

I. Monday January 7, 2019 Work Meeting of the Governing Body of the Borough of Lincoln Park, the Municipal Clerk called the Work Meeting to order and announced the meeting was duly advertised in accordance with the Open Public Meetings Act. The Clerk also advised those present where the exits to the room were and to turn off all Cell Phones. All stood for the Pledge of Allegiance.

II. ROLL CALL

On the Roll Call, Council Members present were: Gemian, Kerwin, Moeller, Ross, Seise, and Thompson,

ABSENT: Councilman Wild

Present from Administration: Mayor Runfeldt, Borough Administrator Perry Mayers, Fabiana Mello CFO, and Chris DiLorenzo Borough Attorney.

III. COUNCIL AGENDA

1. Discuss Budget Hearing Date: Tabled until the January 22, 2019 Council Meeting

IV. RESOLUTIONS:

Kerwin: R19-73 Authorize the hire of Police Officer Sean Soto

Moeller: So Moved

Gemian: Second

RESOLUTION R19-73 AUTHORIZING THE BOROUGH OF LINCOLN PARK TO HIRE ONE NEW FULL-TIME REGULAR POLICE OFFICER

WHEREAS, in order to maintain the health, safety and welfare of the public at large, the Lincoln Park Borough Mayor and Council has determined that it is necessary to hire a rank and file police officer for the Borough; and

WHEREAS, Chapter 38 of the General Codes of the Borough of Lincoln Park, New Jersey governs the procedure relating to the appointment to the position of police officer within the Borough; and

WHEREAS, pursuant to Chapter 38, Subsections 3 and 8, the Mayor of Lincoln Park, as the Appropriate Authority, has recommended the appointment of Sean R. Soto as a Lincoln Park Borough Police Officer; and

WHEREAS, all necessary New Jersey State Civil Service Commission forms have been completed, signed, and submitted prior to the appointment of Sean R. Soto; and

WHEREAS, the appointee will receive an initial pro rata annual salary of \$46,928 based on the Salary Guide contained within the most recent Collective Bargaining Agreement (CBA) with PBA Local 192 for officers hired after January 1, 2008; and

WHEREAS, the Lincoln Park Borough Council believes that the hiring of the new police officer, effective January 7, 2019, as referenced above is in the best interests of the health, safety and welfare of the Borough's residents.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Lincoln Park, in the County of Morris and State of New Jersey, as follows:

1. That the individual referenced above is hereby appointed, effective January 7, 2019, to serve as full-time regular police officer for the Borough of Lincoln Park, contingent upon the conditions set forth in this Resolution.
2. That the employment of the new officer shall also be conditioned upon meeting all applicable requirements set forth by the Borough of Lincoln Park Police Department and Chief of Police Anthony Simone.
3. That all other terms and conditions of employment relating to the new hire shall be as set forth in the existing CBA with PBA Local 192.
4. That all appropriate Borough officials are hereby authorized and directed to take all appropriate actions in furtherance of the intentions set forth in this Resolution.
5. That a certified copy of this Resolution shall be provided to each of the following: a. Appointee Sean R. Soto; b. Chief of Police Anthony Simone; c. Douglas Doyle, Esq., Borough Labor Counsel; d. PBA Local 192, and e. DiLorenzo & Rush, Esqs. Borough Attorneys.

Kerwin: Any questions, comments or corrections? Call the Roll.

Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise and Thompson
No: None
Absent: Wild
Abstain: None

The Resolution was adopted.

At this time the Clerk swore in new Police Officer Sean Soto.

The Mayor, Chief Simone and Council all wished Police Officer Sean Soto best wishes.

Kerwin: R19-74 Authorize the Borough Administrator and Borough Engineer to apply for funding through the 2019 Morris County community Development Block Grant Program for the Ryerson Road Sidewalk Improvement Project.

Thompson: So Moved

Gemian: Second

RESOLUTION 19-74

To apply for a grant to fund Sidewalk and Curbing Improvements on Ryerson Road through the Morris County Community Development Block Grant program.

WHEREAS, there is an identified need for Sidewalk and Curbing Improvements on Ryerson Road; and

WHEREAS, the Borough of Lincoln Park has prioritized the Sidewalk and Curbing Improvements on Ryerson Road; and

WHEREAS, there is a recognized need to provide safe passage along Ryerson Road for the residents of Lincoln Park; and

WHEREAS, if awarded CDBG funds, the Borough of Lincoln Park shall implement the activities in a manner to ensure compliance with all applicable federal, state, and local laws and regulations.

NOW THEREFORE BE IT RESOLVED, by the Governing body of the Borough of Lincoln Park, Morris County, State of New Jersey that the Borough Administrator and Borough Engineer are authorized to apply for funding through the 2019 Morris County Community Development Block Grant Program the Ryerson Road Sidewalk Improvement Project described in the proposal.

Kerwin: Any questions, comments or corrections? Call the Roll.

Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise and Thompson
No: None
Absent: Wild
Abstain: None

The Resolution was adopted.

Kerwin: R17-74A the borough of Lincoln Park Supports Title VIII of the Civil Rights Act of 1968, Federal Fair Housing law.

Thompson: So Moved

Gemian: Second

RESOLUTION R19-74A

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF LINCOLN PARK; The Borough of Lincoln Park supports Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) and the New Jersey Law Against Discrimination. It is the policy of the Borough of Lincoln Park to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, ancestry, sex (including pregnancy), national origin, nationality, familial status, marital or domestic partnership status, affectional or sexual orientation, atypical hereditary cellular or blood trait, genetic information, liability for military service, mental or physical disability, perceived disability, AIDS/HIV status and Lawful Income or Source of Lawful Rent Payment (Section 8). The Borough of Lincoln Park further objects to discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, religion, ancestry, sex, national origin, handicap or disability as prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) and the New Jersey Law Against Discrimination. Therefore, the Municipal Council of Borough of Lincoln Park do hereby approve the following resolution.

BE IT RESOLVED, that within available resources, Borough of Lincoln Park will assist all persons who feel they have been discriminated against under one of the aforementioned categories, to seek equity under federal and state laws by filing a complaint with the New Jersey Division on Civil Rights and the U.S. Department of Housing and Urban Development, as appropriate.

BE IT FURTHER RESOLVED, that the Borough of Lincoln Park shall publicize this resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Law, the New Jersey Law Against Discrimination, and any local laws or ordinances.

BE IT FURTHER RESOLVED, that the municipality will at a minimum include, but not be limited to: (1) the printing and publicizing of this resolution, a fair housing public notice and other applicable fair housing information through local media, community contacts and placement on the Municipal website and in other social media; (2) distribution of posters, flyers, and any other means which will bring to the attention of those affected, the knowledge of their respective responsibilities and rights concerning equal opportunity in housing.

Kerwin: Any questions, comments or corrections? Call the Roll.
Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise and Thompson
No: None
Absent: Wild
Abstain: None

The Resolution was adopted.

Kerwin: R19-75 Authorize Transfer of 2018 Current Appropriations

Thompson: So Moved
Ross: Second

RESOLUTION R19-75

TRANSFER OF 2018 CURRENT APPROPRIATIONS

WHEREAS, there appears to be insufficient funds in certain 2018 appropriation accounts to meet the demands thereon for the remainder of the year; and

WHEREAS, there appears to be a surplus in certain 2018 appropriation accounts over and above the demand deemed to be necessary for the remainder of the year.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of N.J.S.A 40A:4-58, part of the surplus in the accounts heretofore mentioned be, and the same are, hereby transferred to the accounts mentioned as being insufficient to meet the current demands; and

BE IT FURTHER RESOLVED, that the Borough Director of Finance and Chief Finance Officer is hereby authorized and directed to make the transfers.

December 31, 2018 Transfer of 2018 Current Appropriations		Current Fund
<u>Transfer From:</u>	<u>Appropriation</u>	<u>Amount</u>
	Administrative and Executive: Salaries	\$1,500.00
	Social Security System (O.A.S.I):	\$1,000.00
	Total:	<u>\$2,500.00</u>
<u>Transfer To:</u>	<u>Appropriation</u>	<u>Amount</u>
	Clerk: Salaries	\$1,500.00
	Defined Contribution Retirement Plan:	\$1,000.00
	Total:	<u>\$ 2,500.00</u>

Kerwin: Any questions, comments or corrections? Call the Roll.
Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise and Thompson
No: None
Absent: Wild
Abstain: None

The Resolution was adopted.

R19-76 Authorize Additional Purchase of Equipment (H-GAC)

Thompson: So Moved

Ross: Second

RESOLUTION R19-76

**BOROUGH OF LINCOLN PARK
2018 AMBULANCE PURCHASE-ADDITIONAL EQUIPMENT
HOUSTON-GALVESTON AREA COUNCIL (H-GAC)**

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units, including the Borough of Lincoln Park, to make purchases and contract for services through the use of nationally recognized and accepted cooperative purchasing agreements that have been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey or within any other state; and

WHEREAS, by resolution 18-81, adopted February 20, 2018, the Borough of Lincoln Park (the "Borough") entered into an agreement with a national cooperative called the Houston-Galveston Area Council ("H-GAC"); and

WHEREAS, the H-GAC enters into contracts for a wide variety of goods and services; and

WHEREAS, the purpose of entering to the contract with the H-GAC was to obtain better prices than the Borough would be able to obtain individually, and to save the Borough the expense of bidding; and

WHEREAS, the Chief and President of the Lincoln Park EMS have determined that additional equipment totaling \$4,865.35 is required for the Horton Ford Type 1 Model 623 Ambulance previously authorized for purchase (Resolution R18-121) through Contract ID #AM10-16 with the H-GAC; and

WHEREAS, the purchase will be made using available funds from the following accounts C-04-55-849-203 (\$4,489.95) and 8-10-25-260-201 (\$375.40); and

WHEREAS, items will not be purchased until a certification of funds has been filed certifying as to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Lincoln Park, being the governing body thereof, that the Lincoln Park EMS be and hereby is authorized to purchase additional equipment totaling \$4,865.35 required for the Horton Ford Type 1 Model 623 Ambulance previously authorized for purchase (Resolution R18-121) through Contract ID #AM10-16 with the H-GAC.

BE IT FURTHER RESOLVED that the items will not be purchased from this vendor until a certification of funds has been filed by the Borough's Chief Financial Officer certifying as to the availability of funds.

Kerwin: Any questions, comments or corrections? Call the Roll.

Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise and Thompson

No: None

Absent: Wild

Abstain: None

The Resolution was adopted.

VI. ORDINANCE FOR INTRODUCTION

Kerwin: Bond Ordinance 1-19

The Clerk read the following Resolution:

BE IT RESOLVED, that an Ordinance entitled;

BOND ORDINANCE AUTHORIZING VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE BOROUGH OF LINCOLN PARK, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, APPROPRIATING \$1,985,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$968,000 IN BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

Be Introduced and Read by title on First Reading by the Clerk.

Thompson: So Moved

Gemian: Second

Kerwin: Any comments or questions? Please call the Roll

Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise and Thompson

No: None

Absent: Wild

Abstain: None

The Resolution was adopted.

Kerwin: Please read it again.

The Clerk read the following Resolution:

BE IT FURTHER RESOLVED:

BOND ORDINANCE AUTHORIZING VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE BOROUGH OF LINCOLN PARK, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, APPROPRIATING \$1,985,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$968,000 IN BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

Be passed on first reading; and

BE IT FURTHER RESOLVED that said Ordinance be considered for Final Passage at the meeting of the Governing Body of the Borough of Lincoln Park on **the 22nd day of January 2019** at approximately 7:30 PM in the Municipal building at which time and place all persons interested shall be given an opportunity to be heard concerning said Ordinance; and

BE IT FURTHER RESOLVED that the Clerk be authorized and directed to advertise said Ordinance with a Notice of Introduction thereof in the Daily Record according to law.

Thompson: So Moved

Ross: Second

Kerwin: Any comments or questions? Please call the Roll

Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise and Thompson

No: None

Absent: Wild

Abstain: None

The Resolution was adopted.

VII. MISCELLANEOUS/COUNCIL COMMITTEE REPORTS

Councilman Gemian asked Administration to inquire if a traffic light is needed at the intersection of Jacksonville Road and Beaverbrook Road.

Councilman Moeller reported the Sweeper truck will be delivered tomorrow and crews are out cleaning the catch basins.

Councilwoman Ann Thompson recognized Freeholder Tom Mastrangelo. Freeholder Mastrangelo wished everyone a happy and successful new year.

VIII. MAYOR'S AGENDA:

I. Request Introduction of Ordinance Providing Compensation Ranges

- A. Ordinance will set salary ranges for stated positions
- B. Actual annual salaries to be set by Council Resolution at later date
- C. Required by N.J.S.A. 40:69A-1 et seq. (Faulkner Act)

Council concurred and an Ordinance will be placed on the Regular Meeting Agenda.

II. Request Introduction of Resolution Authorizing Additional Purchase of Equipment (H-GAC)

- A. Lincoln Park EMS – New Ambulance (Added Equipment)
- B. Total Amount - \$4,865.35

Council concurred and this was adopted on tonight's' agenda.

III. Request Resolution Authorizing the Exercising of Option for Contract

- A. 2019 - Landscaping Services

- B. LTI, Inc.
- C. Contract Awarded by Resolution R18-105 on 4/17/18
- D. Modifications made to adjust for new Turf Field

Council concurred and a Resolution will be placed on the Regular Meeting Agenda.

IV. Request Resolution Authorizing Adjustment of LP BOE Water Bill

- A. Account # 807-1 – Middle School Sprinkler System
- B. Problem with “curb” valve apparently led to frozen/broken pipe leading to Sprinkler System
- C. Leak went undetected for a significant amount of time.
- D. Amount of Adjustment – 11,039,800 gallons/\$98,963.13

Council concurred and a Resolution will be placed on the Regular Meeting Agenda.

V. Request Resolution Authorizing Amendment of Professional Services Contract

- A. EI Associates Architects and Engineers (Resolution R18-127)
- B. Design and Installation of Synthetic Turf Field
- C. Addition Services
 - i. Playground Equipment
 - ii. Subsurface Utility Investigation
- D. Total Additional Amount - \$35,100

Council concurred and a Resolution will be placed on the Regular Meeting Agenda.

IX. PUBLIC HEARING;

Ross: So Moved

Thompson: Second

Council President Kerwin asked for a Voice Vote. Public Hearing was Opened.

Kerwin: Anyone wishing to speak may come up at this time.

Thompson: Seeing no one wishing to speak I Move we close the Public Hearing.

Ross: Second

Council President Kerwin asked for a Voice Vote. Public Hearing was Closed.

X. ADJOURNMENT:

Thompson: So Moved

Ross: Second

There being no further business to discuss the Work Meeting was adjourned at 8:30 PM.

Raymond Kerwin, Council President

Cynthia L. Sloane, Municipal Clerk

Mayor David Runfeldt