

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

An Re-Organization Meeting of the Governing Body of the Borough of Lincoln Park was held in the Council Chambers of the Municipal Building, 34 Chapel Hill Road, Lincoln Park, New Jersey on, January 2, 2018. The Clerk Called the Meeting to Order at 7:30 PM and made the Statement of Compliance with the Open Public Meetings Act. The Clerk advised those present where the exits to the room were and to turn off all cell phones. After the Pledge of Allegiance the Clerk called the Roll showing the following:

At this time, Borough Clerk, Cynthia Sloane called on Pastor Tom Berninger, Jacksonville Chapel for the Invocation.

He read verses of scriptures saying I urge that petitions, prayers and intra sessions of Thanksgiving be made for all people especially for the leaders and all those that are in authority. That we may live peaceably and quiet lives in godliness and holiness.

In Romans Chapter 13, Verse 1 it says let everyone be subject to the governing authorities for there is no authority except for what God has established. The authorities that exist have been established by God.

In Jeremiah Chapter 29 it says seek for the peace of prosperity for the City where you live. Pray to the Lord for it because if it prospers you to will also prosper.

Bow your heads for a prayer:

Precious Father we come before you Lord and we are grateful and honored to be living in such a wonderful and beautiful community as Lincoln Park. Lord God I pray that these Leaders that surround me understand the positions that they are in as they carry the burden of responsibility. We pray that you will give them vision, that they will have a plan that will lead this community and prosper this community and guide this community through the storms that will come. We pray that you will give them wisdom to make the right decisions. That upon them will be a spirit of unity. That there be no divisions, no personal agendas but it will all come together for the betterment of the bigger picture, for the bigger cause of this community. May your blessing be upon them in the name of Jesus. Amen.

II. STATEMENT OF DETERMINATION OF THE BOARD OF COUNTY CANVASSERS:

Cynthia Sloane, Municipal Clerk, read A Statement of Determination.

A STATEMENT of Determination of the **BOARD OF CANVASSERS**, relative to an Election held in the **BOROUGH OF LINCOLN PARK** County of Morris and State of New Jersey, for the election of certain Municipal Officers for the Municipality on the **7th** day of **November, 2016**.

The said Board does determine that at the said election:

NAME	OFFICE	TERM
Louis J. Pepe	Borough Council At Large	Unexpired 1 Year

Was or were duly elected to the office and for the term above set forth.

I DO HEREBY CERTIFY that the forgoing is a true, full and correct statement of the determination of the Board of Canvassers therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand this **16th** day of **November, 2017**.

Attest:

Ann F. Grossi, Esq.
Morris County Clerk

Chairman of the Board of County Canvassers
Laurie Fierro Brownstein

At this time, Cynthia Sloane, Borough Clerk, swore in said Council Members as follow:

Louis J. Pepe	Borough Council At Large	Unexpired 1 Year
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III. ROLL CALL:

PRESENT: Council Members:

Gary Gemian
Raymond T. Kerwin
Dan Moeller
Louis Pepe
Ellen Ross
Ann Thompson
Jim Wild

ABSENT: None

Also PRESENT were Mayor David A. Runfeldt, Borough Administrator Perry Mayers, Fabiana Mello, CFO, Ken Rush Borough Attorney and Chris DiLorenzo Borough Attorney.

IV. ELECTION OF COUNCIL PRESIDENT:

Clerk: At this time I will take nominations for the Council President Position.

Thompson: I would like to nominate Councilman Louis Pepe.

Kerwin: I would like to Second that.

Clerk: Are there any other nominations?

Kerwin: Moved to close the nominations for Council President.

Thompson: I would like to Second that.

Clerk: With the nominations closed I will now take the Roll for Louis Pepe, Council President.

Yes: Council Members: Gemian, Kerwin, Moeller, Pepe, Ross, Thompson and Wild.

Absent: None

Abstain: None

Clerk: Vote is unanimous for Louis Pepe 2018 Council President.

Council President Louis Pepe welcomed everyone here this evening and thanked Freeholder Tom J. Mastrangelo for swearing him in.

V. MAYOR'S REMARKS:

I would like to begin by welcoming everyone here tonight for the annual re-organization meeting of the Borough of Lincoln Park. A special thank you to the elected officials from throughout the County and State who have joined us this evening. And, of course, a special thank you to all the residents of our great town who have taken the time to come here tonight.

As I enter the final year of my third term as Mayor, I remain honored and humbled to serve the people of Lincoln Park. This is a privilege that I continue to take seriously and I am grateful for the support and trust of this great community.

Congratulations to Councilman Louis Pepe of his election victory for the council seat which helped fill following the resignation of Councilman Cardillo. Congrats also on your election to the position of Council President. You being named to this position again shows the faith your colleagues have in you. Likewise, I believe that you and I have created a very good working relationship in the past and I look forward to continuing that in the coming year.

Councilman Gemian, you should be proud of your accomplishments as last year's council president. I believe your term saw a few issues arise which in some ways were very polarizing to our community. You handled them very effectively and professionally. I hope that you will continue to lead from within this coming year as I truly value your insight and input.

It has been a pleasure working with Council members Wild, Kerwin, Ross, Thompson and Moeller as well this past year and I expect that we will continue to do so in 2018. I continue to challenge each of you, and myself, that with every decision made, to do what is in the best interest of this community do the same. It is important to look past what is good for "each" of us and look towards what is good for "all" of us.

Unfortunately, social media has given a platform to a whole bunch of people who would like to tell you that what they want is more important than what you want. This has been especially true this year more than ever on a national scale, and regrettably, has filtered down to local government.

I have long said that there is no place for “party” politics in small towns like Lincoln Park. Those involved in town government should be concerned with providing most of our residents the most amount of service, in the most efficient manner, to save the most amount of money.

Taking it one step further, this should also be done with the goal of ensuring that these decisions also provide for the future of our town. I have lived in this great town for nearly 50 years. I have seen the loss of most of our farm land. I have seen the construction of every condominium complex and many residential communities. I have seen intersection improvements and the adding of traffic signals from one that was here when I moved into town.

As each of these losses, growths and additions occurred, the cry from some in the community was “I’m leaving”, or “there goes the small town feel”. After 40 years of that response, it somehow continues to be the response today. I think it is important to realize that whenever change is introduced in town, our elected officials, professionals and various boards have done a tremendous job to make sure that with each of these changes, the “feel” of our community is maintained. We are neither a “tiny hamlet” nor a “sleepy little village”. We are a vibrant, growing community, and as such must continue to do what needs to be done to guarantee that we carry on for future generations.

It is time that we put “common” back in the “community” and work to achieve common results for the betterment of Lincoln Park now and in our future.

Well it may have seen like the sky was falling on social media, there were many great things that had happened in 2017. The Borough continues to bring in more and more grant money on a yearly basis. Our Health Department was recognized for an empowerment award from Atlantic Health Systems. We continue to make improvements and additions to our recreational facilities and parks. This year we opened a walking trail along a portion of the Morris Canal. Upgrades have been made to our communications and internet security which help us protect you. We have recertified with the FEMA community rating system in 2017. And have already achieved many goals that may help us reach an ever better CRS rating in 2018 when we are due for our full cycle verification.

I am always happy not to report natural disasters in town which there were none to report in 2017. However, do not estimate how much effort goes into the protection of you, your family and your property. Chief Runfeldt and the men and woman of the Police Department keep us safe at all times and do a tremendous job. Fire Chief Fede and Deputy Fire Chief Royce along with the many officers and members of the Lincoln Park Fire Department likewise did a great job serving our community. I would like to thank Deputy Fire Chief Royce for his dedication to the Fire Department last year and wish Deputy Chief Koldyk the best of luck in this coming year. Chief Meisch and the members of the Lincoln Park Emergency Medical Services have also done a fantastic job to keep us safe in times of emergency. Thank you Chief Meisch for your service and good luck to Chief Anderson for a safe and successful year.

And to those who are involved in our Office of Emergency Management and Community Emergency Response Teams all though they were not called much into action this year, they are always ready to drop everything and serve you in times of need.

2017 was the 9th consecutive year that the Lincoln Park’s budget had no increase in spending. In the time where we were mandated by the State not to increase Municipal taxes more that 2% each year, last year’s budget for Lincoln Park was not even 2% more than it was 9 years ago.

Our CFO, Fabiana Mello, our Administrator, Perry Mayers, all of our Department heads and each and every dedicated employee of the town deserve much of the credit for making sure that Lincoln Park is financially efficient as we are.

During the course of 2017 we lost several dedicated Borough employees to retirement. Billy Fritz and Jim Maseski from the Department of Public Works, Chris Scaramelli from the Water Department, Lt. Fred Maybe and Captain John Karback from the Police Department, and our Court Administrator Patty Fritz. We wish all of them the best of luck and thank you for your years of dedicated service to the Borough of Lincoln Park.

Lincoln Park is truly blessed with great employees. Our Health Officer Kathy Skrobala, Sal Marino from the Building Department, Rick Beyer from the Department of Public Works, CFO Fabiana Mello, Janet Cassidy from Parks and Recreation, Police Chief Michael Runfeldt, Borough Clerk Cindi Sloane, Court Administrator Ashley Fritz, Borough Administrator Perry Mayers, Assistant to the Administrator and Mayor Dina Stoel and each and every employee on their staff give so much of themselves to make Lincoln Park great.

Likewise, all of our higher professionals and dedicated volunteers have my appreciation and they deserve all of yours.

In closing, I would like to say to every Lincoln Park resident, employee, volunteer, business owner, elected official and member of a civic organization thank you for all that you do and I wish you a happy, healthy and wealthy 2018.

VI. COUNCIL PRESIDENT REMARKS:

Council President Louis Pepe thanked Mayor Runfeldt and echoed the sentiments about working together. It gives me pleasure to be sitting up here tonight because I am sitting with a lot of good quality people on the Council. It is nice to see all of our leaders here that make our Borough what it is. There are a lot of nights out that elected officials put in in and a lot of behind the scenes meetings and work to make the Borough like Lincoln Park what they are. It is very much appreciated. One of the things I hear a lot is of how Morris County is an example of holding the line on taxes and still delivering quality services. This is something that always makes me proud.

He thanked the following:

- 11th Congressional District
 - Congressman Rodney Frelinghuysen

- 26th Legislative District
 - Assembly members: Jay Webber; BettyLou DeCroce
 - Senator: Joseph Pennacchio

- County Freeholders:
 - Douglas R. Cabana
 - John Cesaro
 - Kathryn DeFillippo
 - William “Hank” Lyon
 - Thomas J. Mastrangelo
 - Christine Myers
 - Deborah Smith

- Mayor Runfeldt

- My fellow colleagues on the Council

- Residents and taxpayers of Lincoln Park

I want to thank you all for attending the 2018 Organizational Meeting.

I want to thank my colleagues in acknowledging their trust, confidence and faith in my ability to lead this Council into 2018 and in particular Councilwoman Thompson for the push to get me back involved in planning for our future. Her leadership, insight and devotion to Lincoln Park is commendable. As in 2010 and 2011, I pledge to continue to work hard to facilitate the leadership and direction necessary to meet the challenges before us and the residents of Lincoln Park.

Much of my message from 2011 is still relevant today in that we need to continue on the path of fiscal accountability and responsiveness to maintain quality services and operations for the borough that are affordable to our residents. In that year we produced a budget with the Mayor (Dave Runfeldt and Administration) that ***yielded the first overall budget decrease since prior to 2001! [-1.75%]*** This was accomplished through real cost saving initiatives, shared services and innovative new programs that increased revenues. The real challenge is to maintain our commitment to a zero based budget while acknowledging the need to plan for our future by increasing our rateable base.

As a Municipality from 2010 - 2017 we have lost approximately \$217 Million dollars of rateables or *Taxable Value of Land and Improvements*. This information is available on the State of New Jersey Department of Treasury Abstract of Rateables. That’s a loss of 13.8%. Or more directly, a corresponding decrease in the tax base resulting in more taxes being paid by less people in the community.

2010

2017

Lincoln Park 1,570,867,000 1,354,047,700 -0.138025243 216,819,300

I have long advocated for a 'Rateable Replacement Plan' since first learning of the flood buyouts and understanding their impact on lost tax collections.

In 2011 Council's focus as well as that of the Mayor and administration was on Economic Development that was based on concerns expressed by residents and business owner's alike voicing the need for expanded rateables through new business development. In order to reach this goal we needed to eliminate existing barriers to entry that discouraged interested business owners and developers by streamlining the process to avoid losing valuable opportunities.

Since then, much work has been accomplished to this end and I would like to thank the Mayor and our Administrator for their diligence and work along with the clerk and members of the planning board. Additionally, I would like to thank Councilman Gemian for his dedication and efforts on the committee and his active leadership as Council President to see this opportunity to fruition. But the work is not over, the ground has not been broken and the revenues have not been added to the collection schedules. We need to be diligent, thoughtful and determined in our quest to maintain the affordability of Lincoln Park to all our residents without compromising the character, feel or expectation of our community as one of best places to live in New Jersey if not the United States.

Finally, I would like to thank my family for their continued support.

Looking forward we have our work cut out for us; however, given the current leadership of the council, mayor and administration along with their dedication and commitment; I remain confident that we will to continue to exceed and achieve excellent results for our Community.

Thank you and please join us for some refreshments following our brief meeting.

2017

Taxing District	1		2	3	4
	TAXABLE VALUE				
	(A)	(B)			
Land Value	Improvement Value (including Partial Exemptions and Abatements)	Taxable Value of Land and Improvements (COL. 1A + 1B)	Total Taxable Value Of Partial Exemptions & Abatements (Assessed Val.)	Net Taxable Value Of Land & Improvements (Col 2 - 3)	
1416 Lincoln Park Boro	615,757,500	738,290,200	1,354,047,700		1,354,047,700

13.8% loss or approx. \$217M [\$216,819,300]

Councilman Gemian echoed the Mayors comments and Council President Pepe comments. Having been a resident of Lincoln Park for over 30 years I think that this is still a small town. It is great to come home every night to a community that is growing but yet retains its home town ombiance. I am proud to be a part of the team. Thank you Councilwoman Thompson for pushing Councilman Pepe back on the Council, it is great to have Councilman Pepe back. I am looking forward to working with everyone to meet our challenges for 2018.

Councilman Kerwin said as I go on to my 21st year on the council, I want to recognize all of the other council members and the fine work that they have done. I enjoy my two liason positions. One to the First Aid Squad and one to the Recreation Department. We are moving in the right direction.

Councilman Moeller wished everyone a happy new year. I have been a resident for 65 years. I look forward to working with the council this year.

Councilwoman Ross wished everyone a happy, healthy and wealthy new year. I have been a resident for 40 years myself and I looking forward to working with everyone this year.

Councilwoman Thompson wished everyone a happy new year. She acknowledged the departments heads for coming. She thanked the residents and Pastor Tom. She looks forward to the year ahead.

Councilman Wild wished everyone a healthy and happy new year. He thanked Councilman Gemian for his leadership in the past year and he looks forward to working with everyone this year.

VII. RESOLUTIONS: CONSENT AGENDA

Pepe: R18-1 through R18-10, I would like to move them all.

Pepe: Any questions or comments regarding Resolutions R18-1 through R18-10?

Kerwin: So Moved

Ross: Second

RESOLUTION R18-1

BE IT RESOLVED, by the Governing Body of the Borough of Lincoln Park, that the first Monday of each month shall be designated as **WORK MEETINGS OF THE GOVERNING BODY** and the third Monday of each month shall be designated as **REGULAR MEETINGS OF THE GOVERNING BODY**, said meetings to be held in the Council Chambers of the Municipal Building, 34 Chapel Hill Road, Lincoln Park, New Jersey, and to commence at 7:30 pm. Prevailing time for the year 2018;

BE IT FURTHER RESOLVED that the **REORGANIZATION MEETING** and the **WORK MEETING** for 2018 will be on the **Second Monday** of January 2018.

BE IT FURTHER RESOLVED, that should a **WORK MEETING** or **REGULAR MEETING** date fall on a holiday, the **WORK MEETING** or **REGULAR MEETING** will be held the following **TUESDAY**;

BE IT FURTHER RESOLVED, there shall be a - **SUMMER SCHEDULE** – June, July and August there will be one **REGULAR MEETING** only; and

BE IT FURTHER RESOLVED, there shall be a **PUBLIC HEARING** at all **WORK MEETINGS** as well as at all **REGULAR MEETINGS**.

2018 Lincoln Park Borough Council Meetings

WORK MEETINGS	REGULAR MEETINGS
January 8, Re-Org. Meeting & Work Meeting	January 16, Regular Meeting - Tuesday
February 5, Work Meeting	February 20, Regular Meeting – Tuesday
March 5, Work Meeting	March 19, Regular Meeting
April 2, Work Meeting	April 16, Regular Meeting
May 7, Work Meeting	May 21, Regular Meeting
Summer schedule no work meeting	June 18, Regular Meeting
Summer schedule no work meeting	July 16, Regular Meeting
Summer schedule no work meeting	August 20, Regular Meeting
September 4, Work Meeting Tuesday	September 17, Regular Meeting
October 1, Work Meeting	October 15, Regular Meeting
November 5, Work Meeting	November 19, Regular Meeting
December 3, Work Meeting	December 17, Regular Meeting

RESOLUTION R18-2

RESOLUTION OF THE BOROUGH OF LINCOLN PARK, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE BOROUGH ADMINISTRATOR TO REINSTATE AND MAINTAIN VARIOUS PETTY CASH FUNDS (AS LISTED BELOW) TO FACILITATE “CHANGE FUNDS” AND REQUIRED PETTY CASH REIMBURSEMENTS FOR VARIOUS MINOR EXPENDITURES MADE BY BOROUGH EMPLOYEES

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash and Change Funds; and

WHEREAS, it is necessary from time to time to allow the availability of cash funds for immediate unforeseen minor cash expenditures no greater than \$25.00 each as follows:

<u>CHANGE FUND</u>	<u>AMOUNT</u>
Tax Collector	\$350.00
Municipal Court	\$400.00
Health Department/Registrar	\$100.00
Municipal Clerk	\$100.00
Water Department	\$250.00
Recreation Department	\$100.00
<u>PETTY CASH FUNDS</u>	<u>AMOUNT</u>
Police Department	\$100.00
Finance Department	\$200.00
Department of Public Works	\$200.00

WHEREAS, the custodian for these Petty Cash Funds are as follows:

Police Department	Chief Michael Runfeldt
Finance Department	Fabiana M. Mello, CFO
Department of Public Works	Rick Beyer, Director

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey, that a reimbursable aforementioned impress funds aggregate of \$1,800.00 be re-established for 2018;

BE IT FURTHER RESOLVED, that the Borough of Lincoln Park hereby authorizes such action and that two (2) copies of this Resolution be filed with the Division of Local Government Services, New Jersey, Department of Community Affairs;

BE IT FURTHER RESOLVED, that said Petty Cash Funds are to be returned to the Borough’s General Fund no later than December 31st each year.

RESOLUTION R18-3

WHEREAS, taxes are payable in quarterly installments on **FEBRUARY 1, MAY 1, AUGUST 1** and **NOVEMBER 1** in each year and installments become delinquent if not paid on or before these dates;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that the interest to be charged a delinquent taxpayer for the non-payment of real property taxes or assessments shall be in the sum of **8%** per annum on the first \$1,500.00 of delinquency and **18%** per annum on any payment in excess of \$1,500.00;

BE IT FURTHER RESOLVED, that the Governing Body shall provide a grace period of ten (10) days within which an installment of taxes may be received without additional charge of interest from the due date;

BE IT FURTHER RESOLVED, that New Jersey Statute **N.J.S.A. 54:4-67** has been amended to define the new tax delinquency;

BE IT FURTHER RESOLVED, by the Governing Body of the Borough of Lincoln Park, that the interest to be charged a delinquent taxpayer for non-payment of real property taxes shall be an additional penalty of **6%** of the amount of delinquency in excess of \$10,000.00 at the end of a calendar year;

BE IT FURTHER RESOLVED that this delinquency now is to be calculated on the sum of all taxes from year to year and not to be calculated on an individual yearly basis.

RESOLUTION R18-4

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

WHEREAS, the total appropriations in the 2017 Current Fund budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$15,846,493.00, and

WHEREAS, the total appropriations in the 2017 Water Utility budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement in said budget is the sum of \$2,326,356.00, and

WHEREAS, 26.25% of the total appropriations in the 2017 Current Fund budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$4,159,704.00, and

WHEREAS, 26.25% of the total appropriations in the 2017 Water Utility budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement in said budget is the sum of \$610,668.00,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, County of Morris and State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Finance Officer for the record:

CURRENT FUND – TEMPORARY APPROPRIATIONS – 2018

	Salaries & Wages	Other Expenses
Administrative & Executive	50,000.00	25,000.00
Financial Administration	48,000.00	8,000.00
Tax Assessment		25,000.00
Tax Collection	21,700	1,500.00
Legal Services		49,000.00
Engineering Services		15,000.00
Borough Clerk's Office	33,000.00	8,500.00
Public Buildings & Grounds		115,000.00
Planning Department	22,000.00	2,000.00
Planning Board	2,000.00	4,500.00
Board of Adjustment	2,000.00	3,500.00
Group Insurance Plan		465,537.00
Other Insurance		220,000.00
Aid to Fire Department		20,000.00
Police Department	1,225,000.00	70,000.00
Police Radio Communications		28,500.00
First Aid Organization		5,000.00
Emergency Management		3,000.00
Fair Housing		100.00
Streets and Roads	250,000.00	50,000.00
Street Lighting		25,000.00
Street Signs		500.00
Sewer System		7,000.00
Snow Removal	35,000.00	30,000.00
Board of Health	50,000.00	7,750.00
Garbage and Trash	20,000.00	180,000.00
Dog Regulation		7,000.00
Public Assistance		0.00
Parks and Playgrounds	60,000.00	24,000.00
Municipal Lake		5,000.00
Celebration of Public Events		7,500.00
Aid to Museum		0.00

Senior Citizen Transportation		0.00
Building Inspection	39,000.00	2,000.00
Plumbing Inspection		500.00
Electric Inspection		500.00
Capital Improvement Fund		0.00
Motor Fuel		45,000.00
NJ Bureau of Fire Safety	2,500.00	500.00
Condominium Reimbursement		0.00
Statutory Expenditures		165,000.00
Municipal Court	35,000.00	3,000.00
Single Audit Act		0.00
TBSA		515,117
Debt Service		2,167,130.00
Maintenance of Library		120,000.00
Public Defender		0.00
 Municipal Alliance: Matching Local Share		 0.00

TOTAL	1,895,200.00	2,264,504.00
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Debt Service	2,167,130.00
Salary & Wages/Other Expenses	4,159,704.00
Grand Total	6,326,834.00

WATER UTILITY – TEMPORARY APPROPRIATIONS – 2018

	Salaries & Wages	Other Expenses
Water Utility	175,000.00	390,000.00
Statutory Expenditures		45,668.00
Debt Service		189,000.00
Capital Improvement Fund		0.00
TOTAL	175,000.00	799,668.00

Debt Service	189,000.00
Salary & Wages/Other Expenses	610,668.00
Grand Total	799,668.00

RESOLUTION R18-5

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that the Official Depositories of the municipalities for the year 2018 be designated as follows:

- TD BANK**
- BANK OF AMERICA**
- BANK OF NEW YORK MELLON**
- CAPITAL ONE BANK**
- STATE OF NEW JERSEY CASH MANAGEMENT FUND**
- VALLEY NATIONAL BANK**
- P.N.C. BANK**
- JP MORGAN CHASE**
- BOILING SPRINGS BANK**
- LINCOLN PARK SAVINGS BANK**

WHEREAS, it is in the best interest of the Borough of Lincoln Park to earn additional revenues through the investment and prudent management of its cash receipts; and

WHEREAS, **P.L. 1983, CHAPTER 8**, approved January 18, 1993, is an Act concerning the Local Fiscal Affairs Law and amends **N.J.S.A. 40A:5-2** and **N.J.S.A. 40A:5-14**; and

WHEREAS, this law requires that each local unit shall Adopt a **CASH MANAGEMENT PLAN**;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Lincoln Park hereby authorizes that the following shall constitute the **CASH MANAGEMENT PLAN** for the Borough of Lincoln Park and the Chief Financial Officer shall deposit and manage its funds pursuant to this plan

Definitions:

1. Chief Financial Officer means the Official appointed pursuant to **N.J.S.A. 40A:9-140-1**, responsible for the proper financial administration of the Borough of Lincoln Park.
2. Fiscal Year shall mean the twelve-month period ending December thirty-one.
3. **CASH MANAGEMENT PLAN** shall mean the Plan as pursuant to **N.J.S.A. 40A:5-14**.

Designation of Depositories:

At least once each fiscal year, the Governing Body shall by Resolution, designate the depositories for the Borough of Lincoln Park in accordance with **N.J.S.A. 40A:5-14**. The depositories designated by Resolution R18-05 for 2018 are:

**TD BANK
BANK OF AMERICA
BANK OF NEW YORK MELLON
CAPITAL ONE BANK
STATE OF NEW JERSEY CASH MANAGEMENT FUND
VALLEY NATIONAL BANK
P.N.C. BANK
JP MORGAN CHASE
BOILING SPRINGS BANK
LINCOLN PARK SAVINGS BANK**

Audit Requirements:

The **CASH MANAGEMENT PLAN** shall be subject to the Annual Audit conducted pursuant to **N.J.S.A. 40A:5-4**.

Authority to make Deposits:

The Governing Body shall pass a Resolution at its first meeting of the fiscal year designating the Borough Chief Financial Officer as the official who shall make and be responsible for municipal deposits.

Records and Reports:

1. The Chief Financial Officer shall report all investment deposits made in accordance with **N.J.S.A. 40A:5-14**.
2. At a minimum, the Chief Financial Officer shall:
 - a. Keep a record of all investments
 - b. Keep a cash portion record which reveals, on a daily basis, the status of cash balances.
 - c. Report monthly to the Governing Body as to the status of cash balances in banks, revenue collection and interest earned.

Cash Flow:

1. The Chief Financial Officer shall ensure that the accounting system provides regular information concerning the cash portion and investment performances.
2. All monies shall be turned over to the Chief Financial Officer and deposited in accordance with **N.J.S.A. 40A:5-15**.
3. The Chief Financial Officer is authorized and directed to invest surplus funds of the Borough as the availability of the funds permit in interest-bearing accounts and the State of New Jersey Cash Management Fund **CASH MANAGEMENT PLAN**. In addition, it shall be the responsibility of the Chief Financial Officer to minimize the possibility of idle cash by depositing the monies in interest bearing accounts in accordance with the **CASH MANAGEMENT PLAN**.

RESOLUTION R18-6

BE IT RESOLVED, by the Governing Body of the Borough of Lincoln Park, that the **DAILY RECORD** be designated as the Official Newspaper and designating the **SUBURBAN TRENDS** as the Alternate Official Newspaper of the Borough for the year 2018.

RESOLUTION R18-7

WHEREAS, N.J.S.A. 10:4-6, et seq., requires that the Governing Body of the Borough of Lincoln Park designate two (2) newspapers to receive notices of its meetings;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that the **DAILY RECORD** and the **SUBURBAN TRENDS** be designated as the newspapers to receive notices required by the **OPEN PUBLIC MEETINGS ACT** for 2018.

RESOLUTION R18-8

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that the **OUTSIDE CONTRACTOR'S RATE** for the **LINCOLN PARK POLICE DEPARTMENT** shall be at the rate of \$100.00 per hour (\$85.00 plus \$15.00 Administrative Costs), effective January 1, 2017 and terminating December 31, 2018.

RESOLUTION R18-9

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that pursuant to **N.J.S.A. 40A:5-17.1**, the **TAX COLLECTOR** be forgiven the collection or refund of taxes of any amount \$5.00 or less for the year 2018.

RESOLUTION R18-10

PAYMENTS BETWEEN MEETING DATES

WHEREAS, it becomes necessary at times to issue checks for certain fixed charges which are due on periodic dates, such as County, Payroll and other miscellaneous items, which dates frequently occur between Council Meetings.

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer of the Borough of Lincoln be and is hereby authorized to issue and sign checks for payment when such payments become due for ratification at the next following meeting.

Pepe: Please call the Roll.

Yes: Council Members: Gemian, Kerwin, Moeller, Pepe, Ross, Thompson and Wild.
No: None
Absent: None
Abstain: None

The Resolutions were Adopted.

VIII. MAYOR'S APPOINTMENTS:

A. WITHOUT ADVICE AND CONSENT

Planning Board Member Class II Sal Marino

Planning Board Member Class III Jim Wild

Planning Board Member Class IV 3 Re- Appointments for 4 year terms

Jonathan Terrero, Joshua Kaufman and David Koldyk

Planning Board Member Alt #2 Donna Brightman 2 year Term

B. WITH ADVICE AND CONSENT:

Library Board – Janet Long and Joe Marino for 5 year terms

Municipal Prosecutor – Camille Kim Kassar

Alternate Municipal Prosecutors

Green Team – Perry Mayers, Kathy Skrobala, Rick Beyer, Janet Cassidy,

Mike Runfeldt and Dina Valente Stoel 1 Year Terms

Borough Attorney – DiLorenzo and Rush

Bonding Attorney – DeCotiis, Fitzpatrick & Cole, LLP

Labor Attorney – DeCotiis, Fitzpatrick & Cole, LLP

Magistrate – Judge Andrew Wubbenhorst 3 year term

IX. CONFIRMATION OF MAYORS APPOINTMENTS:

Pepe: Confirmation of Mayors Appointments: Regular Agenda R18-10A through R18-18

Pepe: Any questions or comments regarding Resolutions R18-10A through R18-18?

Moeller: So Moved

Thompson: Second

RESOLUTION R18-10A

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that **JANET LONG** be re-appointed as **Library Trustee** for a term of 5 years, expiring 12/31/22 and **JOE MARINO** be appointed as **Library Board Trustee** to fill an unexpired term expiring 12/31/19 as Library Trustees to the **Lincoln Park Library Board**.

RESOLUTION R18-11

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that the Mayor's appointment of **CAMILLE ("KIM") JOSEPH KASSAR** as the Borough's **MUNICIPAL PROSECUTOR** for a term of one (1) year is hereby confirmed.

RESOLUTION R18-12

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that all **MUNICIPAL PROSECUTORS** in the County of Morris are hereby appointed **ALTERNATES** in the event the Borough's Primary Municipal Prosecutor is unavailable for a case for the year 2018.

RESOLUTION 18-12A

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that the appointment of **ANDREW WUBBENHORST** as **MAGISTRATE** for a term of three (3) years, is hereby confirmed; said term expiring December 31, 2020.

RESOLUTION R18-13

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that Donna Brightman be re-appointed as **ALTERNATE #2 MEMBER OF THE PLANNING BOARD** for a two year term, said term expiring December 31, 2020, is hereby confirmed.

RESOLUTION R18-14

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **Jonathan Terrero, Joshua Kaufman and David Koldyk** be appointed as **CLASS IV MEMBERS OF THE PLANNING BOARD** for a term of a four years, said term expiring December 31, 2021, is hereby confirmed.

RESOLUTION R18-15

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO Di LORENZO AND RUSH TO PROVIDE LEGAL SERVICES AS MUNICIPAL ATTORNEYS

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL ATTORNEY** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2016 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, DiLorenzo AND RUSH, LLC, One University Plaza, Suite 210, Hackensack, NJ 07601 has submitted a proposal to provide Legal services for a contract term of one (1) year, expiring December 31, 2018, at the hourly billing rates of: \$135.00 per hour for the Attorneys; \$75 per hour for paralegals/legal assistants; flat fee of \$250 per Council Meeting; and

WHEREAS, DiLorenzo AND RUSH, LLC has more than 12 years of experience in Municipal Legal advisement and has successfully provided reliable, professional legal services to the Borough of Lincoln Park for four years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DiLorenzo AND RUSH, LLC** based upon **DiLorenzo AND RUSH, LLC** expertise in municipal legal services, extensive legal experience, and competitive cost proposal; and

WHEREAS, DiLorenzo AND RUSH, LLC has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and Business Entity Disclosure Certification which certifies that **DiLorenzo AND RUSH, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DiLorenzo AND RUSH, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2018 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DiLorenzo AND RUSH, LLC** as described herein and at a cost not to exceed \$75,000;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

RESOLUTION R18-16

**ESTABLISHING A GREEN TEAM
ADVISORY COMMITTEE**

WHEREAS, the Governing Body of the Borough of Lincoln Park strives to save tax dollars, assure clean air and water, improve working and living environments to build a community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

WHEREAS, the Governing Body of the Borough of Lincoln Park wishes to build a model of government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

WHEREAS, in an attempt to focus attention on “Green” issues, the Governing Body wishes to establish a Green Team Advisory Committee (GTA); and

WHEREAS, solar power, changes to fleet purchasing and maintenance, water quality improvements, and operational changes will all be considered as the Borough’s move to do their share to lessen the environmental impact of its operations;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that we do hereby establish a Green Team Advisory Committee consisting of three members who shall be residents or employees of the Borough of Lincoln Park, appointed annually but whose initial term of appointment shall be through December 31, 2017;

BE IT FURTHER RESOLVED, by the Governing Body of the Borough of Lincoln Park that the Mission, Goals and Objectives for the GTA through December 31, 2018 are established as follows:

Mission:

The Borough of Lincoln Park’s Green Team Advisory Committee will advise the Governing Body on ways to improve municipal operations with “Green” initiatives which are economically and environmentally sound through research and evaluation.

Goals:

Submit a report and recommendations to the Borough Council by October 1, 2018 to include:

1. Complete an Environmental Resource Inventory.
2. Increase purchases of products with recycled material.
3. Create a Green Team web link and post a periodic updates/news/info on Borough website.

Objectives:

1. Buy paper that is 100% recycled for all offices.
2. Increase purchase of office supplies made with recycled content
3. Research and analyze green initiatives which make practical environmental and financial sense.
4. Appoint strong team members representing municipal staff, elected officials, citizen leaders and, community organizations/businesses.

BE IT FURTHER RESOLVED by the Governing Body of the Borough of Lincoln Park that the following persons are hereby appointed to the GTA for the year 2018:

- Perry Mayers – Borough Administrator
- Kathleen Skrobala – Public Health Officer
- Rick Beyer –DPW Superintendent
- Janet Cassidy – Recreation Director
- Michael Runfeldt – Chief of Police
- Dina Valente Stole – LP BOE Member

RESOLUTION R18-17

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DeCOTIIS, FITZPATRICK, and COLE, LLP TO PROVIDE LEGAL SERVICES AS MUNICIPAL LABOR ATTORNEY

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL LABOR ATTORNEY** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2018 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP Glenpointe Centre West, 500 Frank W. Burr Blvd., Teaneck, NJ 07666 has submitted a proposal to provide Legal services for a contract term of one (1) year, expiring December 31, 2018, at the hourly billing rates of: \$175.00 per hour for the Attorneys; \$125.00 per hour for Law Clerks, and \$75 per hour for paralegals/legal assistants; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP was established in 1986 and has more than 27 years of extensive experience in the area of governmental contract negotiations and litigation and has successfully provided expert labor related legal services to the Borough of Lincoln Park for four years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** based upon the extensive experience of **DeCotiis, Fitzpatrick and Cole, LLP** as well as their expertise in contract negotiations and labor relations, and competitive cost proposal; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DeCotiis, Fitzpatrick and Cole, LLP** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DeCotiis, Fitzpatrick and Cole, LLP** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2018 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** as described herein and at a cost not to exceed \$30,000;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R18-18

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DeCOTIIS, FITZPATRICK, and COLE, LLP TO PROVIDE LEGAL SERVICES AS MUNICIPAL BONDING ATTORNEY

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL BONDING ATTORNEY** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2018 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP Glenpointe Centre West, 500 Frank W. Burr Blvd., Teaneck, NJ 07666 has submitted a proposal to provide Legal services for a contract term of one (1) year, expiring December 31, 2018, at the hourly billing rates of: \$150.00 per hour for the Attorneys and \$75 per hour for paralegals/legal assistants; and

WHEREAS, each Bond Sale will be billed at a rate of \$3,500 plus \$1.00 per thousand of bonds issued for the first \$15,000,000 and then \$0.75 per thousand thereafter; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP was established in 1986 and has more than 22 years of experience in municipal finance advisement and has provided Bonding Attorney services to the Borough of Lincoln Park for more than four years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** based upon the vast municipal finance experience of **DeCotiis, Fitzpatrick and Cole, LLP**, as well as their expertise in general municipal matters and competitive cost proposal; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DeCotiis, Fitzpatrick and Cole, LLP** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DeCotiis, Fitzpatrick and Cole, LLP** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2018 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** as described herein and at a cost not to exceed \$20,000;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

Pepe: Please call the Roll.

Yes: Council Members: Gemian, Kerwin, Moeller, Pepe, Ross, Thompson and Wild.

No: None

Absent: None

Abstain: None

The Resolutions were Adopted.

X. COUNCIL APPOINTMENTS:

CONSENT:

Pepe: Council Appointments, Consent, R18-19 through R18-57D

Pepe: Any questions or comments regarding Resolutions R18-19 through R18-57D?

Thompson: So Moved

Ross: Second

- 19 Authorize Appointments to Morris County Community Development Program
- 20 Authorize Council Representative to MC JIF
- 21 Authorize Borough's Representatives to the Morris County JIF
- 22 Authorize Appointments to the North Jersey Municipal Employee Health Insurance Fund (HIF)
- 23 Authorize Appointment of Board of Adjustment Alt #1 Member Bruce Dubowsky 2 year term

- 24 Authorize Council Liaison – Dan Moeller - Health Department and Department of Public Works
- 25 Authorize Council Liaison – Ray Kerwin- Recreation Advisory Board –
- 26 Authorize Council Liaison – Ray Kerwin - First Aid Squad
- 27 Authorize Council Liaison – Ann Thompson - Police Department And Fire Department
- 28 Authorize Council Liaison – Louis Pepe– Finance Department
- 29 Authorize Appointments of Police Matrons and Crossing Guards
- 30 Authorize Appointment of Public Agency Compliance Officer
- 31 Authorize Borough Engineer Sign CP#1 Forms for the Year 2018
- 32 Authorize Tax Collector Hold Tax Sales for 2018
- 33 Authorize Tax Collector Charge Fee for Mailing of Notice of Tax Lien and Replacement of Lost Tax Lien Certificate
- 34 Authorize Appointment of Municipal Public Defender – David Amadio
- 35 Authorize 2018 Award of a Professional Services Contract for Municipal Engineer – Darmofalski Engineering Associates, Inc.
- 36 Authorize 2018 Award of a Professional Services Contract to Insurance Management and Consulting, LLC for Risk Management Consulting
- 37 Authorize 2018 Emergency Management Council Ledger
- 38 Authorize Mandatory Source Separation and Recycling Act
- 39 Authorize Tax Assessor to Prosecute, Defend and Settle Tax Appeals for 2018
- 40 Authorize Qualified Purchasing Agent for 2018 – Perry Mayers

- 41 Authorize 2018 Award of a Professional Services Contract to Borough Auditor – Ferraioli, Wielkotz, Cerullo & Cuva
- 42 Authorize 2018 Award of a Professional Services Contract to the Buzak Law Group. LLC as Tax Appeal Counsel
- 43 Authorize 2018 Award of a Professional Service Contract to the Buzak Law Group, LLC as Special Counsel in Affordable Housing and other Matters
- 44 Authorize Members to the County Alliance Steering Subcommittee for 2018
- 45 Authorize 2018 Quikteks, LLC for the Borough’s Information Technology Consulting and Management Services
- 46 Authorize 2018 Award of a Professional Services Contract to Phoenix Advisors, LLC to provide Independent Registered Municipal Advisor Services
- 47 Authorize 2018 Award of a Professional Services Contract to De Cotiis, Fitzpatrick and Cole, LLP to Provide Legal Services as Municipal Redevelopment Attorney
- 48 Authorize 2018 Award of a Professional Services contract to IMAC to Provide Dental Insurance Broker Services
- 49 Authorize 2018 Award of a Professional Services Contract to Anderson & Denzler Associates to Provide Water Supply and Wastewater Operator Services
- 50 Authorize Maria Moeller Dial-A-Ride Representative for 2018
- 51 Authorize Appointment Borough Representatives to the North Jersey Municipal Employees Benefit Fund
- 52 Authorize Professional Services Contract with Unified Data Corporation for Support and Maintenance of Water & Sewer System Web Based Monitoring and Data Storage System.
- 53 Authorize Contract with the County of Morris and the Morris County Sheriff’s Department for the Services of Sheriff’s Officers to Provide Site Security as “Extra Duty” Jobs.
- 54 Authorize Contract with the Somerset County Cooperative Pricing System to Purchase Materials, Supplies, and Equipment under contracts for such material, supplies and equipment.
- 55 Authorize Contract with the Educational Services Commission of New Jersey Cooperative (ESCNJ) to Purchase Materials, supplies, and equipment under contracts for such materials, supplies and equipment.
- 56 Authorize Contracts with Certain Approved State Contract Vendors for Contracting Units pursuant to N.J.S.A. 40A:11-12a.
- 57. Authorize Contract with the Cooperative Pricing Council of the County of Morris to purchase, Materials, Supplies and Equipment.
- 57A. Authorize Contract with the National Joint Powers Alliance Cooperative to purchase Materials, Supplies and Equipment.
- 57B Authorize Professional Services Contract with Paul Ricci Planning, LLC to Perform Professional Planning Services as Municipal Planner
- 57C Authorize Council Liaison – Gary Gemian – Economic Downtown Development
- 57D Authorize Appointment Him Wild Class II Member of the Planning Board

RESOLUTION R18-19

WHEREAS, Mayor David Runfeldt, has appointed **PERRY MAYERS** as the **MAYOR’S APPOINTEE** and **RICK BEYER** as **ALTERNATE** to the **MORRIS COUNTY COMMUNITY DEVELOPMENT PROGRAM** for the calendar year 2018; and

WHEREAS, the Co-operative Agreement By-Laws between the Borough of Lincoln Park and Morris County, provides for an additional appointment to be made by the Council;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **COUNCILWOMAN ELLEN ROSS** is hereby appointed as the Council's Representative to the **MORRIS COUNTY COMMUNITY DEVELOPMENT PROGRAM** for the calendar year 2018.

RESOLUTION R-18-20

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **ELLEN ROSS** be appointed as the Borough's **COUNCIL REPRESENTATIVE** to the **MORRIS COUNTY JOINT INSURANCE FUND**;

RESOLUTION R18-21

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **PERRY MAYERS** be appointed as the Borough's **PRIMARY REPRESENTATIVE** to the **MORRIS COUNTY JOINT INSURANCE FUND**;

BE IT FURTHER RESOLVED that **DINA VALENTE-STOEL** be appointed as the Borough's **ALTERNATE REPRESENTATIVE** to the **MORRIS COUNTY JOINT INSURANCE FUND**.

RESOLUTION R18-22

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **DINA VALENTI-STOEL** be appointed as the Borough's **PRIMARY REPRESENTATIVE** to the **NORTH JERSEY MUNICIPAL EMPLOYEE HEALTH INSURANCE FUND (HIF)**;

BE IT FURTHER RESOLVED that **PERRY MAYERS** be appointed as the Borough's **ALTERNATE REPRESENTATIVE** to the **NORTH JERSEY MUNICIPAL EMPLOYEE HEALTH INSURANCE FUND**.

RESOLUTION R18-23

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that the Council Appointment of Alternate #1 **Bruce Dubowsky** as a members of the **ZONING BOARD OF ADJUSTMENT** for a term of two (4) years, said terms expiring December 31, 2020, is hereby confirmed.

RESOLUTION R18-24

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that **COUNCILMAN DANIEL MOELLER** be appointed Council Liaison to the **HEALTH DEPARTMENT and the DEPARTMENT OF PUBLIC WORKS** for a term of one (1) year.

RESOLUTION R18-25

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that **COUNCILMAN RAYMOND T. KERWIN** be appointed Council Liaison to the **RECREATION ADVISORY BOARD** for a term of one (1) year.

RESOLUTION R18-26

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that **COUNCILMAN RAYMOND T. KERWIN** be appointed Council Liaison to the **FIRST AID SQUAD** for a term of one (1) year.

RESOLUTION R18-27

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that **COUNCIL WOMAN ANN THOMPSON** be appointed Council Liaison to the **FIRE DEPARTMENT** and **POLICE DEPARTMENT** for a term of one (1) year.

RESOLUTION R18-28

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that **COUNCILMAN LOUIS J. PEPE** be appointed Council Liaison to the **FINANCE DEPARTMENT** for a term of one (1) year.

RESOLUTION R18-29

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that the following persons be appointed **POLICE MATRONS** and **CROSSING GUARDS** for the year 2018 effective immediately:

POLICE MATRONS

Nicole Ruggiero
Nicole Georgia

Nancy Heykoop
Kristen Merker

Courtney Fitzpatrick
Nicole Bosland

CROSSING GUARDS

Diane Karback
Stephanie Karback
Michelle Herbek

RESOLUTION R18-30

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **PERRY MAYERS** be appointed **PUBLIC AGENCY COMPLIANCE OFFICER**, for a period of one (1) year, said term expiring December 31, 2018 is hereby confirmed.

RESOLUTION R18-31

WHEREAS, from time to time there are development proposals approved by the Borough of Lincoln Park Planning Board and Zoning Board of Adjustment which include the construction of sanitary sewer extensions; and

WHEREAS, pursuant to the requirements of the New Jersey Department of Environmental Protection application forms (**WQM-003 {CP #1}**), must be submitted for such sanitary sewer extension approvals; and

WHEREAS, such application forms (**WQM-003 {CP #1}**), must be endorsed by Municipal Officials;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that the Borough of Lincoln Park does and hereby approves the submission of these application forms (**WQM-003 {CP #1}**) for those projects approved by the Borough of Lincoln Park Planning Board and Zoning Board of Adjustment;

BE IT FURTHER RESOLVED that the Borough Engineer of the Borough of Lincoln Park be and is hereby authorized to sign and submit said necessary forms (**WQM-003 {CP #1}**) to the New Jersey Department of Environmental Protection.

RESOLUTION R18-32

AUTHORIZING THE TAX COLLECTOR TO CONDUCT A TAX LIEN SALE

WHEREAS, there remains on the records and books of the Borough of Lincoln Park delinquent taxes, water-sewer utility charges, and other municipal charges owing as of December 31, 2017; and

WHEREAS, the Statutes of the State of New Jersey, expressly N.J.S.A. 54:5 et seq., provide for the enforcement and collection of such delinquencies through a tax lien sale; and

WHEREAS, the Tax Collector is empowered by Statute to conduct and preside over the sale of liens;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, a Municipal corporation of the State of New Jersey that the Borough of Lincoln Park’s Tax Collector is authorized to conduct a tax lien sale for 2017 delinquent taxes, utility, and other municipal charges on or before December 31, 2018.

RESOLUTION R18-33

WHEREAS, N.J.S.A. 54:5-26 has been amended, permitting the Tax Collector to give notice of **TAX LIEN** to property owners, by regular or certified mail, with the maximum fee to be charged therefore in the sum of **\$25.00** per mailing/per owner; and

WHEREAS, N.J.S.A. 54:5-21.1 has also been amended, permitting the Tax Collector to charge a fee of **\$100.00** for the replacement of lost **TAX SALE CERTIFICATES**;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Lincoln Park, that the following charges are hereby authorized and effective and may be charged and collected by the Tax Collector for and during 2018:

Notice of Tax Lien (regular or Certified Mail)	\$25.00 per Mailing/ per owner
Replacement of lost Tax Title Lien Certificate(s)	\$100.00 per Certificate

RESOLUTION R18-34

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that the Council Appointment of **DAVID AMADIO** as the Municipal Public Defender for the year 2018, is hereby confirmed.

RESOLUTION R 18-35

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DARMOFALSKI ENGINEERING ASSOCIATES, INC. TO PERFORM ENGINEERING SERVICES AS MUNICIPAL ENGINEER

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL ENGINEER** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2018 fiscal year, in accordance with the “Local Public Contracts Law” (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, DARMOFALSKI ENGINEERING ASSOCIATES, INC., 86 NEWARK-POMPTON TURNPIKE, RIVERDALE, NEW JERSEY 07457 has submitted a proposal to provide Engineering services for a contract term of one (1) year, expiring December 31, 2018, at the hourly billing rates of: Professional Engineer \$125.00 per hour; CAD Design \$75.00 per hour; Field Inspector \$75.00 per hour; and

WHEREAS, DARMOFALSKI ENGINEERING ASSOCIATES, INC. has more than 26 years of experience in Municipal Engineering and has successfully and professionally provided Engineering services to the Borough of Lincoln Park for nine years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DARMOFALSKI ENGINEERING ASSOCIATES, INC.** based upon **DARMOFALSKI ENGINEERING ASSOCIATE’S** expertise in engineering, extensive municipal engineering experience, and competitive cost proposal; and

WHEREAS, DARMOFALSKI ENGINEERING ASSOCIATES, INC. has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DARMOFALSKI ENGINEERING ASSOCIATES, INC.** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DARMOFALSKI ENGINEERING ASSOCIATES, INC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2018 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DARMOFALSKI ENGINEERING ASSOCIATES, INC.** as described herein and at a cost not to exceed \$55,000;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

RESOLUTION R18-36

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO INSURANCE MANAGEMENT AND CONSULTING, LLC DBA IMAC INSURANCE AGENCY, LLC TO PROVIDE RISK MANAGEMENT CONSULTANT SERVICES

WHEREAS, the Borough of Lincoln Park has previously resolved to join the Morris County Municipal Joint Insurance Fund; and

WHEREAS, the Policies and Procedures of said Fund stipulated that each Governing Body may appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the bylaws; and

WHEREAS, the Board of Fund Commissioners established a fee equal to six percent (6%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC, 540 Mill Street, Belleville, NJ 07109 has submitted a proposal to provide Risk Management Consultant Services; and

WHEREAS, Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC has more than 12 years of experience in Municipal Risk Management Consultant services; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical; and

WHEREAS, N.J.S.A. 40A:11-5 specifically allows for the awarding of Insurance Consultation Services as an Extraordinary Unspecifiable Services as the judgmental nature of the Risk Management Consultant's duties renders competitive bidding impractical; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** based upon **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC's** expertise in Municipal Risk Management;

WHEREAS, **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Lincoln Park, County of Morris, State of New Jersey, as follows:

1. That **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** is hereby appointed as **Risk Management Consultant** for the Borough of Lincoln Park in accordance with the Fund's bylaws for the calendar year 2018.
2. The appropriate officers of the Borough of Lincoln Park are hereby authorized to enter into a contract with IMAC Insurance Agency, LLC, for the services above specified, for a one (1) year term commencing January 1, 2018, and to be paid for services rendered in accordance with the fee structure established by the Morris County Municipal Joint Insurance Fund Board of Commissioners that are included in premium payments made by the Borough in an amount not to exceed \$24,000.00.
3. This contract is awarded without competitive bidding as "Extraordinary, Unspecifiable Services" as permitted under the provisions of the Local Public Contracts Law, and more specifically as noted and detailed in N.J.S.A. 40A:11-5(1) (a) (ii) and N.J.S.A. 40A:11-5 1(m).
4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution.
5. A notice of the award of this contract shall forthwith be printed once in The Record, an official newspaper of Borough of Lincoln Park, authorized by law to publish the legal advertisements of the Borough Council of the Borough of Lincoln Park, setting forth the nature, duration, service and amount of the contract, and further stating that this resolution and the annexed contract are on file and available for public inspection in the Office of the Clerk of the Borough of Lincoln Park.

RESOLUTION R18-37

BE IT RESOLVED by the Governing body of the Borough of Lincoln Park, that pursuant to **PUBLIC LAW #438**, the below list of appointments to the **EMERGENCY MANAGEMENT COMMITTEE LEDGER 2018** is hereby approved.

EMERGENCY MANAGEMENT COUNCIL ROSTER

Jurisdiction: BOROUGH OF LINCOLN PARK

County: MORRIS

NAME	WORKING TITLE	1	2	3
David Runfeldt	Emergency Management Coord.	X		
Michael Runfeldt	Dep. EMC/DPW/CERT Co-Manager		X	
	Training Officer		X	
Sal Marino	Operations Officer			X
Rick Beyer	Logistics Officer/DPW		X	
Fabiana Monteiro Mello	Finance Officer		X	
Michael Runfeldt	Police Chief		X	
Nicholas Cifelli	Fire Director			X
Donna Ransom-Moeller	LPEMS			X
Christine Cusick	Shelter Director			X
Kevin Reardon	Deputy Shelter Director			X

Kathy Skrobala	Health Officer		X	
Dina Valente	OEM Secretary/Utilities Liaison		X	
Kevin McNeil	RACES Radio Operator			X
Joe Fede	Fire Chief			X
Michael Runfeldt	Communications		X	
David Runfeldt	Mayor	X		
James Wild	Council Member	X		
Chris DiLorenzo	Borough Attorney		X	
James Grube	Board of Education			X
Brielle Runfeldt	Volunteer/Emergency Hotline Coordinator			X
Perry Mayers	Public Information Officer		X	

1. Elected Officials
2. Borough Employees
3. Emergency Management Volunteers

RESOLUTION R18-38

WHEREAS, MANDATORY SOURCE SEPARATION AND RECYCLING ACT, P.L. 1987, C.102, has established a Recycling Fund from which a tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the **MANDATORY SOURCE SEPARATION AND RECYCLING ACT** to use the tonnage grants to develop new Municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the **MANDATORY SOURCE SEPARATION AND RECYCLING ACT**; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a Resolution authorizing this municipality to apply for such tonnage grants for 2016 will memorialize the commitment of this municipality to recycling and to indicate the assent of the **BOROUGH OF LINCOLN PARK** to the efforts undertaken by the municipality and the requirements contained in the **RECYCLING ACT** and **RECYCLING REGULATIONS**; and

WHEREAS, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park of Morris County that the Borough of Lincoln Park hereby endorses the submission of the **RECYCLING TONNAGE GRANT APPLICATION** to the New Jersey Department of Environmental Protection and designates **RICK BEYER** to ensure that the application is properly filed;

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be solely for the purposes of recycling.

RESOLUTION R18-39

WHEREAS, the Governing Body of the Borough of Lincoln Park (the "Borough") intends to authorize the Assessor of the Borough to prosecute, defend and settle tax appeals on behalf of the Borough before the Morris County Board of Taxation (the "Tax Board") with the advice and consent of the Tax Appeal Attorney; and

WHEREAS, the Governing Body intends to authorize the Assessor and the Borough Attorney to prosecute, defend and recommend settlements of tax appeals before the Tax Court to the Borough Council for approval.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, County of Morris, State of New Jersey as follows:

1. The Assessor and the Tax Appeal Attorney are hereby authorized, on behalf of the Borough, to prosecute, defend and settle tax appeals before the Morris County Board of Taxation.
2. The Assessor and the Tax Appeal Attorney are hereby authorized to prosecute, defend and recommend the settlement of tax appeals before the Tax Court to the Borough Council for approval.
3. All tax appeals and stipulations of settlement which were filed on behalf of the Borough to the Tax Board prior to the adoption of this Resolution are hereby authorized and ratified *nunc pro tunc*.
4. A copy of this Resolution shall be sent to the Assessor, the Tax Appeal Attorney and the Morris County Board of Taxation.
5. This Resolution shall take effect immediately.

RESOLUTION R18-40

RESOLUTION TO AUTHORIZE THE BID THRESHOLD AND APPOINT A QUALIFIED PURCHASING AGENT

WHEREAS, the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid threshold up to \$40,000.00; and

WHEREAS, N.J.S.A. 40A:11-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq., establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, PERRY MAYERS possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with **N.J.A.C. 5:34-5 et seq.**;

WHEREAS, the Borough of Lincoln Park desires to take advantage of the increased bid threshold;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, in the County of Morris, in the State of New Jersey, hereby increases its bid threshold to \$40,000.00;

BE IT FURTHER RESOLVED that the Governing Body of the Borough of Lincoln Park hereby appoints **PERRY MAYERS** as the **QUALIFIED PURCHASING AGENT** to exercise the duties of a **PURCHASING AGENT** pursuant to **N.J.S.A. 40A:11-2(30)**, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit;

BE IT FURTHER RESOLVED, that in accordance with **N.J.A.C. 5:34-5.2**, the local unit Clerk is hereby authorized and directed to forward a Certified copy of this Resolution and a copy of **PERRY MAYERS** Certification to the Director of the Division of Local Government Services.

RESOLUTION R18-41

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A. TO PROVIDE MUNICIPAL AUDITOR SERVICES

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL AUDITOR** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2018 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, Ferraioli, Wielkocz, Cerullo & Cuva, P.A., 401 Wanaque Avenue, Pompton Lakes, NJ 07442 has submitted a proposal to provide Municipal Auditor services for a contract term of one (1) year, expiring December 31, 2018, for a flat Annual Audit fee of \$32,500 and hourly billing rates of up to \$170.00 per hour for additional services; and

WHEREAS, Ferraioli, Wielkocz, Cerullo & Cuva, P.A. has more than 50 years of experience in Municipal Auditing, represents over 50 NJ municipalities and county governments, and has successfully provided expert auditing services to the Borough of Lincoln Park for over fourteen years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **Ferraioli, Wielkocz, Cerullo & Cuva, P.A.** based upon the expertise of **Ferraioli, Wielkocz, Cerullo & Cuva, P.A.** in Municipal Auditing, extensive Municipal Auditing experience, and competitive cost proposal; and

WHEREAS, Ferraioli, Wielkocz, Cerullo & Cuva, P.A. has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Ferraioli, Wielkocz, Cerullo & Cuva, P.A.** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Ferraioli, Wielkocz, Cerullo & Cuva, P.A.** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2018 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **Ferraioli, Wielkocz, Cerullo & Cuva, P.A.** as described herein and at a cost not to exceed \$40,000;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R18-42

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES
CONTRACT TO THE BUZAK LAW GROUP, LLC TO PERFORM
LEGAL SERVICES AS TAX APPEAL COUNSEL**

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL TAX APPEAL COUNSEL** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2016 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, The Buzak Law Group, LLC located at 150 River Road, Suite N4, Montville, New Jersey 07045 has submitted a proposal to provide Legal services as Tax Appeal Counsel for a contract term of one (1) year, expiring December 31, 2018, at the hourly billing rate of \$155.00 per hour; and

WHEREAS, The Buzak Law Group, LLC has more than 34 years of experience in the area of municipal law and has successfully provided expert tax appeal legal services to the Borough of Lincoln Park for more than nine years; and

WHEREAS, The Buzak Law Group, LLC has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which

certifies that **The Buzak Law Group, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **The Buzak Law Group, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2018 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **The Buzak Law Group, LLC** as described herein and at a cost not to exceed \$40,000;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R18-43

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO THE BUZAK LAW GROUP, LLC TO PERFORM LEGAL SERVICES AS SPECIAL COUNSEL IN AFFORDABLE HOUSING AND OTHER MATTERS

WHEREAS, there exists a need for the Professional Services of a **SPECIAL COUNSEL INAFFORDABLE HOUSING AND OTHER MATTERS** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2016 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, **The Buzak Law Group, LLC** located at 150 River Road, Suite N4, Montville, New Jersey 07045 has submitted a proposal to provide Legal Services as Special Counsel in Affordable Housing and Other Matters for a contract term of one (1) year, expiring December 31, 2018, at the hourly billing rate of \$155.00 per hour; and

WHEREAS, **The Buzak Law Group, LLC** has more than 34 years of experience in the area of municipal law and has successfully provided expert legal services in the area Affordable Housing and other related matters to the Borough of Lincoln Park for more than nine years; and

WHEREAS, **The Buzak Law Group, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **The Buzak Law Group, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **The Buzak Law Group, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2018 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **The Buzak Law Group, LLC** as described herein and at a cost not to exceed \$30,000;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R18-44

BE IT RESOLVED, by the Governing Body of the Borough of Lincoln Park that the following are hereby appointed as members of the County Alliance Steering Subcommittee (CASS) for a term of one (1) year to expire on December 31, 2018 without salary.

Janet Cassidy	Cristina Puri
David Runfeldt	Mary Vineis
Perry Mayers	Patti Delaporte
Dina Valente	Cathy Aduato
Michael Runfeldt	Melissa Bammer
James Grube	Rich Williams
Michael Meyer	Jaclyn Braddock
Michelle Bammer	Sue Iapoce
Wendy Vander Vliet	

RESOLUTION R18-45

WHEREAS, there exists a need for **Information Technology Consulting and Management Services** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2018 fiscal year, in accordance with the “Local Public Contracts Law” (N.J.S.A. 40A:11-1 et seq.) as a Competitive Contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service will exceed \$17,500.00; and

WHEREAS, the Borough has agreed to retain **Quikteks, LLC**, located at 373 E Route 46, Fairfield, New Jersey to provide the necessary Information Technology Consulting and Management Services for a contract term of one (1) year, expiring December 31, 2018 as specifically outlined in the Agreement between the Borough and the Quikteks, LLC, at the rate of \$2,300 per month, plus \$229 per month for Anti-Virus protection services, and \$310 per month for Off-Site Data Backup; and

WHEREAS, **Quikteks, LLC** has more than 17 years of experience in Information Technology Consulting and Management Services and has provided Information Technology Consulting and Management Services successfully and professionally to the Borough of Lincoln Park for the last four years; and

WHEREAS, **Quikteks, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that

Quikteks, LLC has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Quikteks, LLC** from making any such reportable contributions through the term of the contract which shall run on a month to month basis through December 31, 2018; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2018 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a contract with **Quikteks, LLC** as described herein;

BE IT FURTHER RESOLVED that this contract is awarded in accordance with N.J.S.A. 40A:11-4.5 (Competitive Contracting) of the Local Public Contracts Law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R18-46

WHEREAS, there exists a need for the services of an Independent Registered Municipal Advisor of Record and a Continuing Disclosure Agent Service in a accordance with the current New Jersey Statutes, Codes, Rules and Regulations; and

WHEREAS, the Bond Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements (CDA's) in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, but for the execution of the CDA's, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and

WHEREAS, in order to ascertain its compliance with various CDS's executed in conjunction with the issuance of bonds, the Bond Issuer must codify the requirements stipulated in those various CDA's and compare those requirements with its filings and correct any deficiencies; and

WHEREAS, new rules and regulations promulgated by the Securities and Exchange Commission restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

WHEREAS, it is beneficial to retain assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDA's and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, County of Morris and state of New Jersey as follows;

The Agreement between the Borough and:

PHOENIX ADVISORS, LLC, 4 WEST PARK STREET, BORDENTOWN, NJ 08505

CONTINUING DISCLOSURE AGENT SERVICE:

\$950 base fee (for up to three (3) outstanding issues), Plus \$100 for each additional outstanding issue, if any, for which filings are required, and \$200 for each new bond issue.

AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD:

There is no fee charged by Phoenix Advisors for being designated as your Independent Registered Municipal Advisor.

This Resolution will be published in the Borough of Lincoln Park's Legal Newspaper.

RESOLUTION R18-47

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DeCOTIIS, FITZPATRICK, and COLE, LLP TO PROVIDE LEGAL SERVICES AS MUNICIPAL REDEVELOPMENT ATTORNEY

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL REDEVELOPMENT ATTORNEY** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2016 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP Glenpointe Centre West, 500 Frank W. Burr Blvd., Teaneck, NJ 07666 has submitted a proposal to provide Legal services for a contract term of one (1) year, expiring December 31, 2016, at the hourly billing rates of: \$195.00 per hour for the Attorneys, \$125.00 per hour for Law Clerks, and \$75 per hour for paralegals/legal assistants; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP was established in 1986 and has more than 27 years of extensive experience in the area of governmental contract negotiations and litigation and has successfully provided expert labor related legal services to the Borough of Lincoln Park for four years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** based upon the extensive experience of **DeCotiis, Fitzpatrick and Cole, LLP** as well as their expertise in contract negotiations and labor relations, and competitive cost proposal; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DeCotiis, Fitzpatrick and Cole, LLP** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DeCotiis, Fitzpatrick and Cole, LLP** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2018 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** as described herein and at a cost not to exceed \$25,000;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service,

and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R18-48

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO INSURANCE MANAGEMENT AND CONSULTING, LLC DBA IMAC INSURANCE AGENCY, LLC TO PROVIDE DENTAL INSURANCE BROKER SERVICES

WHEREAS, it is necessary for the proper conduct of the order of business that the Borough of Lincoln Park, County of Morris, State of New Jersey designate and name a Dental Insurance Broker for its dental insurance needs; and

WHEREAS, such specialized Dental Insurance Broker services can be provided by **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC**, 540 Mill Street, Belleville, NJ 07109; and

WHEREAS, **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** has more than 9 years of experience in the field of municipal and governmental insurance servicing and has professionally met the Dental Insurance Broker needs of the Borough since 2013; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a contract with **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** based upon **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC's** expertise in municipal insurance, extensive municipal insurance experience, and competitive cost proposal; and

WHEREAS, such service is in the nature of an exception to the bidding requirements as an extraordinary unspecifiable service; and

WHEREAS, the anticipated term of this contract is one (1) year, expiring on December 31, 2018; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1et seq.) requires a governing body of a contracting unit to publish a notice in a newspaper authorized by law to publish its legal advertisements, setting forth the nature, duration, service and amount of the contract where such contract is awarded for "Extraordinary, Unspecifiable Services" without competitive bidding; and

WHEREAS, **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** from making any such reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Borough of Lincoln Park, County of Morris, State of New Jersey, as follows:

1. That **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** is hereby appointed as Dental Insurance Brokers for the Borough of Lincoln Park for the calendar year 2018.
2. The appropriate officers of the Borough of Lincoln Park are hereby authorized to enter into a contract with IMAC Insurance Agency, LLC, for the services above specified, for a one (1) year term commencing January 1, 2018, and to be paid for services rendered in accordance with the normal brokerage commissions that are included in premium payments made by the Borough in an amount not to exceed \$6,000.00.

3. This contract is awarded without competitive bidding as "Extraordinary, Unspecifiable Services" as permitted under the provisions of the Local Public Contracts Law, and more specifically as noted and detailed in N.J.S.A. 40A:11-5(1) (a) (ii) and N.J.S.A. 40A:11-5 1(m).

4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution.

5. A notice of the award of this contract shall forthwith be printed once in The Record, an official newspaper of Borough of Lincoln Park, authorized by law to publish the legal advertisements of the Borough Council of the Borough of Lincoln Park, setting forth the nature, duration, service and amount of the contract, and further stating that this resolution and the annexed contract are on file and available for public inspection in the Office of the Clerk of the Borough of Lincoln Park.

RESOLUTION R18-49

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO ANDERSON & DENZLER ASSOCIATES, INC. TO PROVIDE WATER SUPPLY AND WASTEWATER OPERATOR SERVICES

WHEREAS, there exists a need for a Water Supply and Wastewater Operator licensed pursuant to N.J.S.A. 58:11-64, et seq., and the Rules and Regulations promulgated by the Department of Environmental Protection for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2018 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service will exceed \$17,500.00; and

WHEREAS, Anderson & Denzler Associates, Inc., 519 Ridgedale Avenue, East Hanover, NJ 07936 has submitted a proposal to provide Water Supply and Wastewater Operator services for a contract term of one (1) year, expiring December 31, 2018, at monthly rate of \$1,300 per month for Water System Operator Services and \$510 per month for Sewer System Operator services; and

WHEREAS, work performed beyond the scope of the duties outlined in the proposal, as directed by the Borough, will be billed on a per diem basis as follows; Principal Engineer \$171.00 per hour, Professional Engineer \$157.00 per hour, Engineer \$111.00 per hour, Senior Designer \$119.00 per hour, Land Surveyor, \$127.20 per hour, Design Draftsman \$94.50 per hour, Inspector \$90.10 per hour, Draftsman \$68.20 per hour, 2-Man Field Crew \$179.10 per hour, 3-Man Field Crew \$211.10 per hour; and

WHEREAS, Anderson & Denzler Associates, Inc. possesses the required licenses under N.J.S.A. 58:11-64, et seq. for the operation of the Borough's Water Supply and Wastewater activities; and

WHEREAS, Anderson & Denzler Associates, Inc. was established in New Jersey in 1955 has more than 6 decades of experience in Municipal Civil Surveying and Engineering; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **Anderson & Denzler Associates, Inc.** based upon **Anderson & Denzler Associates, Inc.** expertise and experience in Municipal Water Supply and Wastewater Operations, and competitive cost proposal; and

WHEREAS, Anderson & Denzler Associates, Inc. has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Anderson & Denzler Associates, Inc.** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Anderson & Denzler Associates, Inc.** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2018 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a

professional services contract with **Anderson & Denzler Associates, Inc.** as described herein and at a cost not to exceed \$30,000;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R18-50

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that **MARIA MOELLER** be Appointed as the Borough's Representative to **DIAL-A-RIDE** for a term of (1) year.

RESOLUTION R18-51

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **DINA VALENTE-STOEL** be appointed as the Borough's **PRIMARY REPRESENTATIVE** to the **NORTH JERSEY MUNICIPAL EMPLOYEE BENEFIT FUND**;

BE IT FURTHER RESOLVED that **PERRY MAYERS** be appointed as the Borough's **ALTERNATE REPRESENTATIVE** to the **NORTH JERSEY MUNICIPAL EMPLOYEE BENEFIT FUND**.

RESOLUTION R18-52

AUTHORIZING A CONTRACT WITH UNIFIED DATA CORPORATION FOR SUPPORT AND MAINTENANCE OF WATER & SEWER SYSTEM WEB BASED MONITORING AND DATA STORAGE SYSTEM

WHEREAS, the Borough has a need for web based monitoring and data storage services for its Water and Sewer System; and

WHEREAS, the Borough's Purchasing Agent has determined that the value of the contract will exceed \$17,500; and

WHEREAS, the Borough has received a proposal from Unified Data Corporation of Boonton, NJ to provide the aforementioned services, including support, development, and maintenance of the software and hardware; and

WHEREAS, the Web based monitoring and data storage software utilized by the Water Department is a proprietary system developed by Unified Data Corporation and the maintenance, support and development services can only be provided by the developer; and

WHEREAS, the Superintendent of the Department of Public Works and the Borough Administrator have recommended that Unified Data Corporation be awarded a contract to provide the aforementioned services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(dd)) permits contracts for the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software to be negotiated and awarded by the governing body without public advertising for bids; and

WHEREAS, Unified Data Corporation has completed and submitted a Business Entity Disclosure Certification which certifies that Unified Data Corporation has not made any reportable contributions to a political or candidate committee in the in the previous one year, and that the contract will prohibit Unified Data Corporation from making any reportable contributions through the term of the contract; and

WHEREAS, the cost for said services shall not exceed \$30,000.00 without further authorization by the Borough Council; and

WHEREAS, this expenditure shall be charged to Account Nos. 8-05-55-502-213 and 8-01-26-300-201, or any other account that may be deemed appropriate by the Chief Financial Officer or her designee, and the availability of funds have been certified by the Chief Financial Officer of the Borough.

THEREFORE, BE IT RESOLVED by the Council of the Borough of Lincoln Park, in the County of Morris, New Jersey that Unified Data Corporation is hereby awarded a contract for web based monitoring and data storage services for the Borough's Water and Sewer System, including support, development, and maintenance of

software and hardware in an amount not to exceed \$30,000.00, without further authorization by the Borough Council.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and Determination of Value are to be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that a notice of this action shall be published once in the Daily Record; and

BE IT FURTHER RESOLVED that this expenditure shall be charged to Account Nos. 8-05-55-502-213 and 8-01-26-300-201, or any other account that may be deemed appropriate by the Chief Financial Officer or her designee, and the availability of funds have been certified by the Chief Financial Officer of the Borough; and

BE IT FURTHER RESOLVED that the Borough Administrator and the Borough Clerk are hereby authorized to enter into an agreement for the aforementioned services a copy of which shall be available for public inspection in the Office of the Borough Clerk.

RESOLUTION R18-53

WHEREAS, the Borough of Lincoln Park finds it necessary from time to time to contract with the County of Morris and the Morris County Sheriff's Department for the services of Sheriff's Officers to provide site security at "Extra Duty" jobs; and

WHEREAS, the current rate for the services of an "Extra Duty" Morris County Sheriff's Officer is \$86.00; and

WHEREAS, The Borough's currently bills Outside Contractors requesting the services of an officer at a rate of \$100 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey as follows:

1. The Outside Contractor's rate for the service of Sheriff's Officers assigned from the County of Morris and the Morris County Sheriff's Department is hereby set at \$100 per hour (\$86.00 plus \$14.00 administrative fee)
2. The Mayor, Business Administrator and Borough Clerk, together with all other Officers, professionals and employees of the Borough are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of this Resolution.

BOROUGH OF LINCOLN PARK SOMERSET COUNTY COOPERATIVE PRICING SYSTEM

RESOLUTION R18-54

WHEREAS, the Borough of Lincoln Park, pursuant to N.J.S.A. 40:11-11(5) and N.J.A.C. 5:34-7.1 et seq., has availed itself of the right to purchase materials, supplies, and equipment under contracts for such materials, supplies and equipment entered into under the Somerset County Cooperative Pricing System; and

WHEREAS, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Somerset County Cooperative Pricing System without the necessity of advertising for bids or in the cases where no bids have been received; and

WHEREAS, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Somerset County Cooperative Pricing System with the attached referenced cooperative vendors;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under the Somerset County Cooperative Pricing System.

BE IT FURTHER RESOLVED, that the duration of this authorization shall be from January 1, 2018 to December 31, 2018, or upon the expiration of the vendor's contract, whichever occurs first.

**BOROUGH OF LINCOLN PARK
EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY**

RESOLUTION R18-55

WHEREAS, the Borough of Lincoln Park, pursuant to N.J.S.A. 40:11-11(5) and N.J.A.C. 5:34-7.1 et seq., has availed itself of the right to purchase materials, supplies, and equipment under contracts for such materials, supplies and equipment entered into under the Educational Services Commission of New Jersey Cooperative; and

WHEREAS, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Educational Services Commission of New Jersey Cooperative without the necessity of advertising for bids or in the cases where no bids have been received; and

WHEREAS, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Educational Services Commission of New Jersey Cooperative with the attached referenced cooperative vendors;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under Educational Services Commission of New Jersey Cooperative.

BE IT FURTHER RESOLVED, that the duration of this authorization shall be from January 1, 2018 to December 31, 2018, or upon the expiration of the vendor's contract, whichever occurs first.

RESOLUTION R18-56

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS
FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a**

Whereas, the Borough of Lincoln Park, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and,

Whereas, the Borough of Lincoln Park has the need on a timely basis to purchase goods or services utilizing State contracts; and,

Whereas, the Borough of Lincoln Park intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

Now, Therefore, Be It Resolved, that the Borough of Lincoln Park authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

Be It Further Resolved, that the governing body of the Borough of Lincoln Park, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Be It Further Resolved, that the duration of the contracts between the Borough of Lincoln Park and the Referenced State Contract Vendors shall be from January 1, 2018 to December 31, 2018 or upon the expiration of the vendor's contract, whichever occurs first.

**BOROUGH OF LINCOLN PARK
COOPERATIVE PRICING COUNCIL OF THE COUNTY OF MORRIS**

RESOLUTION R18-57

WHEREAS, the Borough of Lincoln Park, pursuant to N.J.S.A. 40:11-11(5) and N.J.A.C. 5:34-7.1 et seq., has availed itself of the right to purchase materials, supplies, and equipment under contracts for such materials, supplies and equipment entered into under the Cooperative Pricing Council of the County of Morris; and

WHEREAS, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Cooperative Pricing Council of the County of Morris without the necessity of advertising for bids or in the cases where no bids have been received; and

WHEREAS, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Cooperative Pricing Council of the County of Morris with the attached referenced cooperative vendors;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under the Cooperative Pricing Council of the County of Morris.

BE IT FURTHER RESOLVED, that the duration of this authorization shall be from January 1, 2018 to December 31, 2018, or upon the expiration of the vendor's contract, whichever occurs first.

**BOROUGH OF LINCOLN PARK
NATIONAL JOINT POWERS ALLIANCE COOPERATIVE**

RESOLUTION R18-57A

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods, or to contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process, in which other states participate, whenever it is determined to be the most cost-effective method of procurement; and

WHEREAS, the nationally-recognized National Joint Powers Alliance Cooperative pricing System, hereafter referred to as NJPA Cooperative Purchasing System, has offered voluntary participation in the national cooperative purchasing agreement for the purchase of goods and services; and

WHEREAS, it is the desire of the Borough of Lincoln Park to join the NJPA Cooperative Purchasing System to purchase goods and services, to make the procurement process more efficient and to provide cost savings to the Borough; and

WHEREAS, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the NJPA Cooperative Purchasing System with the attached referenced cooperative vendors;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of Borough of Lincoln Park, County of Morris, State of New Jersey as follows:

1. That the governing body of the Borough of Lincoln Park hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under the in the NJPA Cooperative Purchasing System.
3. That the duration of this authorization shall be from January 1, 2018 to December 31, 2018, or upon the expiration of the vendor's contract, whichever occurs first.
2. The Borough shall be responsible to ensure that the goods and or services procured through the NJPA Cooperative Purchasing System comply with all applicable laws of the State of New Jersey, Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

RESOLUTION R 18-57B

**AUTHORIZING THE AWARD OF A PROFESSIONAL
SERVICES CONTRACT TO RICCI PLANNING, LLC TO
PERFORM PROFESSIONAL PLANNING SERVICES AS MUNICIPAL PLANNER**

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL PLANNER** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2018 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, RICCI PLANNING, LLC, 10 GEORGIAN DRIVE, CLARK, NEW JERSEY 07066 has submitted a proposal to provide Professional Planning services for a contract term of one (1) year, expiring December 31, 2018, at the hourly billing rates of \$135.00 per hour; and

WHEREAS, RICCI PLANNING, LLC has more than 20 years of experience in Public Planning and has successfully and professionally provided planning services to the Borough of Lincoln Park for one year; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **RICCI PLANNING, LLC** based upon **RICCI PLANNING, LLC'S** expertise in public planning, extensive public planning experience, and competitive cost proposal; and

WHEREAS, RICCI PLANNING, LLC has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **RICCI PLANNING, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **RICCI PLANNING, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2018 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **RICCI PLANNING, LLC** as described herein and at a cost not to exceed \$30,000 for the calendar/fiscal year 2018;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

RESOLUTION R18-57C

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that **COUNCILMAN GARY GEMIAN** be appointed Council Liaison to the **ECONOMIC DOWNTOWN DEVELOPMENT** for a term of one (1) year.

RESOLUTION R18-57D

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **JAMES WILD** be re-appointed as **CLASS III MEMBER OF THE PLANNING BOARD** for a one year term, said term expiring December 31, 2018, is hereby confirmed.

Pepe: Please call the Roll.

Yes: Council Members: Gemian, Kerwin, Moeller, Pepe, Ross, Thompson and Wild .

No: None

Absent: None

Abstain: None

The Resolutions were Adopted.

XI. PUBLIC HEARING:

Council President Pepe asked for a Voice Vote. The Public Hearing was Opened.

Kerwin: So Moved.

Moeller: Second

Councilwoman Thompson: Seeing no one wishes to speak, I move we Close the Public Hearing.

Moeller: Second

XII. ADJOURNMENT:

Pepe: Motion to Adjourn.

Thompson: So Moved

Moeller: Second

Pepe: All in Favor, the Council responded as Aye.

There being no further business to come before the Council the Organization Meeting of January 2, 2018 was adjourned at 7:58 PM.

Council President, Louis Pepe

Municipal Clerk, Cynthia L. Sloane, RMC, CMR