

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

A Re-Organization Meeting of the Governing Body of the Borough of Lincoln Park was held in the Council Chambers of the Municipal Building, 34 Chapel Hill Road, Lincoln Park, New Jersey on, January 6, 2020. The Clerk Called the Meeting to Order at 7:30 PM and made the Statement of Compliance with the Open Public Meetings Act. The Clerk advised those present where the exits to the room were and to turn off all cell phones. After the Pledge of Allegiance the Clerk called the Roll showing the following:

II. ROLL CALL:

PRESENT: Council Members:

- Gary Gemian
- Raymond T. Kerwin
- Dan Moeller
- Ellen Ross
- Andrew Seise
- Ann Thompson
- James Wild

ABSENT: None

Also PRESENT were Mayor David A. Runfeldt, Borough Administrator Perry Mayers, Fabiana Mello, CFO, and Chris DiLorenzo Borough Attorney.

III. ELECTION OF COUNCIL PRESIDENT:

Clerk: At this time I will take nominations for the Council President Position.

Gemian: I would like to nominate Councilwoman Thompson.

Seise: I would like to Second that.

Clerk: Are there any other nominations?

Moeller: Moved to close the nominations for Council President.

Wild: I would like to Second that.

Clerk: With the nominations closed I will now take the Roll for Ann Thompson, Council President.

Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise, Thompson and Wild.

Absent: None

Abstain: None

Clerk: Vote is unanimous for Ann Thompson 2020 Council President.

Council President Ann Thompson welcomed everyone here this evening and thanked everyone for their nominations.

IV. MAYOR'S REMARKS:

I would like to begin by welcoming everyone here tonight for the annual re-organization meeting of the Borough of Lincoln Park. Thank you also to the elected officials from throughout the county and state who have joined us this evening. And, of course, a special thank you to all the residents of our great town who have taken the time to come here tonight.

As I enter the middle years of my fourth term as Mayor, I remain honored to serve the people of Lincoln Park. This is a privilege that I continue to take seriously and I am grateful for the support and trust this great community has shown to me.

Congratulations to Councilwoman Thompson on your election to the position of Council President. Your being named to this position again shows the faith your colleagues have in you. Likewise, I believe that you and I have created a very good working relationship over the years and I look forward to continuing that in the coming year.

Councilman Kerwin, you should be proud of your accomplishments as last year's council president. Your time at the center seat of the dais saw many town issues come before you and you handled them very efficiently and professionally. I truly value your insight and input and I hope that you will continue to lead from within this coming year.

It has been a pleasure working with our remaining Council members Wild, Ross, Gemian, Moeller and Seise this past year and I expect that we will continue to do so in 2020. I continue to challenge each of you, and myself, that with every decision made, to do what is in the best interest of this community now and for our future. I would encourage that all of us in this community do the same. As I stated a few years ago, it is important to look past what is good for "each" of us and look towards what is good for "all" of us. I have also said that "party" politics in small towns like Lincoln Park has no place. Those of us involved in town government should be concerned with providing our residents the most amount of service, in the most efficient manner, to save the most amount of money.

Speaking of money, in 2019 continued to be a successful one financially for the Borough of Lincoln Park. Administration and I presented a budget, which with council's input and support, ended up more than 1.25 million below what the state mandated cap allowed. Further, we lowered spending in the budget by over a quarter of a million dollars which led to only a minor increase in municipal taxes last year. We continue to be less reliant on use of surplus, or what is known as "Fund Balance", in our budget. Previous administrations & councils have used surplus upwards of 10-11% of the total budget to offset spending. Those of us making up this governing body have lowered our reliance on surplus funds to between 5-8% in the last few years. Additionally, we were able to *increase* our Fund Balance by over 2 million dollars in last year's budget. A healthy Fund Balance provides tax stability and contributes to the orderly provision of services from year to year. A healthy Fund Balance also protects taxpayers from unexpected changes in financial conditions such as cuts in state aid and/or a natural disaster emergency.

We have been able to rely less on use of surplus due to several components that I initiated and council has supported for some time now. Zero based budgeting, anticipating future budget needs rather than focusing solely year to year, and instituting a 10 year capital purchase plan have all helped us get to where we are today. And, where we are today, is setting us up very well for the future financial needs of the town. We have begun to self-fund large capital purchases whenever possible, rather than borrow and increase debt. In fact, we continue to be on track to have Lincoln Park become totally debt free by 2030. All of these components are possible and begin with the watchful eye that our CFO Fabiana Mello and Business Administrator Perry Mayers keep over our budget. The cooperation and willingness of all of our department heads to be as economical as possible also aids us in providing great service at an effective cost. This old school oversight and the policies adopted will eliminate the dependence on diminishing sources of revenue that the borough has relied on in the past to help balance budgets and offset uncontrolled spending. I am confident that these steps will help us in a positive way with future year's budgeting and continue to insure that the future of Lincoln Park as a community is a vibrant and prosperous one!

The borough has also assisted our residents with attaining significant savings in their own homes. Our participation in the Energy Aggregation Program has saved our community over one quarter of a million dollars since its inception. More impressive, our reentry into the Federal Community Rating System collectively saved our residents who rely on flood insurance over

\$438,000.00 in 2019 alone. The average policy savings was \$750.00 per household to help offset the rising costs of flood insurance.

However, things aren't always about money. Quality of life, including safety, convenience and town sponsored activities are a huge part of what we as elected representatives must provide our residents. I am happy to report that 2019 continued to bring new and exciting activities for our residents along with continuing many of the ones that we have all come to expect and enjoy. Kathy Skrobala in the Health Department and Janet Cassidy in the Recreation Department do a tremendous job in making these activities accessible to our community and keeping them exciting. Both of these departments are staffed by outstanding people who strive keep us healthy and active.

Unfortunately unacknowledged as they often are, but fortunately there for our convenience 24 hours a day - 7 days a week, is Rick Beyer and the members of our Department of Public Works. These dedicated men and women ensure that our water comes in, recycling and trash goes out, roads can be traveled, public spaces are clean and so much more.

Sal Marino and the staff of our Building Department serve the town from everything from major developments to small questions.

Court Administrator, Ashley Fritz and those involved in our court system provide a fair and balanced environment for justice and resolutions of disputes.

Fabiana Mello and the men and women in the Finance office go above and beyond in making things like tax collection, paying bills and tax assessment as pleasant as possible for our residents.

Perry Mayers and Dina Valente-Stoel in my office and Cindi Sloane and Courtney Fitzpatrick in the clerk's office are always happy to help residents and I thank them especially for the assistance they give me year round.

With regards to your safety, I continue to stand by my belief that we have the best of the best in Lincoln Park. Fire Chief Joe Fede, along with outgoing EMS Chief Beth Anderson and incoming EMS Chief Jay Meisch, lead a dedicated group of volunteers who leave the comforts of their own home and time with their family, whenever called, to lend assistance. From minor injuries to life threatening health issues, from a broken smoke detector to fully engulfed house fires, to motorists trapped inside a damaged vehicle, these brave men and women do everything in their power to assist, save and protect you, your loved ones and your property.

Your safety is also well watched over by the men and women of our Police Department. Chief Tony Simone and his staff officers oversee the finest department, dedicated to serving your safety and protection. I do have to take a moment to comment on something I read on line recently. There was a social media post several weeks ago listing the number of hate crimes by town in New Jersey. Lincoln Park was listed as having one hate crime in 2018 and there were several comments that even one is too many. I wholeheartedly agree...one hate crime is far too many. That being said, it turns out that the case in question was a road rage incident in which there was a claim that one of the motorists involved made an inappropriate comment. Being proactive, and aware of the situation and circumstances, the responding officers decided to inform the county prosecutor's office of what was allegedly said. The county investigated and declared that no hate crime was committed. First, I would like to say outstanding job by the officers involved, and our department as a whole, for being sensitive to these types of offenses. Second, it is important to note that, contrary to what was reported, Lincoln Park did not have

any hate crimes in 2018. I can also let you know there were no hate crimes in 2019. In fact, there have been no hate crimes that I can recall in Lincoln Park at all in the recent past.

Lincoln Park is a community made of many people...diverse nationalities, different races, varied gender identities, assorted religions, young and old. We have people who immigrated to our country and people who were born here. Some have spent their whole lives here; others are new to our town. Yet, with all these differences, we make up one community...one great, wonderful, thriving, accepting community! I am proud of the part I have contributed to this community, I am thankful to our elected officials for their leadership of this community and am delighted that each and every one in this community adds their own little part to the abundant richness of Lincoln Park.

I wish you all the best of Health, Wealth and Happiness in 2020 and beyond.

V. INVOCATION: FATHER DOMINIC FROM ST. JOSEPH'S CHURCH:

Father Dominic thanked everyone for asking him to offer the prayer at the Re-Organization, the first meeting of the year 2020.

God our Father I pray that you guide this Council meeting and help us to meet the needs and objectives that have brought us together. Strengthen us as we make decisions. We are guided here. We are grateful for the past year 2019. We ask our God for a special blessing on this New Year 2020. Heavenly Father please bless us, our families and friends. Please bless our town and all of our communities. Help us to love one another and guide us in all of our decisions, Amen.

VI. COUNCIL REMARKS:

Councilman Gemian: Thanked Mayor Runfeldt for his remarks. It was an exciting 2019. Our initiatives in economic development particularly the down town area there is a lot of things happening. We have had two or three new restaurants come into town. There is some major development going on. I believe there is a few new restaurants in the works for this coming year.

Councilman Kerwin: Thanked Mayor Runfeldt for his kind remarks and thanked everyone for coming out tonight. Looking forward to a prosperous year.

Councilman Moeller: Looking forward to working with everyone. Happy New Year.

Councilwoman Ross: Happy New Year. Looking forward to working with everyone. Councilwoman Ross asked everyone to remember the three Borough employees that had passed in 2019. Peggy Piccoli, Tom Piorkowski, and Jo Ann Cirelli.

Councilman Seise: Thanked everyone for coming out and he wished everyone a happy and healthy new year. Councilman Seise congratulated Ann Thompson on being Council President and thanked Councilman Kerwin for his service as Council President in 2019.

Councilman Wild: Thanked everyone for coming out. He is looking forward to working with the Mayor, Council and Administration this year.

Councilwoman Thompson: Wished everyone a Happy New Year. She thanked everyone for coming this evening and is looking forward to working with everyone in 2020. She thanked Councilman Kerwin for his leadership as Council President in 2019.

VII. RESOLUTIONS: CONSENT AGENDA:

Thompson: R20-1 through R20-12, I would like to move them all.

Thompson: Any questions or comments regarding Resolutions R20-1 through R20-12?

Moeller: So Moved

Kerwin: Second

RESOLUTION R20-1

BE IT RESOLVED, by the Governing Body of the Borough of Lincoln Park, that the first Monday of each month shall be designated as **WORK MEETINGS OF THE GOVERNING BODY** and the third Monday of each month shall be designated as **REGULAR MEETINGS OF THE GOVERNING BODY**, said meetings to be held in the Council Chambers of the Municipal Building, 34 Chapel Hill Road, Lincoln Park, New Jersey, and to commence at 7:30 pm. Prevailing time for the year 2020;

BE IT FURTHER RESOLVED, that should a **WORK MEETING** or **REGULAR MEETING** date fall on a holiday, the **WORK MEETING** or **REGULAR MEETING** will be held the following **TUESDAY**;

BE IT FURTHER RESOLVED, there shall be a - **SUMMER SCHEDULE** – June, July and August there will be one **REGULAR MEETING** only; and

BE IT FURTHER RESOLVED, there shall be a **PUBLIC HEARING** at all **WORK MEETINGS** as well as at all **REGULAR MEETINGS**.

2020 Lincoln Park Borough Council Meetings

WORK MEETINGS	REGULAR MEETINGS
January 6, Re-Org. Meeting & Work Meeting	January 21, Regular Meeting - Tuesday
February 3, Work Meeting	February 18, Regular Meeting – Tuesday
March 2, Work Meeting	March 17, Regular Meeting - Tuesday
April 6, Work Meeting	April 20, Regular Meeting
May 4, Work Meeting	May 18, Regular Meeting
Summer schedule no work meeting	June 15, Regular Meeting
Summer schedule no work meeting	July 20, Regular Meeting
Summer schedule no work meeting	August 17, Regular Meeting
September 8, Work Meeting Tuesday	September 21, Regular Meeting
October 5, Work Meeting	October 19, Regular Meeting
November 2, Work Meeting	November 16, Regular Meeting
December 7, Work Meeting	December 21, Regular Meeting

RESOLUTION R20-2

RESOLUTION OF THE BOROUGH OF LINCOLN PARK, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE BOROUGH ADMINISTRATOR TO REINSTATE AND MAINTAIN VARIOUS PETTY CASH FUNDS (AS LISTED BELOW) TO FACILITATE “CHANGE FUNDS” AND REQUIRED PETTY CASH REIMBURSEMENTS FOR VARIOUS MINOR EXPENDITURES MADE BY BOROUGH EMPLOYEES

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash and Change Funds; and

WHEREAS, it is necessary from time to time to allow the availability of cash funds for immediate unforeseen minor cash expenditures no greater than \$25.00 each as follows:

<u>CHANGE FUND</u>	<u>AMOUNT</u>
Tax Collector	\$350.00
Municipal Court	\$400.00
Health Department/Registrar	\$100.00
Municipal Clerk	\$100.00
Water Department	\$250.00
Recreation Department	\$100.00
<u>PETTY CASH FUNDS</u>	<u>AMOUNT</u>

Police Department	\$100.00
Finance Department	\$200.00
Department of Public Works	\$200.00

WHEREAS, the custodian for these Petty Cash Funds are as follows:

Police Department	Chief Anthony Simone
Finance Department	Fabiana M. Mello, CFO
Department of Public Works	Rick Beyer, Director

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey, that a reimbursable aforementioned impress funds aggregate of \$1,800.00 be re-established for 2020;

BE IT FURTHER RESOLVED, that the Borough of Lincoln Park hereby authorizes such action and that two (2) copies of this Resolution be filed with the Division of Local Government Services, New Jersey, Department of Community Affairs;

BE IT FURTHER RESOLVED, that said Petty Cash Funds are to be returned to the Borough's General Fund no later than December 31st each year.

RESOLUTION R20-3

WHEREAS, taxes are payable in quarterly installments on **FEBRUARY 1, MAY 1, AUGUST 1** and **NOVEMBER 1** in each year and installments become delinquent if not paid on or before these dates;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that the interest to be charged a delinquent taxpayer for the non-payment of real property taxes or assessments shall be in the sum of **8%** per annum on the first \$1,500.00 of delinquency and **18%** per annum on any payment in excess of \$1,500.00;

BE IT FURTHER RESOLVED, that the Governing Body shall provide a grace period of ten (10) days within which an installment of taxes may be received without additional charge of interest from the due date;

BE IT FURTHER RESOLVED, that New Jersey Statute **N.J.S.A. 54:4-67** has been amended to define the new tax delinquency;

BE IT FURTHER RESOLVED, by the Governing Body of the Borough of Lincoln Park, that the interest to be charged a delinquent taxpayer for non-payment of real property taxes shall be an additional penalty of **6%** of the amount of delinquency in excess of \$10,000.00 at the end of a calendar year;

BE IT FURTHER RESOLVED that this delinquency now is to be calculated on the sum of all taxes from year to year and not to be calculated on an individual yearly basis.

RESOLUTION R20-04

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2020 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

WHEREAS, the total appropriations in the 2019 Current Fund budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$17,966,409.97, and

WHEREAS, the total appropriations in the 2019 Water Utility budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement in said budget is the sum of \$2,423,710.00, and

WHEREAS, 26.25% of the total appropriations in the 2019 Current Fund budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$4,716,182.62, and

WHEREAS, 26.25% of the total appropriations in the 2019 Water Utility budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement in said budget is the sum of \$636,223.88,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, County of Morris and State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Finance Officer for the record:

CURRENT FUND – TEMPORARY APPROPRIATIONS – 2020

	Salaries & Wages	Other Expenses	Total
Administrative & Executive	\$74,000.00	\$12,000.00	\$86,000.00
Borough Clerk’s Office	40,000.00	8,500.00	48,500.00
Financial Administration	50,000.00	10,500.00	60,500.00
Information Technology	-	100,000.00	100,000.00
Tax Collection	50,000.00	3,000.00	53,000.00
Tax Assessment		25,000.00	25,000.00
Legal Services		52,500.00	52,500.00
Engineering Services		15,500.00	15,500.00
Planning Board	3,000.00	17,600.00	20,600.00
Planning Department	27,000.00	2,000.00	29,000.00
Board of Adjustment	2,000.00	3,700.00	5,700.00
Building Inspection	47,500.00	2,000.00	49,500.00
Plumbing Inspection	600.00	-	600.00
Electric Inspection	600.00	-	600.00
Continued	Salaries & Wages	Other Expenses	Total
Other Insurance		250,000.00	250,000.00
Health Insurance Waiver		15,000.00	15,000.00
Group Insurance Plan		746,000.00	746,000.00
Police Department	890,002.24	76,000.00	966,002.24
Emergency Management		7,000.00	7,000.00
Aid to Fire Department		36,700.00	36,700.00
First Aid Organization		11,800.00	11,800.00
NJ Bureau of Fire Safety	4,500.00	1,500.00	6,000.00
Municipal Prosecutor		5,000.00	5,000.00
Streets and Roads	350,000.00	84,000.00	434,000.00
Street Signs		3,000.00	3,000.00
Snow Removal	50,000.00	50,000.00	100,000.00
Sewer System		9,000.00	9,000.00
Garbage and Trash	20,000.00	217,000.00	237,000.00
Public Buildings & Grounds		115,000.00	115,000.00

Condominium Reimbursement		30,000.00	30,000.00
Board of Health	60,000.00	14,000.00	74,000.00
Dog Regulation		8,000.00	8,000.00
Senior Citizen Transportation		27,000.00	27,000.00
Parks and Playgrounds	65,000.00	32,500.00	97,500.00
Municipal Lake		10,400.00	10,400.00
Maintenance of Library		130,000.00	130,000.00
Prior Year Bills		7,780.38	7,780.38
Celebration of Public Events		7,500.00	7,500.00
Street Lighting		25,000.00	25,000.00
TBSA		550,000.00	550,000.00
Motor Fuel		45,000.00	45,000.00
Social Security		163,000.00	163,000.00
Defined Contribution Retirement Plan		2,000.00	2,000.00
Interlocal Health Officer	3,500.00	-	3,500.00
Municipal Court	42,000.00	3,500.00	45,500.00
Public Defender	1,500.00	-	1,500.00
Total	\$1,781,202.24	\$2,934,980.38	\$4,716,182.62

Debt Service	\$2,113,127.00
Salary & Wages	1,781,202.24
Other Expenses	2,934,980.38
Grand Total	\$6,829,309.62

WATER UTILITY – TEMPORARY APPROPRIATIONS – 2020

	Salaries & Wages	Other Expenses	Total
Water Utility	\$115,000.00	\$496,223.88	\$611,223.88
Statutory Expenditures		25,000.00	
Capital Improvement Fund		0.00	
TOTAL	\$115,000.00	\$521,223.88	\$636,223.88

Debt Service	\$191,000.00
Salary & Wages	115,000.00
Other Expenses	521,223.88
Grand Total	\$827,223.88

RESOLUTION R20-5

WHEREAS, NJSA 40A: 5-14 mandates that a Governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

WHEREAS, NJSA 40A: 5-15.1 amended by Chapter 148, P.L. 1997 established new requirements for the investment of public funds and adoption of a cash management plan for counties, municipalities and authorities; and

WHEREAS, the Borough Council of the Borough of Lincoln Park, County of Morris wish to comply with the above statutes;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Lincoln Park, County of Morris adopts the following cash management plan, including the official depositories for the Borough of Lincoln Park, County of Morris for the period January 1, 2020 through December 31, 2020.

**CASH MANAGEMENT PLAN OF THE
BOROUGH OF LINCOLN PARK,
COUNTY OF MORRIS**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A: 5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Borough of Lincoln Park, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

A. The plan is intended to cover all deposits and/or all investments of the funds of the Borough of Lincoln Park including but not limited to:

- Current Fund
- Payroll Trust Fund
- Agency Account
- Water Utility Revenue Account
- Developers' Escrow
- Trust Funds
- Municipal Court General Account
- Municipal Court Bail Account
- Open Space Accounts
- Green Trust Accounts
- Outside Employment Accounts
- General Capital Account
- Water Capital Account
- Regular Trust Accounts

III. DESIGNATION OF OFFICIALS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of Lincoln Park are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

The Chief Financial Officer is further authorized to make interfund transfers between the Borough Funds as may be necessary from time to time. The Chief Financial Officer is authorized to make such transfers and/or any and all payments by wire transfer as necessary.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

**TD BANK
BANK OF AMERICA**

**BANK OF NEW YORK MELLON
CAPITAL ONE BANK
STATE OF NEW JERSEY CASH MANAGEMENT FUND
VALLEY NATIONAL BANK
P.N.C. BANK
JP MORGAN CHASE
BOILING SPRINGS BANK
LINCOLN PARK SAVINGS BANK**

Bank Money Market Investment Accounts and/or Certificates of Deposit

**TD BANK
BANK OF AMERICA
BANK OF NEW YORK MELLON
CAPITAL ONE BANK
STATE OF NEW JERSEY CASH MANAGEMENT FUND
VALLEY NATIONAL BANK
P.N.C. BANK
JP MORGAN CHASE
BOILING SPRINGS BANK
LINCOLN PARK SAVINGS BANK**

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Borough of Lincoln Park referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official (s) referred to in Section III above.

- None at the moment

VI. AUTHORIZED INVESTMENTS

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of the school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L.1977, ch. 281 (C.52: 18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:

- (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
- (b) The custody of collateral is transferred to a third party;
- (c) The maturity of the agreement is not more than 30 days;
- (d) The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17: 19-41); and
- (e) A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “governmental money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund

An investment company or investment trust:

- (a) Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 USC sec. 80a-1 et seq., and operated in accordance with 17 CFR sec. 270.2a-7.
- (b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) Which has:
 - (1) Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (2) Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool

An investment pool:

- (a) Which is managed in accordance with 17 C.F.R. sec 270.2a-7;
- (b) Which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investment;
- (e) Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected at the time of interest rate adjustment, to have a market value that approximates their par value, or net asset value; and
- (f) Which purchases and redeems investments directly from the issuer, governmental money market mutual fund, or the State of New Jersey Cash Management fund, or through the use of a National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C49: 3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in the U.S.

Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Lincoln Park, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Lincoln Park to assure that there is no unauthorized use of the funds or the Permitted Investments that involve Securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough of Lincoln Park or by a third party custodian prior to or upon the release of the Borough of Lincoln Park's funds.

To assure that all parties with whom the Borough of Lincoln Park deals either by way of Deposits or Permitted Investments are aware of the authority and the limits sets forth in the Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VIII. REPORTING REQUIREMENTS

At the public meeting of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough of Lincoln Park a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Lincoln Park as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Lincoln Park.

IX. TERM OF THE PLAN

This plan shall be effective January 1, 2020 through December 31, 2020. The Plan may be amended from time to time as necessary. To the extent that any amendment is adopted by the Borough Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION R20-6

RESOLUTION AUTHORIZING CHANGE IN CLAIMANT SIGNATURE REQUIREMENT

WHEREAS, NJSA 40A:5-16 requires that the governing body of any local unit shall not pay out of its monies unless

(a) the person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the Invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification).

(b) the payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification of the user department).

WHEREAS, N.J.A.C. 5:30-9A.6(c), N.J.A.C. 5:31-4.1, and Local Finance Notice 2018-13 gives local units discretion to not require claimant certification by enacting a standard policy by resolution for vendors or claimants who do not provide such certification as part of its normal course of business; and

WHEREAS, the Chief Financial Officer has in place internal accounting controls and has determined same to be sufficient to avoid errors and fraud in the processing of claims for payment; and

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park in the County of Morris State of New Jersey hereby establishes a policy requiring the claimant signature under the following circumstances only:

1. Advances or reimbursement of employee expenses, and
2. Services provided exclusively and entirely by an individual (e.g. sole proprietors), and
3. Refund or reimbursement of taxes, fees, or rents, and
4. The local unit shall have the discretion to require claimant certification as it deems necessary and appropriate.

BE IT FURTHER RESOLVED, this policy will be applied in a non-arbitrary fashion and will be affirmatively communicated to vendors.

RESOLUTION R20-7

PAYMENTS BETWEEN MEETING DATES

WHEREAS, it becomes necessary at times to issue checks for certain fixed charges which are due on periodic dates, such as County, Payroll and other miscellaneous items, which dates frequently occur between Council Meetings.

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer of the Borough of Lincoln be and is hereby authorized to issue and sign checks for payment when such payments become due for ratification at the next following meeting.

RESOLUTION R20-8

RESOLUTION AUTHORIZING 2020 TEMPORARY CAPITAL BUDGET FOR THE BOROUGH OF LINCOLN PARK

WHEREAS, the Borough of Lincoln Park desires to constitute the 2020 Temporary Capital Budget of said municipality by inserting therein Various Capital Projects enumerated in Section 1.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lincoln Park, in the County of Morris, State of New Jersey as follows:

Section 1. The 2020 Temporary Capital Budget of the Borough of Lincoln Park is hereby constituted by the adoption of a schedule to read as follows:

Project	Est. Costs	Grants- In Aid	Capital Impr. Fund	Open Space	General Bonds
Library Roofing	\$32,000	\$0	\$4,800	\$0	\$27,200
Total	\$32,000	\$0	\$4,800	\$0	\$27,200

Section 2. The Borough Clerk be and is authorized and directed to file a certified copy of this resolution with the Division of Local Government Services, Department of Community Affairs, State of New Jersey, within three days after the adoption of these projects for the 2020 Temporary Capital Budget, to be included in the 2020 Permanent Capital Budget as adopted.

RESOLUTION R20-9

BE IT RESOLVED, by the Governing Body of the Borough of Lincoln Park, that the **DAILY RECORD** be designated as the Official Newspaper and designating the **SUBURBAN TRENDS** as the Alternate Official Newspaper of the Borough for the year 2020.

RESOLUTION R20-10

WHEREAS, N.J.S.A. 10:4-6, et seq., requires that the Governing Body of the Borough of Lincoln Park designate two (2) newspapers to receive notices of its meetings;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that the **DAILY RECORD** and the **SUBURBAN TRENDS** be designated as the newspapers to receive notices required by the **OPEN PUBLIC MEETINGS ACT** for 2020.

RESOLUTION R20-11

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that the **OUTSIDE CONTRACTOR'S RATE** for the **LINCOLN PARK POLICE DEPARTMENT** shall be at the rate of \$100.00 per hour (\$85.00 plus \$15.00 Administrative Costs), effective January 1, 2020 and terminating December 31, 2020.

RESOLUTION R20-12

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that pursuant to **N.J.S.A. 40A:5-17.1**, the **TAX COLLECTOR** be forgiven the collection or refund of taxes of any amount \$5.00 or less for the year 2020.

Thompson: Please call the Roll.

Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise, Wild and Thompson.
 No: None
 Absent: None
 Abstain: None

The Resolutions were Adopted.

VIII. MAYOR'S APPOINTMENTS:

A. WITHOUT ADVICE AND CONSENT:

Planning Board Member Class II Sal Marino 1 year term

Planning Board Member Class IV Dion Morreale 4 year term

B. WITH ADVICE AND CONSENT (RESOLUTION NEEDED):

- Municipal Prosecutor – Kim Kassar – 1 year appointment**
- Borough Attorney – DiLorenzo and Rush – 1 year appointment**
- Borough Tax Appeal Attorney/COAH matters – Buzak Law Group –
1 year appointment**
- Borough Engineer – Darmofalski Engineering – 1 year appointment**
- Contract – Bonding Attorney – Decotiis, Fitzpatrick and Colello**
- Contract – Labor Attorney – Decotiis, Fitzpatrick and Colello**
- Green Team Members – Perry Mayers, Kathy Skrobala, Rick Beyer, Janet Cassidy,
Anthony Simone and Dina Valente**

IX. CONFIRMATION OF MAYORS APPOINTMENTS: REGULAR AGENDA

Thompson: Confirmation of Mayors Appointments: Regular Agenda R20-14 through R20-19

Thompson: Any questions or comments regarding Resolutions R20-14 through R20-19?

Seise: So Moved
Wild: Second

RESOLUTION R20-14

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO LAW OFFICES OF CAMILLE KASSAR, LLC TO PROVIDE LEGAL SERVICES AS MUNICIPAL PROSECUTOR

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL PROSECUTOR** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the “Local Public Contracts Law” (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, **LAW OFFICES OF CAMILLE KASSAR**, 26 Columbia Turnpike, Suite 105, Florham Park, NJ 07932 has submitted a proposal to provide Municipal Prosecutor services for a contract term of one (1) year, expiring December 31, 2020, at the per annum rate of \$20,000; and

WHEREAS, **LAW OFFICES OF CAMILLE KASSAR, LLC** has more than 28 years of experience in municipal court practice and in municipal court as a criminal trial attorney and has successfully provided reliable, professional Municipal Prosecutor services to the Borough of Lincoln Park for six years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **LAW OFFICES OF CAMILLE KASSAR, LLC** based upon **LAW OFFICES OF CAMILLE KASSAR, LLC** expertise in municipal court practice, extensive legal experience, and competitive cost proposal; and

WHEREAS, **LAW OFFICES OF CAMILLE KASSAR, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and Business Entity Disclosure Certification which certifies that **LAW OFFICES OF CAMILLE KASSAR, LLC** has not made any reportable contributions to any candidate committee, joint

candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **LAW OFFICES OF CAMILLE KASSAR, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2020 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **LAW OFFICES OF CAMILLE KASSAR, LLC** as described herein and at a cost not to exceed \$25,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

RESOLUTION R20-15

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that all **MUNICIPAL PROSECUTORS** in the County of Morris are hereby appointed **ALTERNATES** in the event the Borough’s Primary Municipal Prosecutor is unavailable for a case for the year 2020.

RESOLUTION R20-16

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO Di LORENZO AND RUSH TO PROVIDE LEGAL SERVICES AS MUNICIPAL ATTORNEYS

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL ATTORNEY** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the “Local Public Contracts Law” (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, DiLORENZO AND RUSH, One University Plaza, Suite 210, Hackensack, NJ 07601 has submitted a proposal to provide Legal services for a contract term of one (1) year, expiring December 31, 2020, at the hourly billing rates of: \$135.00 per hour for the Attorneys; \$75 per hour for paralegals/legal assistants; flat fee of \$250 per Council Meeting; and

WHEREAS, DiLORENZO AND RUSH, has more than 14 years of experience in Municipal Legal advisement and has successfully provided reliable, professional legal services to the Borough of Lincoln Park for five years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with

DiLORENZO AND RUSH, based upon **DiLORENZO AND RUSH**, expertise in municipal legal services, extensive legal experience, and competitive cost proposal; and

WHEREAS, **DiLORENZO AND RUSH**, has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and Business Entity Disclosure Certification which certifies that **DiLORENZO AND RUSH**, has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DiLORENZO AND RUSH**, from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2020 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DiLORENZO AND RUSH**, as described herein and at a cost not to exceed \$70,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

RESOLUTION R20-17

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DeCOTIIS, FITZPATRICK, and COLE, LLP TO PROVIDE LEGAL SERVICES AS MUNICIPAL BONDING ATTORNEY

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL BONDING ATTORNEY** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, **DeCotiis, Fitzpatrick and Cole, LLP**, 61 South Paramus Road, Paramus, NJ 07652, has submitted a proposal to provide Legal services for a contract term of one (1) year, expiring December 31, 2020, at the hourly billing rates of: \$150.00 per hour for the Attorneys and \$75 per hour for paralegals/legal assistants; and

WHEREAS, each Bond Sale will be billed at a rate of \$3,500 plus \$1.00 per thousand of bonds issued for the first \$15,000,000 and then \$0.75 per thousand thereafter; and

WHEREAS, **DeCotiis, Fitzpatrick and Cole, LLP** was established in 1986 and has more than 24 years of experience in municipal finance advisement and has provided Bonding Attorney services to the Borough of Lincoln Park for more than four years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** based upon the vast municipal finance experience of **DeCotiis, Fitzpatrick and Cole, LLP**, as well as their expertise in general municipal matters and competitive cost proposal; and

WHEREAS, **DeCotiis, Fitzpatrick and Cole, LLP** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DeCotiis, Fitzpatrick and Cole, LLP** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DeCotiis, Fitzpatrick and Cole, LLP** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2020 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** as described herein and at a cost not to exceed \$20,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R20-18

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DeCOTIIS, FITZPATRICK, and COLE, LLP TO PROVIDE LEGAL SERVICES AS MUNICIPAL LABOR ATTORNEY

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL LABOR ATTORNEY** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, **DeCotiis, Fitzpatrick and Cole, LLP** , 61 South Paramus Road, Paramus, NJ 07652, has submitted a proposal to provide Legal services for a contract term of one (1) year, expiring December 31, 2020, at the hourly billing rates of: \$175.00 per hour for the Attorneys;

\$125.00 per hour for Law Clerks, and \$75 per hour for paralegals/legal assistants; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP was established in 1986 and has more than 29 years of extensive experience in the area of governmental contract negotiations and litigation and has successfully provided expert labor related legal services to the Borough of Lincoln Park for four years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** based upon the extensive experience of **DeCotiis, Fitzpatrick and Cole, LLP** as well as their expertise in contract negotiations and labor relations, and competitive cost proposal; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DeCotiis, Fitzpatrick and Cole, LLP** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DeCotiis, Fitzpatrick and Cole, LLP** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2020 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** as described herein and at a cost not to exceed \$20,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R20-19

**ESTABLISHING A GREEN TEAM
ADVISORY COMMITTEE**

WHEREAS, the Governing Body of the Borough of Lincoln Park strives to save tax dollars, assure clean air and water, improve working and living environments to build a community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

WHEREAS, the Governing Body of the Borough of Lincoln Park wishes to build a model of government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

WHEREAS, in an attempt to focus attention on "Green" issues, the Governing Body wishes to establish a Green Team Advisory Committee (GTA); and

WHEREAS, solar power, changes to fleet purchasing and maintenance, water quality improvements, and operational changes will all be considered as the Borough’s move to do their share to lessen the environmental impact of its operations;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that we do hereby establish a Green Team Advisory Committee consisting of three members who shall be residents or employees of the Borough of Lincoln Park, appointed annually but whose initial term of appointment shall be through December 31, 2020;

BE IT FURTHER RESOLVED, by the Governing Body of the Borough of Lincoln Park that the Mission, Goals and Objectives for the GTA through December 31, 2020 are established as follows:

Mission:

The Borough of Lincoln Park’s Green Team Advisory Committee will advise the Governing Body on ways to improve municipal operations with “Green” initiatives which are economically and environmentally sound through research and evaluation.

Goals:

Submit a report and recommendations to the Borough Council by October 1, 2020 to include:

1. Complete an Environmental Resource Inventory.
2. Increase purchases of products with recycled material.
3. Create a Green Team web link and post a periodic updates/news/info on Borough website.

Objectives:

1. Buy paper that is 100% recycled for all offices.
2. Increase purchase of office supplies made with recycled content
3. Research and analyze green initiatives which make practical environmental and financial sense.
4. Appoint strong team members representing municipal staff, elected officials, citizen leaders and, community organizations/businesses.

BE IT FURTHER RESOLVED by the Governing Body of the Borough of Lincoln Park that the following persons are hereby appointed to the GTA for the year 2020:

- Perry Mayers – Borough Administrator
- Kathleen Skrobala – Public Health Officer
- Rick Beyer –DPW Superintendent
- Janet Cassidy – Recreation Director
- Anthony Simone – Chief of Police
- Dina Valente Stole – LP BOE Member

Thompson: Please call the Roll.

Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise, Wild and Thompson.
 No: None
 Absent: None
 Abstain: None

The Resolutions were Adopted.

Thompson: Resolution R20-20, Authorize 2020 Professional Services Contract with Darmofalski Engineering to Provide Engineering Services to the Borough

Wild: So Moved
Gemian: Second

RESOLUTION R 20-20

AUTHORIZING THE AWARD OF AN PROFESSIONAL SERVICES CONTRACT TO DARMOFALSKI ENGINEERING ASSOCIATES, INC. TO PERFORM ENGINEERING SERVICES AS MUNICIPAL ENGINEER

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL ENGINEER** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, DARMOFALSKI ENGINEERING ASSOCIATES, INC., 86 NEWARK-POMPTON TURNPIKE, RIVERDALE, NEW JERSEY 07457 has submitted a proposal to provide Engineering services for a contract term of one (1) year, expiring December 31, 2020, at the hourly billing rates of: Professional Engineer \$125.00 per hour; CAD Design \$75.00 per hour; Field Inspector \$75.00 per hour; and

WHEREAS, DARMOFALSKI ENGINEERING ASSOCIATES, INC. has more than 28 years of experience in Municipal Engineering and has successfully and professionally provided Engineering services to the Borough of Lincoln Park for eleven years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DARMOFALSKI ENGINEERING ASSOCIATES, INC.** based upon **DARMOFALSKI ENGINEERING ASSOCIATE'S** expertise in engineering, extensive municipal engineering experience, and competitive cost proposal; and

WHEREAS, DARMOFALSKI ENGINEERING ASSOCIATES, INC. has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DARMOFALSKI ENGINEERING ASSOCIATES, INC.** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DARMOFALSKI ENGINEERING ASSOCIATES, INC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2020 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DARMOFALSKI ENGINEERING ASSOCIATES, INC.** as described herein and at a cost not to exceed \$55,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

Thompson: Please call the Roll.

Yes: Council Members: Gemian, Kerwin, Moeller, Seise, Wild and Thompson.
No: None
Absent: None
Abstain: Ross

The Resolutions were Adopted.

Thompson: Resolution R20-21, Authorize Appointment Planning Board Member Class IV Dion Morreale 4 year term

Gemian: So Moved
Ross: Second

RESOLUTION R20-21

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that the appointment of **DION MORREALE** as **CLASS IV PLANNING BOARD MEMBER** said term expiring December 31, 2023, is hereby confirmed.

BE IT FURTHER RESOLVED that the position of **ALTERNATE 2** is hereby **VACANT**.

Thompson: Please call the Roll.

Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise, Wild and Thompson.
No: None
Absent: None
Abstain: None

The Resolutions were Adopted.

Thompson: Resolution R20-21A, Authorize Appointment of OEM Director – David Runfeldt

Moeller: So Moved
Seise: Second

RESOLUTION R20-21A

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that the appointment of **DAVID RUNFELDT AS OFFICE OF EMERGENCY MANAGEMENT DIRECTOR** said term expiring December 31, 2022, is hereby confirmed.

Thompson: Please call the Roll.

Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise, Wild and Thompson.
No: None
Absent: None
Abstain: None

The Resolutions were Adopted.

X. COUNCIL APPOINTMENTS:

CONSENT AGENDA:

Thompson: Council Appointments, Consent, R20-22 through R20-67

Thompson: Any questions or comments regarding Resolutions R20-22 through R20-67?

Moeller: So Moved
Ross: Second

RESOLUTION R20-22

WHEREAS, there exists a need for **Information Technology Consulting and Management Services** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the “Local Public Contracts Law” (N.J.S.A. 40A:11-1 et seq.) as a Competitive Contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service will exceed \$17,500.00; and

WHEREAS, the Borough has agreed to retain **Quikteks, LLC**, located at 373 E Route 46, Fairfield, New Jersey to provide the necessary Information Technology Consulting and Management Services for a contract term of one (1) year, expiring December 31, 2020 as specifically outlined in the Agreement between the Borough and the Quikteks, LLC, at the rate of \$2,800 per month, plus \$276.50 per month for Anti-Virus protection services, and \$310 per month for Off-Site Data Backup for a total cost of \$3,386.50 per month; and

WHEREAS, **Quikteks, LLC** has more than 19 years of experience in Information Technology Consulting and Management Services and has provided Information Technology Consulting and Management Services successfully and professionally to the Borough of Lincoln Park for the last six years; and

WHEREAS, **Quikteks, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Quikteks, LLC** has not made any reportable contributions to

any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Quikteks, LLC** from making any such reportable contributions through the term of the contract which shall run through December 31, 2020; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2020 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a contract with **Quikteks, LLC** as described herein and at a cost not to exceed \$50,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded in accordance with N.J.S.A. 40A:11-4.5 (Competitive Contracting) of the Local Public Contracts Law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R20-23

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO THE BUZAK LAW GROUP, LLC TO PERFORM LEGAL SERVICES AS SPECIAL COUNSEL IN AFFORDABLE HOUSING AND OTHER MATTERS

WHEREAS, there exists a need for the Professional Services of a **SPECIAL COUNSEL FOR AFFORDABLE HOUSING AND OTHER MATTERS** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, **The Buzak Law Group, LLC** located at 150 River Road, Suite N4, Montville, New Jersey 07045 has submitted a proposal to provide Legal Services as Special Counsel in Affordable Housing and Other Matters for a contract term of one (1) year, expiring December 31, 2019, at the hourly billing rate of \$155.00 per hour; and

WHEREAS, **The Buzak Law Group, LLC** has more than 36 years of experience in the area of municipal law and has successfully provided expert legal services in the area Affordable Housing and other related matters to the Borough of Lincoln Park for more than eleven years; and

WHEREAS, **The Buzak Law Group, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **The Buzak Law Group, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **The Buzak Law Group, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2020 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **The Buzak Law Group, LLC** as described herein and at a cost not to exceed \$10,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R20-24

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO THE BUZAK LAW GROUP, LLC TO PERFORM LEGAL SERVICES AS TAX APPEAL COUNSEL

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL TAX APPEAL COUNSEL** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, **The Buzak Law Group, LLC** located at 150 River Road, Suite N4, Montville, New Jersey 07045 has submitted a proposal to provide Legal Services as Tax Appeal Counsel for a contract term of one (1) year, expiring December 31, 2020, at the hourly billing rate of \$155.00 per hour; and

WHEREAS, **The Buzak Law Group, LLC** has more than 36 years of experience in the area of municipal law and has successfully provided expert tax appeal legal services to the Borough of Lincoln Park for more than eleven years; and

WHEREAS, **The Buzak Law Group, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **The Buzak Law Group, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **The Buzak Law Group, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2020 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **The Buzak Law Group, LLC** as described herein and at a cost not to exceed \$40,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R20-25

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO WIELKOTZ & COMPANY TO PROVIDE MUNICIPAL AUDITOR SERVICES

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL AUDITOR** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the “Local Public Contracts Law” (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, Wielkocz & Company, 401 Wanaque Avenue, Pompton Lakes, NJ 07442 has submitted a proposal to provide Municipal Auditor services for a contract term of one (1) year, expiring December 31, 2020, for a flat Annual Audit fee of \$32,500 and hourly billing rates of up to \$170.00 per hour for additional services; and

WHEREAS, Wielkocz & Company has more than 50 years of experience in Municipal Auditing, represents over 50 NJ municipalities and county governments, and has successfully provided expert auditing services to the Borough of Lincoln Park for over fifteen years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **Wielkocz & Company** based upon the expertise of **Wielkocz & Company** in Municipal Auditing, extensive Municipal Auditing experience, and competitive cost proposal; and

WHEREAS, Wielkocz & Company has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Wielkocz & Company** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Wielkocz & Company** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2020 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **Wielkotz & Company** as described herein and at a cost not to exceed \$40,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R20-26

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that the Council RE-Appointments of **BRUCE DUBOWSKY, JOHN ERICKSON AND STEVEN ZALEWSKI** as a members of the **ZONING BOARD OF ADJUSTMENT** for a term of (4) years, said terms expiring December 31, 2023, is hereby confirmed.

BE IT FURTHER RESOLVED, that **THERE ARE VACANCIES** for Alternate 1 and Alternate 2. .

RESOLUTION R20-27

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **GARY GEMIAN** be appointed as **CLASS III MEMBER OF THE PLANNING BOARD** for a one year term, said term expiring December 31, 2020, is hereby confirmed.

RESOLUTION R20-28

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that **COUNCILMAN DANIEL MOELLER** be appointed Council Liaison to the **HEALTH DEPARTMENT and the DEPARTMENT OF PUBLIC WORKS** for a term of one (1) year.

RESOLUTION R20-29

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that **COUNCILMAN RAYMOND T. KERWIN** be appointed Council Liaison to the **RECREATION DEPARTMENT and the FIRST AID SQUAD** for a term of one (1) year.

RESOLUTION R20-30

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that **COUNCIL WOMAN ANN THOMPSON** be appointed Council Liaison to the **FIRE DEPARTMENT and POLICE DEPARTMENT** for a term of one (1) year.

RESOLUTION R20-31

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that **COUNCILMAN ANDREW SEISE** be appointed Council Liaison to the **FINANCE DEPARTMENT** for a term of one (1) year.

RESOLUTION R20-32

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that Gary Gemian be appointed as Council Liaison to the **ECONOMIC DOWNTOWN DEVELOPMENT COMMITTEE** for the term of one (1) year.

RESOLUTION R20-33

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **ELLEN ROSS** be appointed as the Borough's **COUNCIL REPRESENTATIVE** to the **MORRIS COUNTY JOINT INSURANCE FUND**;

RESOLUTION R20-34

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **PERRY MAYERS** be appointed as the Borough's **PRIMARY REPRESENTATIVE** to the **MORRIS COUNTY JOINT INSURANCE FUND**;

BE IT FURTHER RESOLVED that **DINA VALENTE-STOEL** be appointed as the Borough's **ALTERNATE REPRESENTATIVE** to the **MORRIS COUNTY JOINT INSURANCE FUND**.

RESOLUTION R20-35

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that the following persons be appointed **POLICE MATRONS** and **CROSSING GUARDS** for the year 2020 effective immediately:

POLICE MATRONS

Nicole Ruggiero	Nancy Heykoop	Courtney Fitzpatrick
	Kristen Merker	Nicole Bosland

CROSSING GUARDS

Diane Karback
Stephanie Karback
Michelle Herbek

RESOLUTION R20-36

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **PERRY MAYERS** be appointed **PUBLIC AGENCY COMPLIANCE OFFICER**, for a period of one (1) year, said term expiring December 31, 2020 is hereby confirmed.

RESOLUTION R20-37

WHEREAS, from time to time there are development proposals approved by the Borough of Lincoln Park Planning Board and Zoning Board of Adjustment which include the construction of sanitary sewer extensions; and

WHEREAS, pursuant to the requirements of the New Jersey Department of Environmental Protection application forms (**WQM-003 {CP #1}**), must be submitted for such sanitary sewer extension approvals; and

WHEREAS, such application forms (**WQM-003 {CP #1}**), must be endorsed by Municipal Officials;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that the Borough of Lincoln Park does and hereby approves the submission of these application forms (**WQM-003 {CP #1}**) for those projects approved by the Borough of Lincoln Park Planning Board and Zoning Board of Adjustment;

BE IT FURTHER RESOLVED that the Borough Engineer of the Borough of Lincoln Park be and is hereby authorized to sign and submit said necessary forms (**WQM-003 {CP #1}**) to the New Jersey Department of Environmental Protection.

RESOLUTION R20-38

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **DINA VALENTI-STOEL** be appointed as the Borough's **PRIMARY REPRESENTATIVE** to the **NORTH JERSEY MUNICIPAL EMPLOYEE HEALTH INSURANCE FUND (HIF)**;

BE IT FURTHER RESOLVED that **PERRY MAYERS** be appointed as the Borough's **ALTERNATE REPRESENTATIVE** to the **NORTH JERSEY MUNICIPAL EMPLOYEE HEALTH INSURANCE FUND**.

RESOLUTION R20-39

AUTHORIZING THE TAX COLLECTOR TO CONDUCT A TAX LIEN SALE

WHEREAS, there remains on the records and books of the Borough of Lincoln Park delinquent taxes, water-sewer utility charges, and other municipal charges owing as of December 31, 2019; and

WHEREAS, the Statutes of the State of New Jersey, expressly N.J.S.A. 54:5 et seq., provide for the enforcement and collection of such delinquencies through a tax lien sale; and

WHEREAS, the Tax Collector is empowered by Statute to conduct and preside over the sale of liens;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, a Municipal corporation of the State of New Jersey that the Borough of Lincoln Park's Tax Collector is authorized to conduct a tax lien sale for 2019 delinquent taxes, utility, and other municipal charges on or before December 31, 2020.

RESOLUTION R20-40

WHEREAS, N.J.S.A. 54:5-26 has been amended, permitting the Tax Collector to give notice of **TAX LIEN** to property owners, by regular or certified mail, with the maximum fee to be charged therefore in the sum of **\$25.00** per mailing/per owner; and

WHEREAS, N.J.S.A. 54:5-21.1 has also been amended, permitting the Tax Collector to charge a fee of **\$100.00** for the replacement of lost **TAX SALE CERTIFICATES**;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Lincoln Park, that the following charges are hereby authorized and effective and may be charged and collected by the Tax Collector for and during 2020:

Notice of Tax Lien (regular or Certified Mail)	\$25.00 per Mailing/ per owner
Replacement of lost Tax Title Lien Certificate(s)	\$100.00 per Certificate

RESOLUTION R20-41

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that the Council Appointment of **DAVID AMADIO** as the Municipal Public Defender for the year 2020, is hereby confirmed.

RESOLUTION R20-42

WHEREAS, MANDATORY SOURCE SEPARATION AND RECYCLING ACT, P.L. 1987, C.102, has established a Recycling Fund from which a tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the **MANDATORY SOURCE SEPARATION AND RECYCLING ACT** to use the tonnage grants to develop new Municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the **MANDATORY SOURCE SEPARATION AND RECYCLING ACT**; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a Resolution authorizing this municipality to apply for such tonnage grants for 2019 will memorialize the commitment of this municipality to recycling and to indicate the assent of the **BOROUGH OF LINCOLN PARK** to the efforts undertaken by the municipality and the requirements contained in the **RECYCLING ACT** and **RECYCLING REGULATIONS**; and

WHEREAS, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park of Morris County that the Borough of Lincoln Park hereby endorses the submission of the **RECYCLING TONNAGE GRANT APPLICATION** to the New Jersey Department of Environmental Protection and designates **RICK BEYER** to ensure that the application is properly filed;

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be solely for the purposes of recycling.

RESOLUTION R20-43

RESOLUTION TO AUTHORIZE THE BID THRESHOLD AND APPOINT A QUALIFIED PURCHASING AGENT

WHEREAS, the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid threshold up to \$40,000.00; and

WHEREAS, N.J.S.A. 40A:11-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq., establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, PERRY MAYERS possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with **N.J.A.C. 5:34-5 et seq.**;

WHEREAS, the Borough of Lincoln Park desires to take advantage of the increased bid threshold;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, in the County of Morris, in the State of New Jersey, hereby increases its bid threshold to \$40,000.00;

BE IT FURTHER RESOLVED that the Governing Body of the Borough of Lincoln Park hereby appoints **PERRY MAYERS** as the **QUALIFIED PURCHASING AGENT** to exercise the duties of a **PURCHASING AGENT** pursuant to **N.J.S.A. 40A:11-2(30)**, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit;

BE IT FURTHER RESOLVED, that in accordance with **N.J.A.C. 5:34-5.2**, the local unit Clerk is hereby authorized and directed to forward a Certified copy of this Resolution and a copy of **PERRY MAYERS** Certification to the Director of the Division of Local Government Services.

RESOLUTION R20-44

WHEREAS, the Governing Body of the Borough of Lincoln Park (the "Borough") intends to authorize the Assessor of the Borough to prosecute, defend and settle tax appeals on behalf of the Borough before the Morris County Board of Taxation (the "Tax Board") with the advice and consent of the Tax Appeal Attorney; and

WHEREAS, the Governing Body intends to authorize the Assessor and the Borough Attorney to prosecute, defend and recommend settlements of tax appeals before the Tax Court to the Borough Council for approval.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey as follows:

1. The Assessor and the Tax Appeal Attorney are hereby authorized, on behalf of the Borough, to prosecute, defend and settle tax appeals before the Morris County Board of Taxation.
2. The Assessor and the Tax Appeal Attorney are hereby authorized to prosecute, defend and recommend the settlement of tax appeals before the Tax Court to the Borough Council for approval.
3. All tax appeals and stipulations of settlement which were filed on behalf of the Borough to the Tax Board prior to the adoption of this Resolution are hereby authorized and ratified *nunc pro tunc*.
4. A copy of this Resolution shall be sent to the Assessor, the Tax Appeal Attorney and the Morris County Board of Taxation.
5. This Resolution shall take effect immediately.

RESOLUTION R20-45

BE IT RESOLVED, by the Governing Body of the Borough of Lincoln Park that the following are hereby appointed as members of the County Alliance Steering Subcommittee (CASS) for a term of one (1) year to expire on December 31, 2020 without salary.

Janet Cassidy	Cristina Puri
David Runfeldt	Mary Vineis
Perry Mayers	Patti Delaporte
Dina Valente	Cathy Aduato
Anthony Simone	Melissa Bammer
James Grube	Rich Williams
Michael Meyer	Jaclyn Braddock
Michelle Bammer	Sue Iapoce
Wendy Vander Vliet	

RESOLUTION R20-46

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO PHOENIX ADVISORS, LLC TO PROVIDE INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD AND A CONTINUING DISCLOSURE AGENT SERVICES

WHEREAS, there exists a need for the Professional Services of an **INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD AND A CONTINUING DISCLOSURE AGENT** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, the Bond Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements (CDA's) in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, but for the execution of the CDA's, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and

WHEREAS, in order to ascertain its compliance with various CDA's executed in conjunction with the issuance of bonds, the Bond Issuer must codify the requirements stipulated in those various CDA's and compare those requirements with its filings and correct any deficiencies; and

WHEREAS, rules and regulations promulgated by the Securities and Exchange Commission restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

WHEREAS, it is beneficial to retain assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDA's and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

WHEREAS, the expenses for said services is not expected to exceed \$17,500.00, therefore the requirements of N.J.S.A. 19:44A-20.5 (Pay-to-Play Legislation) do not apply.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, County of Morris and state of New Jersey as follows;

The Agreement between the Borough and:

PHOENIX ADVISORS, LLC, 4 WEST PARK STREET, BORDENTOWN, NJ 08505

CONTINUING DISCLOSURE AGENT SERVICE:

\$950 base fee (for up to three (3) outstanding issues), Plus \$100 for each additional outstanding issue, if any, for which filings are required, and \$200 for each new bond issue.

AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD:

There is no fee charged by Phoenix Advisors for being designated as Independent Registered Municipal Advisor.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R20-47

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO ACRISURE, LLC DBA IMAC INSURANCE AGENCY TO PROVIDE DENTAL INSURANCE BROKER SERVICES

WHEREAS, it is necessary for the proper conduct of the order of business that the Borough of Lincoln Park, County of Morris, State of New Jersey designate and name a Dental Insurance Broker for its dental insurance needs; and

WHEREAS, such specialized Dental Insurance Broker services can be provided by **Acrisure, LLC, DBA IMAC Insurance Agency**, 540 Mill Street, Belleville, NJ 07109; and

WHEREAS, **Acrisure, LLC, DBA IMAC Insurance Agency** has more than 11 years of experience in the field of municipal and governmental insurance servicing and has professionally met the Dental Insurance Broker needs of the Borough since 2013; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a contract with **Acrisure, LLC, DBA IMAC Insurance Agency** based upon **Acrisure, LLC, DBA IMAC Insurance Agency's** expertise in municipal insurance, extensive municipal insurance experience, and competitive cost proposal; and

WHEREAS, N.J.S.A. 40A:11-5 (m) specifically allows for the awarding of Insurance Consultation Services as the judgmental nature of the Consultant's duties renders competitive bidding impractical; and

WHEREAS, the anticipated term of this contract is three (3) years, expiring on December 31, 2022; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts without competitive bids, and the contract itself, must be available for public inspection; and

WHEREAS, **Acrisure, LLC, DBA IMAC Insurance Agency** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Acrisure, LLC, DBA IMAC Insurance Agency** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Acrisure, LLC, DBA IMAC Insurance Agency** from making any such reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Borough of Lincoln Park, County of Morris, State of New Jersey, as follows:

1. That **Acrisure, LLC, DBA IMAC Insurance Agency** is hereby appointed as Dental Insurance Brokers for the Borough of Lincoln Park for the term of January 1, 2020 through December 31, 2022.
2. The appropriate officers of the Borough of Lincoln Park are hereby authorized to enter into a contract with **Acrisure, LLC, DBA IMAC Insurance Agency**, for the services above specified, for a three (3) year term commencing January 1, 2020 and through December 31, 2022, and to be paid for services rendered in accordance with the normal brokerage commissions that are included in premium payments made by the Borough in an amount not to exceed \$7,500.00 per annum.
3. N.J.S.A. 40A:11-5 (m) specifically allows for the awarding of Insurance Consultation Services as the judgmental nature of the Consultant's duties renders competitive bidding impractical.
4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution.
5. A notice of the award of this contract shall forthwith be printed once in The Record, an official newspaper of Borough of Lincoln Park, authorized by law to publish the legal advertisements of

the Borough Council of the Borough of Lincoln Park, setting forth the nature, duration, service and amount of the contract, and further stating that this resolution and the annexed contract are on file and available for public inspection in the Office of the Clerk of the Borough of Lincoln Park.

RESOLUTION R20-48

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO ANDERSON & DENZLER ASSOCIATES, INC. TO PROVIDE WATER SUPPLY AND WASTEWATER OPERATOR SERVICES

WHEREAS, there exists a need for a Water Supply and Wastewater Operator licensed pursuant to N.J.S.A. 58:11-64, et seq., and the Rules and Regulations promulgated by the Department of Environmental Protection for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service will exceed \$17,500.00; and

WHEREAS, Anderson & Denzler Associates, Inc., 519 Ridgedale Avenue, East Hanover, NJ 07936 has submitted a proposal to provide Water Supply and Wastewater Operator services for a contract term of one (1) year, expiring December 31, 2019, at monthly rate of \$1,300 per month for Water System Operator Services and \$510 per month for Sewer System Operator services; and

WHEREAS, work performed beyond the scope of the duties outlined in the proposal, as directed by the Borough, will be billed on a per diem basis as follows; Principal Engineer \$178.00 per hour, Professional Engineer \$166.35 per hour, Engineer \$115.45 per hour, Senior Designer \$123.80 per hour, Land Surveyor, \$132.35 per hour, Design Draftsman \$98.30 per hour, Inspector \$93.75 per hour, Draftsman \$70.75 per hour, 2-Man Field Crew \$186.35 per hour, 3-Man Field Crew \$219.60 per hour; and

WHEREAS, Anderson & Denzler Associates, Inc. possesses the required licenses under N.J.S.A. 58:11-64, et seq. for the operation of the Borough's Water Supply and Wastewater activities; and

WHEREAS, Anderson & Denzler Associates, Inc. was established in New Jersey in 1955 has more than 6 decades of experience in Municipal Civil Surveying and Engineering; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **Anderson & Denzler Associates, Inc.** based upon **Anderson & Denzler Associates, Inc.** expertise and experience in Municipal Water Supply and Wastewater Operations, and competitive cost proposal; and

WHEREAS, Anderson & Denzler Associates, Inc. has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Anderson & Denzler Associates, Inc.** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Anderson & Denzler Associates, Inc.** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2020 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing

Agent enter into a professional services contract with **Anderson & Denzler Associates, Inc.** as described herein and at a cost not to exceed \$30,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R20-49

AUTHORIZING A CONTRACT WITH UNIFIED DATA CORPORATION FOR SUPPORT AND MAINTENANCE OF WATER & SEWER SYSTEM WEB BASED MONITORING AND DATA STORAGE SYSTEM

WHEREAS, the Borough has a need for web based monitoring and data storage services for its Water and Sewer System; and

WHEREAS, the Borough's Purchasing Agent has determined that the value of the contract will exceed \$17,500; and

WHEREAS, the Borough has received a proposal from Unified Data Corporation of Boonton, NJ to provide the aforementioned services, including support, development, and maintenance of the software and hardware; and

WHEREAS, the Web based monitoring and data storage software utilized by the Water Department is a proprietary system developed by Unified Data Corporation and the maintenance, support and development services can only be provided by the developer; and

WHEREAS, the Superintendent of the Department of Public Works and the Borough Administrator have recommended that Unified Data Corporation be awarded a contract to provide the aforementioned services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(dd)) permits contracts for the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software to be negotiated and awarded by the governing body without public advertising for bids; and

WHEREAS, Unified Data Corporation has completed and submitted a Business Entity Disclosure Certification which certifies that Unified Data Corporation has not made any reportable contributions to a political or candidate committee in the in the previous one year, and that the contract will prohibit Unified Data Corporation from making any reportable contributions through the term of the contract; and

WHEREAS, the cost for said services shall not exceed \$30,000.00 without further authorization by the Borough Council; and

WHEREAS, this expenditure shall be charged to Account Nos. 8-05-55-502-213 and 8-01-26-300-201, or any other account that may be deemed appropriate by the Chief Financial Officer or her designee, and the availability of funds have been certified by the Chief Financial Officer of the Borough.

THEREFORE, BE IT RESOLVED by the Council of the Borough of Lincoln Park, in the County of Morris, New Jersey that Unified Data Corporation is hereby awarded a contract for web based monitoring and data storage services for the Borough's Water and Sewer System, including support, development, and maintenance of software and hardware in an amount not to exceed \$30,000.00, without further authorization by the Borough Council.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and Determination of Value are to be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that a notice of this action shall be published once in the Daily Record; and

BE IT FURTHER RESOLVED that this expenditure shall be charged to Account Nos. 8-05-55-502-213 and 8-01-26-300-201, or any other account that may be deemed appropriate by the Chief Financial Officer or her designee, and the availability of funds have been certified by the Chief Financial Officer of the Borough; and

BE IT FURTHER RESOLVED that the Borough Administrator and the Borough Clerk are hereby authorized to enter into an agreement for the aforementioned services a copy of which shall be available for public inspection in the Office of the Borough Clerk.

RESOLUTION R20-50

WHEREAS, the Borough of Lincoln Park finds it necessary from time to time to contract with the County of Morris and the Morris County Sheriff's Department for the services of Sheriff's Officers to provide site security at "Extra Duty" jobs; and

WHEREAS, the current rate for the services of an "Extra Duty" Morris County Sheriff's Officer is \$86.00; and

WHEREAS, The Borough's currently bills Outside Contractors requesting the services of an officer at a rate of \$100 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey as follows:

1. The Outside Contractor's rate for the service of Sheriff's Officers assigned from the County of Morris and the Morris County Sheriff's Department is hereby set at \$100 per hour (\$86.00 plus \$14.00 administrative fee)
2. The Mayor, Business Administrator and Borough Clerk, together with all other Officers, professionals and employees of the Borough are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of this Resolution.

RESOLUTION R20-51

**BOROUGH OF LINCOLN PARK
SOMERSET COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, the Borough of Lincoln Park, pursuant to N.J.S.A. 40:11-11(5) and N.J.A.C. 5:34-7.1 et seq., has availed itself of the right to purchase materials, supplies, and equipment under contracts for such materials, supplies and equipment entered into under the Somerset County Cooperative Pricing System; and

WHEREAS, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Somerset County Cooperative Pricing System without the necessity of advertising for bids or in the cases where no bids have been received; and

WHEREAS, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Somerset County Cooperative Pricing System with cooperative vendors;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey hereby authorizes purchases made by the

Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under the Somerset County Cooperative Pricing System.

BE IT FURTHER RESOLVED, that the duration of this authorization shall be from January 1, 2020 to December 31, 2020, or upon the expiration of the vendor's contract, whichever occurs first.

RESOLUTION R20-52

**BOROUGH OF LINCOLN PARK
EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY**

WHEREAS, the Borough of Lincoln Park, pursuant to N.J.S.A. 40:11-11(5) and N.J.A.C. 5:34-7.1 et seq., has availed itself of the right to purchase materials, supplies, and equipment under contracts for such materials, supplies and equipment entered into under the Educational Services Commission of New Jersey Cooperative; and

WHEREAS, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Educational Services Commission of New Jersey Cooperative without the necessity of advertising for bids or in the cases where no bids have been received; and

WHEREAS, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Educational Services Commission of New Jersey Cooperative with cooperative vendors;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under Educational Services Commission of New Jersey Cooperative.

BE IT FURTHER RESOLVED, that the duration of this authorization shall be from January 1, 2020 to December 31, 2020, or upon the expiration of the vendor's contract, whichever occurs first.

RESOLUTION R20-53

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE
CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the Borough of Lincoln Park, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and,

WHEREAS, the Borough of Lincoln Park has the need on a timely basis to purchase goods or services utilizing State contracts; and,

WHEREAS, the Borough of Lincoln Park intends to enter into contracts with State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Lincoln Park authorizes the Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Lincoln Park, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or

otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of this authorization shall be from January 1, 2020 to December 31, 2020, or upon the expiration of the vendor's contract, whichever occurs first.

RESOLUTION R20-54

**BOROUGH OF LINCOLN PARK
COOPERATIVE PRICING COUNCIL OF THE COUNTY OF MORRIS**

WHEREAS, the Borough of Lincoln Park, pursuant to N.J.S.A. 40:11-11(5) and N.J.A.C. 5:34-7.1 et seq., has availed itself of the right to purchase materials, supplies, and equipment under contracts for such materials, supplies and equipment entered into under the Cooperative Pricing Council of the County of Morris; and

WHEREAS, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Cooperative Pricing Council of the County of Morris without the necessity of advertising for bids or in the cases where no bids have been received; and

WHEREAS, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Cooperative Pricing Council of the County of Morris with the cooperative vendors;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under the Cooperative Pricing Council of the County of Morris.

BE IT FURTHER RESOLVED, that the duration of this authorization shall be from January 1, 2020 to December 31, 2020, or upon the expiration of the vendor's contract, whichever occurs first.

RESOLUTION R20-55

**BOROUGH OF LINCOLN PARK
SOURCEWELL COOPERATIVE**

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods, or to contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process, in which other states participate, whenever it is determined to be the most cost-effective method of procurement; and

WHEREAS, the nationally-recognized Sourcewell Cooperative pricing system, hereafter referred to as "Sourcewell," has offered voluntary participation in the national cooperative purchasing agreement for the purchase of goods and services; and

WHEREAS, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Sourcewell system with cooperative vendors;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of Borough of Lincoln Park, County of Morris, State of New Jersey as follows:

1. That the governing body of the Borough of Lincoln Park hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under the Sourcewell Cooperative purchasing system.
2. That the duration of this authorization shall be from January 1, 2020 to December 31, 2020, or upon the expiration of the vendor's contract, whichever occurs first.

3. The Borough shall be responsible to ensure that the goods and or services procured through the Sourcewell Cooperative purchasing system comply with all applicable laws of the State of New Jersey, Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

RESOLUTION R20-56

**BOROUGH OF LINCOLN PARK
HOUSTON-GALVESTON AREA OF GOVERNMENTS**

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods, or to contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process, in which other states participate, whenever it is determined to be the most cost-effective method of procurement; and

WHEREAS, the nationally-recognized Houston-Galveston Area Council of Governments Cooperative Purchasing Program, hereafter referred to as H-GAC Cooperative Purchasing Program, has offered voluntary participation in the national cooperative purchasing agreement for the purchase of goods and services; and

WHEREAS, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the H-GAC Cooperative Purchasing Program with cooperative vendors;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of Borough of Lincoln Park, County of Morris, State of New Jersey as follows:

1. That the governing body of the Borough of Lincoln Park hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under the in the H-GAC Cooperative Purchasing Program.
2. That the duration of this authorization shall be from January 1, 2020 to December 31, 2020, or upon the expiration of the vendor's contract, whichever occurs first.
3. The Borough shall be responsible to ensure that the goods and or services procured through the H-GAC Cooperative Purchasing Program comply with all applicable laws of the State of New Jersey, Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

RESOLUTION R20-57

**BOROUGH OF LINCOLN PARK
CRANFORD POLICE COOPERATIVE PRICING SYSTEM**

WHEREAS, the Borough of Lincoln Park, pursuant to N.J.S.A. 40:11-11(5) and N.J.A.C. 5:34-7.1 et seq., has availed itself of the right to purchase materials, supplies, and equipment under contracts for such materials, supplies and equipment entered into under the Cranford Police Cooperative Pricing System; and

WHEREAS, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Cranford Police Cooperative Pricing System without the necessity of advertising for bids or in the cases where no bids have been received; and

WHEREAS, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Cranford Police Cooperative Pricing System with cooperative vendors;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for

materials, supplies or equipment entered into under the Cranford Police Cooperative Pricing System.

BE IT FURTHER RESOLVED, that the duration of this authorization shall be from January 1, 2020 to December 31, 2020, or upon the expiration of the vendor's contract, whichever occurs first.

RESOLUTION R20-58

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO AGNOLI ENGINEERING, LLC TO PERFORM PROFESSIONAL ENGINEERING AND HYDROLOGIST SERVICES

WHEREAS, there exists a need for the services of a **Professional Engineer** to provide expert technical support in the area of Floodplain Management and the continuing development, maintenance, and coordination of the National Flood Insurance Program (NFIP) Community Rating System program (CRS) for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, AGNOLI ENGINEERING, LLC, 638A MAIN ROAD, TOWACO, NJ, 07082 has submitted a proposal to provide Professional Engineering and services for a contract term of one (1) year, expiring December 31, 2020, at the hourly billing rates of \$120.00 per hour; and

WHEREAS, AGNOLI ENGINEERING, LLC has more than 16 years of experience in Professional Engineering services and has successfully and professionally provided expert technical support in the area of Floodplain Management and the continuing development and maintenance of the Community Rating System program (CRS) to the Borough of Lincoln Park for the past 7 years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **AGNOLI ENGINEERING, LLC** based upon **AGNOLI ENGINEERING, LLC'S** expertise in Floodplain Management and in the development, maintenance, and coordination of CRS programs and competitive cost proposal; and

WHEREAS, AGNOLI ENGINEERING, LLC has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **AGNOLI ENGINEERING, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **AGNOLI ENGINEERING, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2020 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **AGNOLI ENGINEERING, LLC** as described herein and at a cost not to exceed \$10,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public

Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

RESOLUTION R20-59

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO IZENBERG APPRAISAL ASSOCIATES TO PROVIDE MUNICIPAL APPRAISER SERVICES

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL APPRAISER** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, **Izenberg Appraisal Associates**, 205 Main Street, Chatham, NJ 07928 has submitted a proposal to provide Municipal Appraiser services for a contract term of one (1) year, expiring December 31, 2020 at the following rates:

- 1) \$150.00 / Municipal Hourly Rate
 - 2) \$2,200 Preliminary Evaluations
 - 3) \$3,500 Commercial Tax Court Appraisal Report
 - 4) \$100 / Line – Class 4 Revaluation Review
 - 5) \$1000 / Line – Class 4 Revaluation
 - 6) \$100.00 / Municipal Hourly Rate for Staff
- ; and

WHEREAS, **Izenberg Appraisal Associates** has more than 30 years of experience in Municipal Condemnation and Property Tax Assessments, represents over 50 NJ municipalities and other government entities, and has previously provided expert appraisal services to the Borough of Lincoln Park for over 10 years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **Izenberg Appraisal Associates** based upon the expertise of **Izenberg Appraisal Associates** in Municipal Appraisal services, extensive Municipal Appraisal experience, and competitive cost proposal; and

WHEREAS, **Izenberg Appraisal Associates** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Izenberg Appraisal Associates** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Izenberg Appraisal Associates** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2020 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **Izenberg Appraisal Associates** as described herein and at a cost not to exceed \$15,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **Izenberg Appraisal Associates** as described herein and;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R20-60

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DeCOTIIS, FITZPATRICK, and COLE, LLP TO PROVIDE LEGAL SERVICES AS MUNICIPAL REDEVELOPMENT COUNSEL

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL REDEVELOPMENT COUNSEL** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, 61 South Paramus Road, Paramus, NJ 07652, has submitted a proposal to provide Legal services for a contract term of one (1) year, expiring December 31, 2020, at the hourly billing rates of: \$195.00 per hour for the Attorneys, \$125.00 per hour for Law Clerks, and \$75 per hour for paralegals/legal assistants; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP was established in 1986 and has more than 29 years of extensive experience in the area of municipal government Redevelopment and Land Use and has successfully provided expert Redevelopment related legal services to the Borough of Lincoln Park for over four years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** based upon the extensive experience of **DeCotiis, Fitzpatrick and Cole, LLP** as well as their expertise in municipal government Redevelopment, and competitive cost proposal; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DeCotiis, Fitzpatrick and Cole, LLP** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DeCotiis, Fitzpatrick and Cole, LLP** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2020 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** as described herein and at a cost not to exceed \$20,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R20-61

AUTHORIZING THE AWARD OF A CONTRACT TO COMMUNITY, GRANTS, PLANNING & HOUSING ("CGP&H") FOR HOUSING REHABILITATION SERVICES

WHEREAS, the Borough of Lincoln Park ("Borough") was granted a Judgment of Compliance and Repose with regard to the satisfaction of the Borough's affordable housing obligations on August 18, 2017 in the matter captioned In the Matter of the Application of the Borough of Lincoln Park for Declaratory Judgment, Superior Court of New Jersey, Morris County, Law Division, Docket No. MRS-L-1638-15; and

WHEREAS, the Judgment of Compliance and Repose requires the Borough to enter into a contract with a qualified program administrator for the purpose of administering a housing rehabilitation program for the Borough; and

WHEREAS, the Borough desires to retain Community, Grants, Planning & Housing ("CGP&H") located at 101 Interchange Plaza, Suite 301, Cranbury, New Jersey 08512 to provide housing rehabilitation services as specifically outlined in the October 2, 2017 Proposal submitted by CGP&H; and

WHEREAS, the services to be provided by CGP&H may be retained without competitive bidding because the proposal is below the bid threshold set forth in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, there are funds available for the retention of the services of CGP&H.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Lincoln Park, County of Morris, State of New Jersey, they being the Governing Body thereof as follows:

1. The Borough of Lincoln Park ("Borough") hereby retains Community, Grants, Planning & Housing ("CGP&H") for the purpose of administering a housing rehabilitation program for the Borough as specifically outlined in the October 2, 2017 proposal submitted by CGP&H at a cost not to exceed \$10,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council.

2. The Mayor and Borough Clerk, together with all appropriate officers, employees, professionals and staff of the Borough are hereby authorized and directed to take all steps necessary to effectuate the purposes of this Resolution.

3. This Resolution shall take effect immediately.

RESOLUTION NO. 20-62

AUTHORIZING THE AWARD OF A CONTRACT TO PIAZZA ASSOCIATES, INC. FOR ADMINISTRATIVE AGENT SERVICES

WHEREAS, the Borough of Lincoln Park ("Borough") was granted a Judgment of Compliance and Repose with regard to the satisfaction of the Borough's affordable housing obligations on August 18, 2017 in the matter captioned In the Matter of the Application of the Borough of Lincoln Park for Declaratory Judgment, Superior Court of New Jersey, Morris County, Law Division, Docket No. MRS-L-1638-15; and

WHEREAS, the Judgment of Compliance and Repose requires the Borough to enter into a contract with an Administrative Agent for the purpose of administering and enforcing the affordability controls on affordable housing units in the Borough, as well as administering and enforcing the Borough's Affirmative Marketing Plan; and

WHEREAS, the Borough has agreed to enter into a new contract with its current Administrative Agent, Piazza Associates, Inc., 216 Rockingham Row, Princeton, New Jersey 08540 ("Piazza"), to provide the necessary Administrative Agent services; and

WHEREAS, the services to be provided by Piazza may be retained without competitive bidding because the \$400 per month proposal is below the bid threshold set forth in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, there are funds available for the retention of the services of Piazza.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Lincoln Park, County of Morris, State of New Jersey, they being the Governing Body thereof as follows:

1. The Borough of Lincoln Park ("Borough") hereby retains Piazza Associates, Inc. ("Piazza") for the provision Administrative Agent services for the purpose of administering and enforcing the affordability controls on all affordable housing units in the Borough, as well as administering and enforcing the Borough's Affirmative Marketing Plan, and as specifically outlined in the Agreement between the Borough and Piazza at a cost not to exceed \$7,500 for the calendar/fiscal year 2020 without further authorization by the Borough Council.

2. The Mayor and Borough Clerk, together with all appropriate officers, employees, professionals and staff of the Borough are hereby authorized and directed to take all steps necessary to effectuate the purposes of this Resolution.

3. This Resolution shall take effect immediately.

RESOLUTION R20-63

BE IT RESOLVED by the Governing body of the Borough of Lincoln Park, that pursuant to **PUBLIC LAW #438**, the below list of appointments to the **EMERGENCY MANAGEMENT COMMITTEE LEDGER 2018** is hereby approved.

EMERGENCY MANAGEMENT COUNCIL ROSTER

Jurisdiction: BOROUGH OF LINCOLN PARK County: MORRIS

NAME	WORKING TITLE	1	2	3
David Runfeldt	Emergency Management Coord.	X		

Joseph Zammit	Dep. EMC/DPW/CERT Co-Manager		X	
	Training Officer		X	
Sal Marino	Operations Officer			X
Rick Beyer	Logistics Officer/DPW		X	
Fabiana Monteiro Mello	Finance Officer		X	
Anthony Simone	Police Chief		X	
Nicholas Cifelli	Fire Director			X
Donna Ransom-Moeller	LPEMS			X
Janet Cassidy	Shelter Director			X
Kevin Reardon	Deputy Shelter Director			X
Kathy Skrobala	Health Officer		X	
Dina Valente	OEM Secretary/Utilities Liaison		X	
Kevin McNeil	RACES Radio Operator			X
Joe Fede	Fire Chief			X
Anthony Simone	Communications		X	
David Runfeldt	Mayor	X		
James Wild	Council Member	X		
Chris DiLorenzo	Borough Attorney		X	
James Grube	Board of Education			X
Brielle Runfeldt	Volunteer/Emergency Hotline Coordinator			X
Perry Mayers	Public Information Officer		X	

1. Elected Officials
2. Borough Employees
3. Emergency Management Volunteers

RESOLUTION R20-64

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO RICCI PLANNING, LLC TO PERFORM PROFESSIONAL PLANNING SERVICES AS MUNICIPAL PLANNER

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL PLANNER** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the “Local Public Contracts Law” (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, RICCI PLANNING, LLC, 177 Monmouth Avenue, Atlantic Highlands, New Jersey 07716 has submitted a proposal to provide Professional Planning services for a contract term of one (1) year, expiring December 31, 2020, at the hourly billing rates of \$140.00 per hour; and

WHEREAS, RICCI PLANNING, LLC has more than 20 years of experience in Public Planning and has successfully and professionally provided planning services to the Borough of Lincoln Park since 2016; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **RICCI PLANNING, LLC** based upon **RICCI PLANNING, LLC’S** expertise in public planning, extensive public planning experience, and competitive cost proposal; and

WHEREAS, RICCI PLANNING, LLC has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **RICCI PLANNING, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A.

19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **RICCI PLANNING, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2020 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **RICCI PLANNING, LLC** as described herein and at a cost not to exceed \$10,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R20-65

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DMC ASSOCIATES, INC. LAND SURVEYOR TO PROVIDE PROFESSIONAL MUNICIPAL SURVEYING SERVICES

WHEREAS, there exists a need for **Professional Surveying Services** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, **DMC Associates, Inc. Land Surveyor** 211 Main Street, Butler, NJ 07405 has submitted a proposal to provide Municipal Appraiser services for a contract term of one (1) year, expiring December 31, 2020 at the following rates;; and

WHEREAS, **DMC Associates, Inc. Land Surveyor** has an established reputation in the field of Municipal Surveying and Tax Map preparation and has previously provided expert surveying services to the Borough of Lincoln Park since 2009; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DMC Associates, Inc. Land Surveyor** based upon the expertise, specialized abilities, and resources of **DMC Associates, Inc. Land Surveyor** in Professional Municipal Surveying Services, extensive Professional Municipal Surveying experience, and competitive cost proposal; and

WHEREAS **DMC Associates, Inc. Land Surveyor** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DMC Associates, Inc. Land Surveyor** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in

the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DMC Associates, Inc. Land Surveyor** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2020 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DMC Associates, Inc. Land Surveyor** as described herein and at a cost not to exceed \$50,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R20-66

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO NW FINANCIAL GROUP, LLC TO PROVIDE FINANCIAL CONSULTING SERVICES

WHEREAS, there exists a need for the Professional Services of a **FINANCIAL CONSULTANT** for redevelopment projects in the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, **NW Financial Group, LLC**, 2 Hudson Place, 3rd Floor, Hoboken NJ 07030 has submitted a proposal to provide Financial Consulting services for a contract term expiring December 31, 2020 at the following rate: \$200.00 per hour; and

WHEREAS, **NW Financial Group's** senior partner has more than 40 years of experience in Municipal Financial Consulting and has previously provided expert redevelopment services to numerous New Jersey Municipalities; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **NW Financial Group, LLC** based upon the expertise of **NW Financial Group, LLC** in municipal redevelopment finance, extensive financial consulting experience, and competitive cost proposal; and

WHEREAS, **NW Financial Group, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **NW Financial Group, LLC** has not made any

reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **NW Financial Group, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2020 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **NW Financial Group, LLC** as described herein and at a cost not to exceed \$10,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R20-67

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods, or to contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process, in which other states participate, whenever it is determined to be the most cost-effective method of procurement; and

WHEREAS, the nationally-recognized Omnia Partners, Public Sector Cooperative Purchasing Program, hereafter referred to as Omnia, has offered voluntary participation in the national cooperative purchasing agreement for the purchase of products and services; and

WHEREAS, the Prince William County Public Schools is the lead agency for Contract Number R-TC-17006 awarded to Amazon Services, LLC for a contract for an On-Line Marketplace for the Purchase of Product and Services; and

WHEREAS, it may be necessary from time to time to obtain products and services through the Omnia Purchasing Program under Contract Number R-TC-17006 contract with Amazon, LLC;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of Borough of Lincoln Park, County of Morris, State of New Jersey as follows:

1. That the governing body of the Borough of Lincoln Park hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under Contract Number R-TC-17006 for products and services entered into under the Omnia Purchasing Program.
3. That the duration of this authorization shall be from January 1, 2020 to December 31, 2020, or upon the expiration of the vendor's contract, whichever occurs first.

2. The Borough shall be responsible to ensure that the goods and or services procured through the Omnia Purchasing Program comply with all applicable laws of the State of New Jersey, Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

Thompson: Please call the Roll.

Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise, Wild and Thompson.
No: None
Absent: None
Abstain: None

The Resolutions were Adopted.

XI. PUBLIC HEARING:

Council President Thompson asked for a Voice Vote. The Public Hearing was Opened.

Moeller: So Moved.

Ross: Second

Councilwoman Ross: Seeing no one wishes to speak, I move we Close the Public Hearing.

Gemian: Second

XII. ADJOURNMENT:

Thompson: Motion to Adjourn.

Gemian: So Moved
Ross: Second

Thompson: All in Favor, the Council responded as Aye.

There being no further business to come before the Council the Organization Meeting of January 6, 2020 was adjourned at 8:00 PM.

Council President, Ann Thompson

Municipal Clerk, Cynthia L. Sloane, RMC

