will be Thursday.**

**13. Grant for Morris Canal – Land Conservancy still working on this**

**14. The Department of Public Works has begun the cleanup of the Beaverbrook Road Ditch.**

**15. The Budget Hearings are this Saturday the 6<sup>th</sup>. 8:30 AM**

**16. The Zoning Officer has requested an Ordinance to enforce the shoveling of fire-hydrants. Sal will have Ordinances from other towns for the next meeting, for Council to review.**

**17. The Borough Attorney discussed the land in front of Valley National Bank; previously part of Morris Canal.**

**18. Discussion / Request Resolution – Appointment to Planning Board**

Appointment of Dion Morreale to open seat on Planning Board

Council Concurred and a Resolution is on tonight's Agenda

**V. RESOLUTIONS:**

Kerwin: Resolution R16-66 Authorize Transfer Funds Resolution

Ross: So Moved

Moeller Second:

**RESOLUTION R16-66**

**WHEREAS**, there appears to be an insufficient amount in certain accounts of the 2015 Budget Appropriations Reserves to meet the demand thereof; and

**WHEREAS**, there is a surplus in certain other accounts that is not needed for 2015 Budget Appropriations Reserves; and

**WHEREAS**, I, Kerry L. Geisler, Director of Finance and Chief Municipal Finance Officer for the Borough of Lincoln Park do hereby certify that these funds are available for transfer from the 2015 Budget Appropriations Reserves as listed below;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park that the following transfer be made among the accounts of the 2015 Budget Appropriations Reserves:

**CURRENT FUND**

**FROM:**

Administration – Salary & Wages	\$ 5,000.00
Clerk's Office – Other Expenses	\$ 2,000.00

Tax Collector – Other Expenses	\$ 2,000.00
Emergency Management – Other Expenses	\$ 5,000.00
<b>TO:</b>	
Legal Services – Other Expenses	\$ 14,000.00

Kerwin: Any questions, comments or corrections? Call the Roll.

Yes: Council Members: Cardillo, Gemian, Moeller, Ross, Wild and Kerwin.  
 No: None  
 Absent: Thompson  
 Abstain: None

Resolution R16-66 was Adopted.

Kerwin: R16-67 Resolution of Support Authorizing the Sustainable Jersey Grant Application

Ross: So Moved

Wild: Second

**RESOLUTION R16-67**  
**Resolution of Support Authorizing the**  
**Sustainable Jersey Grant Application**

**WHEREAS**, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

**WHEREAS**, the Borough of Lincoln Park strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

**WHEREAS**, the Borough of Lincoln Park is participating in the Sustainable Jersey Program; and

**WHEREAS**, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program;

**THEREFORE**, the Council of the Borough of Lincoln Park has determined that the Borough of Lincoln Park should apply for the aforementioned Grant.

**THEREFORE, BE IT RESOLVED**, that the Council of the Borough of Lincoln Park, State of New Jersey, authorizes the submission of the aforementioned Sustainable Jersey Grant.

Kerwin: Any questions, comments or corrections? Call the Roll.

Yes: Council Members: Ross, Wild and Kerwin.  
 No: Cardillo, and Moeller  
 Absent: Thompson  
 Abstain: Gemian

Due to a tie Mayor Runfeldt voted YES.

Resolution R16-66 was Adopted.

Kerwin: R16-68 Authorize Municipal Alliance Grant

Ross: So Moved

Moeller: Second

**RESOLUTION R16-68**

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Borough Council of the Borough of Lincoln Park, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Morris;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Lincoln Park, County of Morris, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Lincoln Park Municipal Alliance grant for fiscal year July 2016– June 2017 in the amount of:  
DEDR            \$10,649.00  
Cash Match     \$ 2,662.25  
In-Kind         \$ 7,986.75
2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Kerwin: Any questions, comments or corrections? Call the Roll.

Yes: Council Members: Cardillo, Gemian, Moeller, Ross, Wild and Kerwin.  
No: None  
Absent: Thompson  
Abstain: None

Resolution R16-68 was Adopted.

Kerwin: R16-69 Authorize Appointment of Dion Morreale as Planning Board Alternate #2

Moeller: So Moved

Gemian: Second

#### **RESOLUTION R16-69**

**BE IT RESOLVED** by the Governing body of the Borough of Lincoln Park, that **DINO MORREALE** be appointed a **MEMBER OF THE PLANNING BOARD ALTERNATE #2** for a term of two years, said term expiring December 31, 2017, is hereby confirmed.

Kerwin: Any questions, comments or corrections? Call the Roll.

Yes: Council Members: Cardillo, Gemian, Moeller, Ross, Wild and Kerwin.  
No: None  
Absent: Thompson  
Abstain: None

Resolution R16-69 was Adopted.

Kerwin: R16-70 Authorize Interlocal Agreement with Montville Township - Assessor

Moeller: So Moved

Ross: Second

#### **RESOLUTION R16-70**

#### **RESOLUTION OF THE BOROUGH OF LINCOLN PARK, COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF AN INTERLOCAL SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF MONTVILLE FOR THE PROVISION OF TAX ASSESSOR SERVICES**

**WHEREAS**, Lincoln Park Borough has a need for a Tax Assessor; and

**WHEREAS**, the Tax Assessor for Montville Township, Christopher Lauver ("Tax Assessor"), is a New Jersey Certified Tax Assessor; and

**WHEREAS**, Christopher Lauver is available to assist Lincoln Park Borough with its tax assessment needs; and

**WHEREAS**, in enacting the “Uniform Shared Services and Consolidation Act,” N.J.S.A. 40A:65-1 et seq., the New Jersey Legislature has permitted municipalities to enter into agreements to provide or receive services to/from one another as a means to reduce municipal expenses; and

**WHEREAS**, accordingly, Montville Township and Lincoln Park desire to enter into this Interlocal Shared Services Agreement (“Agreement) through which Christopher Lauver shall serve as Tax Assessor for Montville Township and Lincoln Park Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Lincoln Park, in the County of Morris, and State of New Jersey that the Mayor and Borough Clerk are hereby authorized to execute an Interlocal Agreement with the Township of Mountville for Tax Assessor services; and

**BE IT FURTHER RESOLVED** that the Interlocal Agreement shall take effect upon the adoption of appropriate resolutions by all the parties thereto, and execution of agreements authorized thereunder as set forth in the agreement.

This Resolution shall take effect immediately.

Kerwin: Any questions, comments or corrections? Call the Roll.

Yes: Council Members: Cardillo, Gemian, Moeller, Ross, Wild and Kerwin.

No: None

Absent: Thompson

Abstain: None

Resolution R16-70 was Adopted.

**VI. PUBLIC HEARING:**

Moeller: Motion to go to Public

Gemian: Second

Council President Kerwin asked for a Voice Vote. The Public Hearing was opened.

1. Richard Hrycyshyn 102 Main Street inquired when will the Rehabilitation Study be available to the Public. Perry Mayers stated it will be on the Website once the Resolution has been passed, should be February 16, 2016 and it has been forwarded to the Planning Board; it will be on the website.

2. Bruce Dubowsky, 80 Highland Street; snow removal from hydrants might be a good project for the boy scouts.

**VII. ADJOURNMENT:**

Moeller: Motion to Adjourn

Gemian: Second

There being no further business to come before the Council the Work Meeting was adjourned at 8:20 PM.

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Council President Raymond T. Kerwin

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Municipal Clerk Cynthia L. Sloane