

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:**

An Re-Organization Meeting of the Governing Body of the Borough of Lincoln Park was held in the Council Chambers of the Municipal Building, 34 Chapel Hill Road, Lincoln Park, New Jersey on, January 7, 2019. The Clerk Called the Meeting to Order at 7:30 PM and made the Statement of Compliance with the Open Public Meetings Act. The Clerk advised those present where the exits to the room were and to turn off all cell phones. After the Pledge of Allegiance the Clerk called the Roll showing the following:

At this time, Borough Clerk, Cynthia Sloane called on Pastor Eric Butler, Christian International Church, for the Invocation. Pastor Eric Butler was unable to attend.

**II. STATEMENT OF DETERMINATION OF THE BOARD OF COUNTY CANVASSERS:**

Cynthia Sloane, Municipal Clerk, read A Statement of Determination.

**A STATEMENT** of Determination of the **BOARD OF CANVASSERS**, relative to an Election held in the **BOROUGH OF LINCOLN PARK** County of Morris and State of New Jersey, for the election of certain Municipal Officers for the Municipality on the **6<sup>th</sup>** day of **November, 2018**.

The said Board does determine that at the said election:

| <b>NAME</b>       | <b>OFFICE</b>            | <b>TERM</b> |
|-------------------|--------------------------|-------------|
| David A. Runfeldt | Mayor                    | 4 Years     |
| Ann Thompson      | Borough Council At-Large | 4 Years     |
| Daniel Moeller    | Borough Council At-Large | 4 Years     |
| Andrew Seise      | Borough Council At-Large | 4 Years     |

Was or were duly elected to the office and for the term above set forth.

**I DO HEREBY CERTIFY** that the forgoing is a true, full and correct statement of the determination of the Board of Canvassers therein mentioned.

**IN WITNESS WHEREOF**, I have hereunto set my hand this **16<sup>th</sup>** day of **November, 2018**.

Attest:

John Wojtaszek  
 Canvassers  
 Deputy Morris County Clerk

Chairman of the Board of County  
 Diana S. Rochford

At this time, Cynthia Sloane, Borough Clerk, swore in said Council Members as follow:

|                   |                          |         |
|-------------------|--------------------------|---------|
| David A. Runfeldt | Mayor                    | 4 Years |
| Ann Thompson      | Borough Council At-Large | 4 Years |
| Daniel Moeller    | Borough Council At-Large | 4 Years |
| Andrew Seise      | Borough Council At-Large | 4 Years |

**III. ROLL CALL:**

PRESENT: Council Members:

Gary Gemian  
Raymond T. Kerwin  
Dan Moeller  
Ellen Ross  
Andrew Seise  
Ann Thompson

ABSENT: James Wild

Also PRESENT were Mayor David A. Runfeldt, Borough Administrator Perry Mayers, Fabiana Mello, CFO, and Chris DiLorenzo Borough Attorney.

**IV. ELECTION OF COUNCIL PRESIDENT:**

Clerk: At this time I will take nominations for the Council President Position.

Moeller: I would like to nominate Councilman Kerwin.

Gemian: I would like to Second that.

Clerk: Are there any other nominations?

Moeller: Moved to close the nominations for Council President.

Ross: I would like to Second that.

Clerk: With the nominations closed I will now take the Roll for Louis Pepe, Council President.

Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise and Thompson.

Absent: Wild

Abstain: None

Clerk: Vote is unanimous for Raymond Kerwin 2019 Council President.

**Council President Raymond Kerwin** welcomed everyone here this evening and thanked everyone for their nominations.

**V. MAYOR'S REMARKS:**

I would like to begin by welcoming everyone here tonight for the annual re-organization meeting of the Borough of Lincoln Park. A special thank you to the elected officials from throughout the county and state who have joined us this evening.

I must say that I am very honored and humbled to be elected to a fourth term as the Mayor of Lincoln Park. This is a privilege that I take seriously and I am grateful for the support and trust of this great community.

Congratulations to Councilman Moeller and Councilwoman Thompson on your re-election. It has been a pleasure working with Council members Gemian, Kerwin, Ross and Wild this past year and I expect that we will continue in 2019.

Tonight I am happy to welcome our newest Councilman, Andrew Seise. Along with living here in town, Andrew also works here and has two children in our public school system. Possessing that same background upon my getting involved in town government, I expect that Andrew will bring an exceptional desire to do what is right by Lincoln Park now and for our future.

It is important to recognize outgoing Councilman Lou Pepe. Lou had been an important part of this Council off and on for nearly a dozen years and was instrumental on many issues, especially those pertaining to flooding and financial matters.

I have long said that Taxes, Development and Flooding are the major issues that affect our town. They were the major issues 40 years ago when my parents were involved in the town and they continue to be to this day.

I am happy to once again be able to say that last year's municipal tax increase was a very minimal one. In fact, 2018 was the 10<sup>th</sup> consecutive year without any major spending increase. The total increase to the Borough portion of the tax has been roughly 2% TOTAL. Total over 10 years, not 2% each year. Even more exciting is that the Borough now has a plan to become completely debt free in just over 10 years. The last 12 years of zero based budgeting and long term planning for large expenses and capital purchases has put us in a position where being debt free is an achievable reality, not just an election time talking point.

Development continues to be an issue here in Lincoln Park. "How do we keep our small town feel, while making up for the tax impacts of so many buyouts and still maintain a vibrant community?" Revitalization of our Main Street business area continues, although at a slow pace. The planned Main Street developments that nearly 5 years ago, detractors declared a done deal, and the ruination of Lincoln Park still do not have a shovel in the ground. I believe this is the result of our town Council, administration, professional staff and volunteer land use boards being wholly and completely dedicated to ensure that development occurs in such a way that we are committed to finding the best solutions to keep Lincoln Park the great community it is now and do our best to prepare it for the future...our future and that of our children. Each development that has been built over the last 50 years in town have all enhanced our community and I am confident that we will find a way to make sure that any proposed and future development do as well.

Flooding, luckily, is not something we need to talk about this year regarding effects or devastation. We can, however, see many positive steps that have been done to help improve our situation. We continue to converse and meet with elected officials from neighboring towns along with state and federal agencies to make sure that we are doing everything possible to help when it comes to issues regarding flooding. Just last month I invited the Mayors, administrators, and OEM officials from Wayne, Fairfield, Pequannock, and Pompton Lakes to join us in meeting with the NJDEP and the NJ Dam Operations staff to insure that our new Governor and his staff are aware of what is important to us who reside or work in the Pompton and Passaic River Basins.

Although there were no major natural or other disasters this year, do not underestimate how much effort goes into the protection of you, your family and your property. Chief Simone and the men and women of our Police Department keep us safe at all times and do a tremendous job. Chief Fede and the volunteer members of our Fire Department are on call 24/7/365. Chief Anderson and the members of the LPEMS have likewise done a fantastic job to keep us safe in times of emergencies. Those involved with our Office of Emergency Management and Community Emergency Response Teams, although not called into action much this year, are always ready to drop everything and serve you in times of need.

Lincoln Park is also truly blessed with great employees. CFO Fabiana Mello has improved our finance department in the short time she has been here and is the brains behind the plan I mention earlier to become debt free. Health Officer Kathy Skrobala is a tremendous asset to Lincoln Park and has become one of the foremost health officials in Morris County. Sal Marino of the Building Department, Rick Beyer from DPW, Janet Cassidy from Parks and Recreation, Ashley Fritz in the Court, Borough Clerk Cindi Sloan and in my office Borough Administrator Perry Mayers and my Aide Dina Stoel each have my appreciation and they all deserve yours. Of course all of our department heads are only as good as the staff they have. Every worker in Borough Hall, our Police Department and in Public Works are dedicated to our town, your community and every resident.

In closing I would like to say to every Lincoln Park resident, employee, volunteer, business owner, elected official and member of a civic organization..." Thank You for all you do, and I wish you a Happy, Healthy and Wealthy 2019!"

**VI. COUNCIL PRESIDENT REMARKS:**

Council President Kerwin: Thanked Mayor Runfeldt and echoed the sentiments about working together. I recall some of the Police Officers that are present tonight as knowing them since they first started on the Police Department. Both the women and men Police Officers do a fine job. I am fortunate to be the liaison to the Recreation Department and the First Aid Squad. He welcomed Councilman Andrew Seise. It gives me pleasure to be sitting up here tonight because I am sitting with a lot of good quality people on the Council. It is nice to see all of our leaders here that make our Borough what it is. I am looking forward to a prosperous 2019.

Councilman Gemian: Thanked Mayor Runfeldt for his comments. As a member of the Council I feel honored and pleased that the team you have put together in your Administration as well as the Departments heads deserve a heartfelt thanks for all the work that they do. Congratulations to those who have been re-elected and newly elected. Happy New Year to everyone. I look forward to working with the Council members to keep our Town great.

Councilman Moeller: Looking forward to working with everyone. Happy New Year.

Councilwoman Ross: Happy New Year. Looking forward to working with everyone. Congratulations to all who were appointed.

Councilman Seise: Thanked all who elected him. I am honored by it and generally humbled. I am looking forward to working with you all.

Councilwoman Thompson: Wished everyone a Happy New Year. She thanked everyone for coming this evening and is looking forward to working with everyone.

Councilman Wild: Absent

**VII. RESOLUTIONS: CONSENT AGENDA:**

Kerwin: R19-1 through R19-11, I would like to move them all.

Kerwin: Any questions or comments regarding Resolutions R19-1 through R19-11?

Thompson: So Moved

Ross: Second

**RESOLUTION R19-1**

**BE IT RESOLVED**, by the Governing Body of the Borough of Lincoln Park, that the first Monday of each month shall be designated as **WORK MEETINGS OF THE GOVERNING BODY** and the third Monday of each month shall be designated as **REGULAR MEETINGS OF THE GOVERNING BODY**, said meetings to be held in the Council Chambers of the Municipal Building, 34 Chapel Hill Road, Lincoln Park, New Jersey, and to commence at 7:30 pm. Prevailing time for the year 2019;

**BE IT FURTHER RESOLVED** that the **REGULAR MEETING** in **APRIL** will be held at the **Middle School, 90 Ryerson Road at 9 AM.**

**BE IT FURTHER RESOLVED**, that should a **WORK MEETING** or **REGULAR MEETING** date fall on a holiday, the **WORK MEETING** or **REGULAR MEETING** will be held the following **TUESDAY**;

**BE IT FURTHER RESOLVED**, there shall be a - **SUMMER SCHEDULE** – June, July and August there will be one **REGULAR MEETING** only; and

**BE IT FURTHER RESOLVED**, there shall be a **PUBLIC HEARING** at all **WORK MEETINGS** as well as at all **REGULAR MEETINGS.**

**2019 Lincoln Park Borough Council Meetings**

| <b>WORK MEETINGS</b>                      | <b>REGULAR MEETINGS</b>                           |
|---|---|
| January 7, Re-Org. Meeting & Work Meeting | January 22, Regular Meeting - <b>Tuesday</b>      |
| February 4, Work Meeting                  | February 19, Regular Meeting – <b>Tuesday</b>     |
| March 4, Work Meeting                     | March 18, Regular Meeting                         |
| April 1, Work Meeting                     | April 23, Regular Meeting <b>4th – Tuesday **</b> |
| May 6, Work Meeting                       | May 20, Regular Meeting                           |
| Summer schedule no work meeting           | June 17, Regular Meeting                          |
| Summer schedule no work meeting           | July 15, Regular Meeting                          |
| Summer schedule no work meeting           | August 19, Regular Meeting                        |
| September 3, Work Meeting <b>Tuesday</b>  | September 16, Regular Meeting                     |
| October 7, Work Meeting                   | October 21, Regular Meeting                       |
| November 4, Work Meeting                  | November 18, Regular Meeting                      |
| December 2, Work Meeting                  | December 16, Regular Meeting                      |

**RESOLUTION R19-2**

**RESOLUTION OF THE BOROUGH OF LINCOLN PARK, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE BOROUGH ADMINISTRATOR TO REINSTATE AND MAINTAIN VARIOUS PETTY CASH FUNDS (AS LISTED BELOW) TO FACILITATE “CHANGE FUNDS” AND REQUIRED PETTY CASH REIMBURSEMENTS FOR VARIOUS MINOR EXPENDITURES MADE BY BOROUGH EMPLOYEES**

**WHEREAS, N.J.S.A. 40A:5-21** authorizes the establishment of a Petty Cash and Change Funds; and

**WHEREAS,** it is necessary from time to time to allow the availability of cash funds for immediate unforeseen minor cash expenditures no greater than \$25.00 each as follows:

| <b><u>CHANGE FUND</u></b>      | <b><u>AMOUNT</u></b> |
|--------------------------------|----------------------|
| Tax Collector                  | \$350.00             |
| Municipal Court                | \$400.00             |
| Health Department/Registrar    | \$100.00             |
| Municipal Clerk                | \$100.00             |
| Water Department               | \$250.00             |
| Recreation Department          | \$100.00             |
| <b><u>PETTY CASH FUNDS</u></b> | <b><u>AMOUNT</u></b> |
| Police Department              | \$100.00             |
| Finance Department             | \$200.00             |
| Department of Public Works     | \$200.00             |

**WHEREAS,** the custodian for these Petty Cash Funds are as follows:

|                            |                       |
|----------------------------|-----------------------|
| Police Department          | Chief Anthony Simone  |
| Finance Department         | Fabiana M. Mello, CFO |
| Department of Public Works | Rick Beyer, Director  |

**NOW, THEREFORE, BE IT RESOLVED,** by the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey, that a reimbursable aforementioned impress funds aggregate of \$1,800.00 be re-established for 2019;

**BE IT FURTHER RESOLVED,** that the Borough of Lincoln Park hereby authorizes such action and that two (2) copies of this Resolution be filed with the Division of Local Government Services, New Jersey, Department of Community Affairs;

**BE IT FURTHER RESOLVED,** that said Petty Cash Funds are to be returned to the Borough’s General Fund no later than December 31<sup>st</sup> each year.

**RESOLUTION R19-3**

**WHEREAS**, taxes are payable in quarterly installments on **FEBRUARY 1, MAY 1, AUGUST 1** and **NOVEMBER 1** in each year and installments become delinquent if not paid on or before these dates;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that the interest to be charged a delinquent taxpayer for the non-payment of real property taxes or assessments shall be in the sum of **8%** per annum on the first \$1,500.00 of delinquency and **18%** per annum on any payment in excess of \$1,500.00;

**BE IT FURTHER RESOLVED**, that the Governing Body shall provide a grace period of ten (10) days within which an installment of taxes may be received without additional charge of interest from the due date;

**BE IT FURTHER RESOLVED**, that New Jersey Statute **N.J.S.A. 54:4-67** has been amended to define the new tax delinquency;

**BE IT FURTHER RESOLVED**, by the Governing Body of the Borough of Lincoln Park, that the interest to be charged a delinquent taxpayer for non-payment of real property taxes shall be an additional penalty of **6%** of the amount of delinquency in excess of \$10,000.00 at the end of a calendar year;

**BE IT FURTHER RESOLVED that** this delinquency now is to be calculated on the sum of all taxes from year to year and not to be calculated on an individual yearly basis.

**RESOLUTION R19-04**

**WHEREAS**, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2019 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

**WHEREAS**, the date of this resolution is within the first 30 days of the fiscal year, and

**WHEREAS**, the total appropriations in the 2018 Current Fund budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$18,164,372.63, and

**WHEREAS**, the total appropriations in the 2018 Water Utility budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement in said budget is the sum of \$2,276,800.00, and

**WHEREAS**, 26.25% of the total appropriations in the 2018 Current Fund budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$4,768,147.82, and

**WHEREAS**, 26.25% of the total appropriations in the 2018 Water Utility budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement in said budget is the sum of \$597,660.00,

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, County of Morris and State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Finance Officer for the record:

**CURRENT FUND – TEMPORARY APPROPRIATIONS – 2019**

|                            | Salaries & Wages | Other Expenses |
|----------------------------|------------------|----------------|
| Administrative & Executive | 63,000.00        | 25,000.00      |
| Financial Administration   | 50,000.00        | 9,000.00       |
| Tax Assessment             |                  | 25,000.00      |
| Tax Collection             | 25,000.00        | 1,500.00       |
| Legal Services             |                  | 52,500.00      |
| Engineering Services       |                  | 15,500.00      |
| Borough Clerk’s Office     | 40,000.00        | 8,500.00       |
| Public Buildings & Grounds |                  | 115,000.00     |
| Planning Department        | 27,000.00        | 2,000.00       |

|  |                     |                     |
|--|---------------------|---------------------|
| Planning Board                           | 3,000.00            | 17,600.00           |
| Board of Adjustment                      | 2,000.00            | 3,700.00            |
| Group Insurance Plan                     |                     | 746,000.00          |
| Other Insurance                          |                     | 250,000.00          |
| Health Insurance Waiver                  |                     | 15,000.00           |
| Aid to Fire Department                   |                     | 28,500.00           |
| Police Department                        | 1,135,364.59        | 76,000.00           |
| Police Radio Communications              |                     | 30,000.00           |
| First Aid Organization                   |                     | 9,000.00            |
| Emergency Management                     |                     | 7,000.00            |
| Streets and Roads                        | 350,000.00          | 70,000.00           |
| Street Lighting                          |                     | 25,000.00           |
| Street Signs                             |                     | 3,000.00            |
| Sewer System                             |                     | 9,000.00            |
| Snow Removal                             | 50,000.00           | 50,000.00           |
| Board of Health                          | 60,000.00           | 13,000.00           |
| Garbage and Trash                        | 20,000.00           | 216,000.00          |
| Dog Regulation                           |                     | 8,000.00            |
| Public Assistance                        |                     | 0.00                |
| Parks and Playgrounds                    | 65,000.00           | 32,500.00           |
| Municipal Lake                           |                     | 5,000.00            |
| Celebration of Public Events             |                     | 7,500.00            |
| Aid to Museum                            |                     | 0.00                |
| Senior Citizen Transportation            |                     | 25,000.00           |
| Building Inspection                      | 39,000.00           | 2,000.00            |
| Plumbing Inspection                      |                     | 600.00              |
| Electric Inspection                      |                     | 600.00              |
| Capital Improvement Fund                 |                     | 0.00                |
| Motor Fuel                               |                     | 45,000.00           |
| NJ Bureau of Fire Safety                 | 4,000.00            | 1,500.00            |
| Condominium Reimbursement                |                     | 0.00                |
| Statutory Expenditures                   |                     | 165,000.00          |
| Interlocal Health Officer                |                     | 3,500.00            |
| Municipal Court                          | 42,000.00           | 3,000.00            |
| Single Audit Act                         |                     | 20,000.00           |
| TBSA                                     |                     | 525,000.00          |
| Debt Service                             |                     | 2,160,627.00        |
| Prior Year Bills                         |                     | 783.23              |
| Maintenance of Library                   |                     | 125,000.00          |
| Public Defender                          |                     | 0.00                |
| Municipal Alliance: Matching Local Share |                     | 0.00                |
| <b>TOTAL</b>                             | <b>1,975,364.59</b> | <b>4,953,410.23</b> |

|                               |              |
|-------------------------------|--------------|
| Debt Service                  | 2,160,627.00 |
| Salary & Wages/Other Expenses | 4,768,147.82 |
| Grand Total                   | 6,928,774.82 |

**WATER UTILITY – TEMPORARY APPROPRIATIONS – 2019**

|                          | Salaries & Wages  | Other Expenses    |
|--------------------------|-------------------|-------------------|
| Water Utility            | 115,000.00        | 457,160.00        |
| Statutory Expenditures   |                   | 25,500.00         |
| Debt Service             |                   | 191,000.00        |
| Capital Improvement Fund |                   | 0.00              |
| <b>TOTAL</b>             | <b>115,000.00</b> | <b>799,668.00</b> |

|                               |            |
|-------------------------------|------------|
| Debt Service                  | 191,000.00 |
| Salary & Wages/Other Expenses | 597,660.00 |
| Grand Total                   | 788,660.00 |

**RESOLUTION R19-5**

**WHEREAS**, NJSA 40A: 5-14 mandates that a Governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

**WHEREAS**, NJSA 40A: 5-15.1 amended by Chapter 148, P.L. 1997 established new requirements for the investment of public funds and adoption of a cash management plan for counties, municipalities and authorities; and

**WHEREAS**, the Borough Council of the Borough of Lincoln Park, County of Morris wish to comply with the above statutes;

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Lincoln Park, County of Morris adopts the following cash management plan, including the official depositories for the Borough of Lincoln Park, County of Morris for the period January 1, 2019 through December 31, 2019.

**CASH MANAGEMENT PLAN OF THE  
BOROUGH OF LINCOLN PARK,  
COUNTY OF MORRIS**

**STATEMENT OF PURPOSE**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A: 5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Borough of Lincoln Park, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

A. The plan is intended to cover all deposits and/or all investments of the funds of the Borough of Lincoln Park including but not limited to:

- Current Fund
- Payroll Trust Fund
- Agency Account
- Water Utility Revenue Account
- Developers' Escrow
- Trust Funds
- Municipal Court General Account
- Municipal Court Bail Account
- Open Space Accounts
- Green Trust Accounts
- Outside Employment Accounts
- General Capital Account
- Water Capital Account
- Regular Trust Accounts

**III. DESIGNATION OF OFFICIALS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of Lincoln Park are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

The Chief Financial Officer is further authorized to make interfund transfers between the Borough Funds as may be necessary from time to time. The Chief Financial Officer is authorized to make such transfers and/or any and all payments by wire transfer as necessary.

**IV. DESIGNATION OF DEPOSITORIES**

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

**TD BANK**  
**BANK OF AMERICA**  
**BANK OF NEW YORK MELLON**  
**CAPITAL ONE BANK**  
**STATE OF NEW JERSEY CASH MANAGEMENT FUND**  
**VALLEY NATIONAL BANK**  
**P.N.C. BANK**  
**JP MORGAN CHASE**  
**BOILING SPRINGS BANK**  
**LINCOLN PARK SAVINGS BANK**

Bank Money Market Investment Accounts and/or Certificates of Deposit

**TD BANK**  
**BANK OF AMERICA**  
**BANK OF NEW YORK MELLON**  
**CAPITAL ONE BANK**  
**STATE OF NEW JERSEY CASH MANAGEMENT FUND**  
**VALLEY NATIONAL BANK**  
**P.N.C. BANK**  
**JP MORGAN CHASE**  
**BOILING SPRINGS BANK**  
**LINCOLN PARK SAVINGS BANK**

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

**V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Borough of Lincoln Park referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official (s) referred to in Section III above.

- None at the moment

**VI. AUTHORIZED INVESTMENTS**

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of the school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;

- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L.1977, ch. 281 (C.52: 18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
  - (b) The custody of collateral is transferred to a third party;
  - (c) The maturity of the agreement is not more than 30 days;
  - (d) The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17: 19-41); and
  - (e) A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “governmental money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund

An investment company or investment trust:

- (a) Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 USC sec. 80a-1 et seq., and operated in accordance with 17 CFR sec. 270.2a-7.
- (b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) Which has:
  - (1) Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (2) Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool

An investment pool:

- (a) Which is managed in accordance with 17 C.F.R. sec 270.2a-7;
- (b) Which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investment;
- (e) Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected at the time of interest rate adjustment, to have a market value that approximates their par value, or net asset value; and

(f) Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management fund, or through the use of a National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C49: 3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in the U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

## **VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Lincoln Park, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Lincoln Park to assure that there is no unauthorized use of the funds or the Permitted Investments that involve Securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough of Lincoln Park or by a third party custodian prior to or upon the release of the Borough of Lincoln Park's funds.

To assure that all parties with whom the Borough of Lincoln Park deals either by way of Deposits or Permitted Investments are aware of the authority and the limits sets forth in the Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

## **VIII. REPORTING REQUIREMENTS**

At the public meeting of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough of Lincoln Park a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Lincoln Park as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Lincoln Park.

## **IX. TERM OF THE PLAN**

This plan shall be effective January 1, 2019 through December 31, 2019. The Plan may be amended from time to time as necessary. To the extent that any amendment is adopted by the Borough

Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

**RESOLUTION R19-6**

**RESOLUTION AUTHORIZING CHANGE IN CLAIMANT SIGNATURE REQUIREMENT**

**WHEREAS**, NJSA 40A:5-16 requires that the governing body of any local unit shall not pay out of its monies unless

(a) the person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the Invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification).

(b) the payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification of the user department).

**WHEREAS, N.J.A.C. 5:30-9A.6(c), N.J.A.C. 5:31-4.1, and Local Finance Notice 2018-13** gives local units discretion to not require claimant certification by enacting a standard policy by resolution for vendors or claimants who do not provide such certification as part of its normal course of business; and

**WHEREAS**, the Chief Financial Officer has in place internal accounting controls and has determined same to be sufficient to avoid errors and fraud in the processing of claims for payment; and

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park in the County of Morris State of New Jersey hereby establishes a policy requiring the claimant signature under the following circumstances only:

1. Advances or reimbursement of employee expenses, and
2. Services provided exclusively and entirely by an individual (e.g. sole proprietors), and
3. Refund or reimbursement of taxes, fees, or rents, and
4. The local unit shall have the discretion to require claimant certification as it deems necessary and appropriate.

**BE IT FURTHER RESOLVED**, this policy will be applied in a non-arbitrary fashion and will be affirmatively communicated to vendors.

**RESOLUTION R19-7**

**PAYMENTS BETWEEN MEETING DATES**

**WHEREAS**, it becomes necessary at times to issue checks for certain fixed charges which are due on periodic dates, such as County, Payroll and other miscellaneous items, which dates frequently occur between Council Meetings.

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer of the Borough of Lincoln be and is hereby authorized to issue and sign checks for payment when such payments become due for ratification at the next following meeting.

**RESOLUTION R19-7A**

**RESOLUTION AUTHORIZING 2019 TEMPORARY CAPITAL BUDGET FOR THE BOROUGH OF LINCOLN PARK**

**WHEREAS**, the Borough of Lincoln Park desires to constitute the 2019 Temporary Capital Budget of said municipality by inserting therein Various Capital Projects enumerated in Section 1.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lincoln Park, in the County of Morris, State of New Jersey as follows:

**Section 1.** The 2019 Temporary Capital Budget of the Borough of Lincoln Park is hereby constituted by the adoption of a schedule to read as follows:

| Project                       | Est. Costs        | Grants-<br>Aid   | In | Capital Impr.<br>Fund | Open<br>Space    | General<br>Bonds |
|-------------------------------|-------------------|------------------|----|-----------------------|------------------|------------------|
| Park Improvements             | \$1,400,000       | \$0              |    | \$0                   | \$600,000        | \$800,000        |
| Bog and Vly Lane Improvements | 585,000           | 330,000          |    | 87,000                | \$0              | 168,000          |
| <b>Total</b>                  | <b>\$1,985,00</b> | <b>\$330,000</b> |    | <b>\$87,000</b>       | <b>\$600,000</b> | <b>\$968,000</b> |

**Section 2.** The Borough Clerk be and is authorized and directed to file a certified copy of this resolution with the Division of Local Government Services, Department of Community Affairs, State of New Jersey, within three days after the adoption of these projects for the 2019 Temporary Capital Budget, to be included in the 2019 Permanent Capital Budget as adopted.

**RESOLUTION R19-8**

**BE IT RESOLVED**, by the Governing Body of the Borough of Lincoln Park, that the **DAILY RECORD** be designated as the Official Newspaper and designating the **SUBURBAN TRENDS** as the Alternate Official Newspaper of the Borough for the year 2019.

**RESOLUTION R19-9**

**WHEREAS, N.J.S.A. 10:4-6, et seq.**, requires that the Governing Body of the Borough of Lincoln Park designate two (2) newspapers to receive notices of its meetings;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that the **DAILY RECORD** and the **SUBURBAN TRENDS** be designated as the newspapers to receive notices required by the **OPEN PUBLIC MEETINGS ACT** for 2019.

**RESOLUTION R19-10**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that the **OUTSIDE CONTRACTOR'S RATE** for the **LINCOLN PARK POLICE DEPARTMENT** shall be at the rate of \$100.00 per hour (\$85.00 plus \$15.00 Administrative Costs), effective January 1, 2019 and terminating December 31, 2019.

**RESOLUTION R19-11**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that pursuant to **N.J.S.A. 40A:5-17.1**, the **TAX COLLECTOR** be forgiven the collection or refund of taxes of any amount \$5.00 or less for the year 2019.

Kerwin: Please call the Roll.

Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise and Thompson.

No: None

Absent: Wild

Abstain: None

The Resolutions were Adopted.

**VIII. MAYOR'S APPOINTMENTS:**

**A. WITHOUT ADVICE AND CONSENT:**

**Planning Board Member Class II Sal Marino - 1 year term**

**Planning Board Member Class IV Patricia D'Antonio – 4 year term**

**Planning Board Member Class IV Donna Moelle – unexpired term**

**Library Board – Mayor's Delegate – Patricia Lukacsko - 2019**

**Confidential Secretary to Mayor/Administrator Dina Valente - term of the Mayor**

**Confidential Aide to the Mayor – Dina Valente - term of the Mayor**

**B. WITH ADVICE AND CONSENT (RESOLUTION NEEDED):**

**Municipal Prosecutor – Kim Kassar – 1 year appointment**

**Borough Attorney – DiLorenzo and Rush – 1 year appointment**

**Borough Tax Appeal Attorney/COAH matters – Buzak Law Group –  
1 year appointment**

**Borough Administrator - Perry Mayers – Term of the Mayor**

**Director of Public Works – Rick Beyer - Term of the Mayor**

**Director of Recreation – Janet Cassidy - Term of the Mayor**

**Recreation Special Program Director – Richard Williams Term of the Mayor**

**Borough Engineer – Darmofalski Engineering – 1 year appointment**

**Food Pantry Director – Jaqueline Casteneda -Term of the Mayor**

**Director of Engineering and Development – Sal Marino - Term of the Mayor**

**Director of Finance – Fabiana M. Mello - Term of the Mayor**

**Director of Health – Kathy Skrobala - Term of the Mayor**

**Director of Fire – Nick Cifelli -Term of the Mayor**

**Dial-A-Ride Representative – Maria Moeller-Term of the Mayor)**

**Emergency Management Coordinator – Dave Runfeldt**

**Contract – Bonding Attorney – Decotiis, Fitzpatrick and Colello**

**Contract – Labor Attorney – Decotiis, Fitzpatrick and Colello**

**Green Team Members – Perry Mayers, Kathy Skrobala, Rick Beyer, Janet Cassidy,  
Anthony**

**Simone and Dina Valente**

**IX. CONFIRMATION OF MAYORS APPOINTMENTS: REGULAR AGENDA**

**R19-12. Authorize Appointment of Borough Administrator-Perry Mayers**

**13. Authorize Appointment of Director of Public Works – Rick Beyer**

**14. Authorize Appointment of Superintendent of Recreation – Janet Cassidy**

**15. Authorize Appointment of Recreation Special Program Director – Rich  
Williams**

**16. Authorize Appointment of Food Pantry Director – Jacqueline Castaneda**

**17. Authorize Appointment of Director of Engineering and Development – Sal  
Marino**

**18. Authorize Appointment of Director of Health – Kathy Skrobala**

- 19. **Authorize Appointment of Director of Finance – Fabiana M. Mello**
- 20. **Authorize Appointment of Director of Fire – Nick Cifelli**
- 21. **Authorize Appointment of Borough’s Representative of Dial-A-Ride – Maria Moeller**
- 22. **Authorize Appointment of Municipal Prosecutor – Camille “Kim” Joseph Kassar**
- 23. **Authorize Appointment of Alternate Municipal Prosecutors**
- 24. **Authorize Appointment of Emergency Management Coordinator – David Runfeldt**
- 25. **Authorize 2019 Professional Services Contract for Borough Attorney – DiLorenzo and Rush**
- 26. **Authorize 2019 Professional Services Contract for Borough’s Bond Counsel  
Awarded to: DeCotiis, Fitzpatrick and Cole**
- 27. **Authorize 2019 Professional Services Contract for Borough’s Labor Attorney  
Awarded to: DeCotiis, Fitzpatrick and Cole**
- 28. **Authorize Appointment of Green Team Members**
- \*\*28A **Authorize Appointment of Donna Brightman Alternate 1 – Planning Board,  
Alternate 2 Vacant**

**X. CONFIRMATION OF MAYORS APPOINTMENTS:**

Kerwin: Confirmation of Mayors Appointments: Regular Agenda R19-12 through R19-28A

Kerwin: Any questions or comments regarding Resolutions R19-12 through R19-28A?

Ross: So Moved  
Thompson Second

**RESOLUTION R19-12**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that the appointment of **PERRY MAYERS** as **BUSINESS ADMINISTRATOR** for the term of the Mayor, said term expiring December 31, 2022, is hereby confirmed.

**RESOLUTION R19-13**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that the appointment of **RICK BEYER** as **DIRECTOR OF PUBLIC WORKS** for the term of the Mayor, said terms expiring December 31, 2022, is hereby confirmed.

**RESOLUTION R19-14**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that the appointment of **JANET CASSIDY** as **SUPERINTENDENT OF RECREATION** for the term of the Mayor, said terms expiring December 31, 2022, is hereby confirmed.

**RESOLUTION R19-15**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that the appointment of **RICHARD WILLIAMS** as **RECREATION SPECIAL PROGRAM DIRECTOR** for the term of the Mayor, said terms expiring December 31, 2022, is hereby confirmed.

**RESOLUTION R19-16**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that the appointment of **JACQUELINE CASTANEDA** as **DIRECTOR; FOOD PANTRY** the term of the Mayor, said terms expiring December 31, 2022, is hereby confirmed.

**RESOLUTION R19-17**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that the appointment of **SAL MARINO** as **DIRECTOR OF ENGINEERING AND DEVELOPMENT** for the term of the Mayor, said terms expiring December 31, 2022, is hereby confirmed.

**RESOLUTION R19-18**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that the appointment of **KATHY SKROBALA** as **DIRECTOR OF HEALTH** for the term of the Mayor, said terms expiring December 31, 2022, is hereby confirmed.

**RESOLUTION R19-19**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that the appointment of **FABIANA M. MELLO** as **DIRECTOR OF FINANCE** for the term of the Mayor, said terms expiring December 31, 2022, is hereby confirmed.

**RESOLUTION R19-20**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that the appointment of **NICK CIFELLI** as **DIRECTOR OF FIRE** for the term of the Mayor, said terms expiring December 31, 2022, is hereby confirmed.

**RESOLUTION R19-21**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that the appointment of **MARIA MOELLER** as **THE BOROUGH'S REPRESENTATIVE OF DIAL-A-RIDE** for the term of the Mayor, said terms expiring December 31, 2022, is hereby confirmed.

**RESOLUTION R19-22**

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO LAW OFFICES OF CAMILLE KASSAR, LLC TO PROVIDE LEGAL SERVICES AS MUNICIPAL PROSECUTOR**

**WHEREAS**, there exists a need for the Professional Services of a **MUNICIPAL PROSECUTOR** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2019 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

**WHEREAS**, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

**WHEREAS**, **LAW OFFICES OF CAMILLE KASSAR**, 26 Columbia Turnpike, Suite 105, Florham Park, NJ 07932 has submitted a proposal to provide Municipal Prosecutor services for a contract term of one (1) year, expiring December 31, 2019, at the per annum rate of \$17,500; and

**WHEREAS**, **LAW OFFICES OF CAMILLE KASSAR, LLC** has more than 13 years of experience in municipal court practice and in municipal court as a criminal trial attorney and has

successfully provided reliable, professional Municipal Prosecutor services to the Borough of Lincoln Park for five years; and

**WHEREAS**, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **LAW OFFICES OF CAMILLE KASSAR, LLC** based upon **LAW OFFICES OF CAMILLE KASSAR, LLC** expertise in municipal court practice, extensive legal experience, and competitive cost proposal; and

**WHEREAS**, **LAW OFFICES OF CAMILLE KASSAR, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and Business Entity Disclosure Certification which certifies that **LAW OFFICES OF CAMILLE KASSAR, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **LAW OFFICES OF CAMILLE KASSAR, LLC** from making any such reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2019 budget; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **LAW OFFICES OF CAMILLE KASSAR, LLC** as described herein and at a cost not to exceed \$70,000;

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

**RESOLUTION R19-23**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that all **MUNICIPAL PROSECUTORS** in the County of Morris are hereby appointed **ALTERNATES** in the event the Borough's Primary Municipal Prosecutor is unavailable for a case for the year 2019.

**RESOLUTION R19-24**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park that the Appointment of **DAVID RUNFELDT** as the **EMERGENCY MANAGEMENT COORDINATOR** for the term of the Mayor, said term expiring December 31, 2022 is hereby confirmed.

**RESOLUTION R19-25**

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO Di LORENZO AND RUSH TO PROVIDE LEGAL SERVICES AS MUNICIPAL ATTORNEYS**

**WHEREAS**, there exists a need for the Professional Services of a **MUNICIPAL ATTORNEY** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2019 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

**WHEREAS**, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

**WHEREAS, DiLORENZO AND RUSH, LLC**, One University Plaza, Suite 210, Hackensack, NJ 07601 has submitted a proposal to provide Legal services for a contract term of one (1) year, expiring December 31, 2019, at the hourly billing rates of: \$135.00 per hour for the Attorneys; \$75 per hour for paralegals/legal assistants; flat fee of \$250 per Council Meeting; and

**WHEREAS, DiLORENZO AND RUSH, LLC** has more than 13 years of experience in Municipal Legal advisement and has successfully provided reliable, professional legal services to the Borough of Lincoln Park for five years; and

**WHEREAS**, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DiLORENZO AND RUSH, LLC** based upon **DiLORENZO AND RUSH, LLC** expertise in municipal legal services, extensive legal experience, and competitive cost proposal; and

**WHEREAS, DiLORENZO AND RUSH, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and Business Entity Disclosure Certification which certifies that **DiLORENZO AND RUSH, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DiLORENZO AND RUSH, LLC** from making any such reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2019 budget; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DiLORENZO AND RUSH, LLC** as described herein and at a cost not to exceed \$70,000;

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

**RESOLUTION R19-26**

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DeCOTIIS, FITZPATRICK, and COLE, LLP TO PROVIDE LEGAL SERVICES AS MUNICIPAL BONDING ATTORNEY**

**WHEREAS**, there exists a need for the Professional Services of a **MUNICIPAL BONDING ATTORNEY** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2019 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

**WHEREAS**, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

**WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP** Glenpointe Centre West, 500 Frank W. Burr Blvd., Teaneck, NJ 07666 has submitted a proposal to provide Legal services for a contract term of one (1) year, expiring December 31, 2019, at the hourly billing rates of: \$150.00 per hour for the Attorneys and \$75 per hour for paralegals/legal assistants; and

**WHEREAS**, each Bond Sale will be billed at a rate of \$3,500 plus \$1.00 per thousand of bonds issued for the first \$15,000,000 and then \$0.75 per thousand thereafter; and

**WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP** was established in 1986 and has more than 23 years of experience in municipal finance advisement and has provided Bonding Attorney services to the Borough of Lincoln Park for more than four years; and

**WHEREAS**, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** based upon the vast municipal finance experience of **DeCotiis, Fitzpatrick and Cole, LLP**, as well as their expertise in general municipal matters and competitive cost proposal; and

**WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DeCotiis, Fitzpatrick and Cole, LLP** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DeCotiis, Fitzpatrick and Cole, LLP** from making any such reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2019 budget; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** as described herein and at a cost not to exceed \$20,000;

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

**RESOLUTION R19-27**

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DeCOTIIS, FITZPATRICK, and COLE, LLP TO**

**PROVIDE LEGAL SERVICES AS MUNICIPAL LABOR ATTORNEY**

**WHEREAS**, there exists a need for the Professional Services of a **MUNICIPAL LABOR ATTORNEY** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2019 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

**WHEREAS**, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

**WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP** Glenpointe Centre West, 500 Frank W. Burr Blvd., Teaneck, NJ 07666 has submitted a proposal to provide Legal services for a contract term of one (1) year, expiring December 31, 2019, at the hourly billing rates of: \$175.00 per hour for the Attorneys; \$125.00 per hour for Law Clerks, and \$75 per hour for paralegals/legal assistants; and

**WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP** was established in 1986 and has more than 28 years of extensive experience in the area of governmental contract negotiations and litigation and has successfully provided expert labor related legal services to the Borough of Lincoln Park for four years; and

**WHEREAS**, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** based upon the extensive experience of **DeCotiis, Fitzpatrick and Cole, LLP** as well as their expertise in contract negotiations and labor relations, and competitive cost proposal; and

**WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DeCotiis, Fitzpatrick and Cole, LLP** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DeCotiis, Fitzpatrick and Cole, LLP** from making any such reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2019 budget; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** as described herein and at a cost not to exceed \$20,000;

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

**RESOLUTION R19-28**

**ESTABLISHING A GREEN TEAM**

**ADVISORY COMMITTEE**

**WHEREAS**, the Governing Body of the Borough of Lincoln Park strives to save tax dollars, assure clean air and water, improve working and living environments to build a community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

**WHEREAS**, the Governing Body of the Borough of Lincoln Park wishes to build a model of government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

**WHEREAS**, in an attempt to focus attention on “Green” issues, the Governing Body wishes to establish a Green Team Advisory Committee (GTA); and

**WHEREAS**, solar power, changes to fleet purchasing and maintenance, water quality improvements, and operational changes will all be considered as the Borough’s move to do their share to lessen the environmental impact of its operations;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park that we do hereby establish a Green Team Advisory Committee consisting of three members who shall be residents or employees of the Borough of Lincoln Park, appointed annually but whose initial term of appointment shall be through December 31, 2017;

**BE IT FURTHER RESOLVED**, by the Governing Body of the Borough of Lincoln Park that the Mission, Goals and Objectives for the GTA through December 31, 2019 are established as follows:

**Mission:**

The Borough of Lincoln Park’s Green Team Advisory Committee will advise the Governing Body on ways to improve municipal operations with “Green” initiatives which are economically and environmentally sound through research and evaluation.

**Goals:**

Submit a report and recommendations to the Borough Council by October 1, 2019 to include:

1. Complete an Environmental Resource Inventory.
2. Increase purchases of products with recycled material.
3. Create a Green Team web link and post a periodic updates/news/info on Borough website.

**Objectives:**

1. Buy paper that is 100% recycled for all offices.
2. Increase purchase of office supplies made with recycled content
3. Research and analyze green initiatives which make practical environmental and financial sense.
4. Appoint strong team members representing municipal staff, elected officials, citizen leaders and, community organizations/businesses.

**BE IT FURTHER RESOLVED** by the Governing Body of the Borough of Lincoln Park that the following persons are hereby appointed to the GTA for the year 2019:

- Perry Mayers – Borough Administrator
- Kathleen Skrobala – Public Health Officer
- Rick Beyer –DPW Superintendent
- Janet Cassidy – Recreation Director
- Anthony Simone – Chief of Police
- Dina Valente Stole – LP BOE Member

**RESOLUTION R19-28A**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that the appointment of **DONNA BRIGHTMAN** as **ALTERNATE 1 FOR THE PLANNING BOARD** said term expiring December 31, 2020, is hereby confirmed.

**BE IT FURTHER RESOLVED** that the position of **ALTERNATE 2** is hereby **VACANT**.

Kerwin: Please call the Roll.

Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise and Thompson.

No: None

Absent: Wild

Abstain: None

The Resolutions were Adopted.

**XI. COUNCIL APPOINTMENTS:**

**CONSENT AGENDA:**

Kerwin: Council Appointments, Consent, R19-29 through R19-72

Kerwin: Any questions or comments regarding Resolutions R19-29 through R19-72?

Moeller: So Moved

Ross: Second

- 19-29. Authorize 2019 Professional Services Contract for IT Company Awarded to: Quikteks, LLC.**
- 30. Authorize 2019 Professional Services Contract for Legal Services as Special Counsel in Affordable Housing and other matters awarded to: Buzak Law Group**
- 31. Authorize 2019 Professional Services Contract for Borough’s Tax Appeal Counsel Awarded to: Buzak Law Group**
- 32. Authorize 2019 Professional Services Contract for Borough Auditor Awarded to:Ferraioli, Wielkiotz, Cerullo & Cuva**
- 33. Authorize Appointment of Planning Board Class III Member – Gary Gemian**
- 34. Authorize Appointment of Board of Adjustment Members-Lester Wolfson, Thomas Zapf, Patrick Byrne and Stephen Zalewski**
- 35. Authorize Appointment of Council Liaison – Health Department and Department of Public Works Daniel Moeller**
- 36. Authorize Appointment of Council Liaison – Recreation and First Aid Squad Raymond Kerwin**
- 37. Authorize Appointment of Council Liaison – Fire Department and Police Department – Ann Thompson**
- 38. Authorize Appointment of Council Liaison – Finance Department – Andrew Seise**
- 38A. Authorize Appointment of Council Liaison – Economic Downtown Development Committee – Gary Gemian**

39. **Authorize Council Representative to the Morris County Joint Insurance Fund (JIF) – Ellen Ross**
- 39A. **Authorize Appointment of Perry Mayers as Primary Representative to the Morris County JIF and Dina Valente-Stoel as Alternate Representative.**
40. **Authorize Appointments of Police Matrons and Crossing Guards**
41. **Authorize Appointment of Public Agency Compliance Officer – Perry Mayers**
42. **Authorize Borough Engineer Sign CP#1 Forms for Year 2019**
43. **Authorize Borough’s Representative to the North Jersey Municipal Employee Health Insurance Fund –Dina Valente-Stoel and Perry Mayers**
44. **Authorize Appointments to the MC Community Development**
45. **Authorize Tax Collector Hold Tax Lien Sales for 2019**
46. **Authorize Tax Collector Charge Fee for Mailing of Notice of Tax Lien and Replacemen of Lost Tax Lien Certificate**
47. **Authorize Borough’s Public Defender – David Amadio, Esq.**
48. **Authorize Professional Service Contract for 2019 Risk Management Consultant –IMAC, LLC**
49. **Authorize Mandatory Source Separation and Recycling Act**
50. **Authorize Appointment of Qualified Purchasing Agent for 2018**
51. **Authorize Assessor to Prosecute, Defend and Settle Tax Appeals**
52. **Authorize Members of the County Alliance Steering Subcommittee**
53. **Authorize 2019 Award of a Professional Services Contract to Phoenix Advisors, LLC to provide Independent Registered Municipal Advisor Services**
54. **Authorize 2019 Award of a Professional Services contract to IMAC to Provide Dental Insurance Broker Services**
55. **Authorize 2019 Award of a Professional Services Contract to Anderson & Denzler Associates to Provide Water Supply and Wastewater Operator Services**
56. **Authorize Professional Services Contract with Unified Data Corporation for Support and Maintenance of Water & Sewer System Web Based Monitoring and Data Storage System.**
57. **Authorize Contract with the County of Morris and the Morris County Sheriff’s Department for the Services of Sheriff’s Officers to Provide Site Security as “Extra Duty” Jobs.**
58. **Authorize Professional Services Contract with Paul Ricci Planning, LLC to Perform Professional Planning Services as Municipal Planner**
59. **Authorize Contract with the Somerset County Cooperative Pricing System to Purchase Materials, Supplies, and Equipment under contracts for such material, supplies and equipment.**
60. **Authorize Contract with the Educational Services Commission of New Jersey Cooperative ESCNJ) to Purchase Materials, supplies, and equipment under contracts or such materials, supplies and equipment.**

61. **Authorize Contracts with Certain Approved State Contract Vendors for Contracting Units pursuant to N.J.S.A. 40A:11-12a.**
62. **Authorize Contract with the Cooperative Pricing Council of the County of Morris to purchase Materials, Supplies and Equipment.**
63. **Authorize Contract with the National Joint Powers Alliance Cooperative to purchase Materials, Supplies and Equipment.**
64. **Authorize Contract with the Houston-Galveston Area Council of Governments Cooperative Purchasing Program to purchase Materials, supplies and Equipment.**
65. **Authorize Contract with the Cranford Police Cooperative Pricing System to purchase, Materials, Supplies and Equipment.**
66. **Authorize 2019 Professional Services Contract with Darmofalski Engineering to Provide Engineering Services to the Borough.**
67. **Authorize 2019 Professional Services Contract with Agnoli Engineering, LLC to perform Professional Engineering and Hydrologist Services**
68. **Authorize 2019 Professional Services Contract with Izenberg Appraisal Services to provide Municipal Appraisal Services**
69. **Authorize 2019 Professional Services Contract to DeCotiis, Fitzpatrick and Cole LLP to provide Legal Services as Municipal Redevelopment Counsel.**
70. **Authorize the award of a contract to Community, Grants, and Planning & Housing for Housing Rehabilitation Services**
71. **Authorize The Award of a contract to Piazza Associates, Inc. for Administrative Agent Services.**
72. **Authorize 2019 Emergency Management Council Ledger**

**RESOLUTION R19-29**

**WHEREAS**, there exists a need for **Information Technology Consulting and Management Services** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2019 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Competitive Contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

**WHEREAS**, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service will exceed \$17,500.00; and

**WHEREAS**, the Borough has agreed to retain **Quikteks, LLC**, located at 373 E Route 46, Fairfield, New Jersey to provide the necessary Information Technology Consulting and Management Services for a contract term of one (1) year, expiring December 31, 2019 as specifically outlined in the Agreement between the Borough and the Quikteks, LLC, at the rate of \$2,300 per month, plus \$255.50 per month for Anti-Virus protection services, \$18 per month for Dual Authentication for RDP, and \$310 per month for Off-Site Data Backup; and

**WHEREAS**, **Quikteks, LLC** has more than 18 years of experience in Information Technology Consulting and Management Services and has provided Information Technology Consulting and Management Services successfully and professionally to the Borough of Lincoln Park for the last five years; and

**WHEREAS**, **Quikteks, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Quikteks, LLC** has not made any reportable contributions to

any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Quikteks, LLC** from making any such reportable contributions through the term of the contract which shall run through December 31, 2019; and

**WHEREAS**, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2019 budget; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts without competitive bids, and the contract itself, must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a contract with **Quikteks, LLC** as described herein and at a cost not to exceed \$40,000;

**BE IT FURTHER RESOLVED** that this contract is awarded in accordance with N.J.S.A. 40A:11-4.5 (Competitive Contracting) of the Local Public Contracts Law;

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

**RESOLUTION R19-30**

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO THE BUZAK LAW GROUP, LLC TO PERFORM LEGAL SERVICES AS SPECIAL COUNSEL IN AFFORDABLE HOUSING AND OTHER MATTERS**

**WHEREAS**, there exists a need for the Professional Services of a **SPECIAL COUNSEL FOR AFFORDABLE HOUSING AND OTHER MATTERS** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2019 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

**WHEREAS**, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

**WHEREAS**, **The Buzak Law Group, LLC** located at 150 River Road, Suite N4, Montville, New Jersey 07045 has submitted a proposal to provide Legal Services as Special Counsel in Affordable Housing and Other Matters for a contract term of one (1) year, expiring December 31, 2019, at the hourly billing rate of \$155.00 per hour; and

**WHEREAS**, **The Buzak Law Group, LLC** has more than 35 years of experience in the area of municipal law and has successfully provided expert legal services in the area Affordable Housing and other related matters to the Borough of Lincoln Park for more than ten years; and

**WHEREAS**, **The Buzak Law Group, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **The Buzak Law Group, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **The Buzak Law Group, LLC** from making any such reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2018 budget; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **The Buzak Law Group, LLC** as described herein and at a cost not to exceed \$10,000;

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

**RESOLUTION R19-31**

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES  
CONTRACT TO THE BUZAK LAW GROUP, LLC TO PERFORM  
LEGAL SERVICES AS TAX APPEAL COUNSEL**

**WHEREAS**, there exists a need for the Professional Services of a **MUNICIPAL TAX APPEAL COUNSEL** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2019 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

**WHEREAS**, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

**WHEREAS**, **The Buzak Law Group, LLC** located at 150 River Road, Suite N4, Montville, New Jersey 07045 has submitted a proposal to provide Legal services as Tax Appeal Counsel for a contract term of one (1) year, expiring December 31, 2019, at the hourly billing rate of \$155.00 per hour; and

**WHEREAS**, **The Buzak Law Group, LLC** has more than 35 years of experience in the area of municipal law and has successfully provided expert tax appeal legal services to the Borough of Lincoln Park for more than ten years; and

**WHEREAS**, **The Buzak Law Group, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **The Buzak Law Group, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **The Buzak Law Group, LLC** from making any such reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2019 budget; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **The Buzak Law Group, LLC** as described herein and at a cost not to exceed \$40,000;

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

### **RESOLUTION R19-32**

#### **AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A. TO PROVIDE MUNICIPAL AUDITOR SERVICES**

**WHEREAS**, there exists a need for the Professional Services of a **MUNICIPAL AUDITOR** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2019 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

**WHEREAS**, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

**WHEREAS**, **Ferraioli, Wielkatz, Cerullo & Cuva, P.A.**, 401 Wanaque Avenue, Pompton Lakes, NJ 07442 has submitted a proposal to provide Municipal Auditor services for a contract term of one (1) year, expiring December 31, 2019, for a flat Annual Audit fee of \$32,500 and hourly billing rates of up to \$170.00 per hour for additional services; and

**WHEREAS**, **Ferraioli, Wielkatz, Cerullo & Cuva, P.A.** has more than 50 years of experience in Municipal Auditing, represents over 50 NJ municipalities and county governments, and has successfully provided expert auditing services to the Borough of Lincoln Park for over fourteen years; and

**WHEREAS**, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **Ferraioli, Wielkatz, Cerullo & Cuva, P.A.** based upon the expertise of **Ferraioli, Wielkatz, Cerullo & Cuva, P.A.** in Municipal Auditing, extensive Municipal Auditing experience, and competitive cost proposal; and

**WHEREAS**, **Ferraioli, Wielkatz, Cerullo & Cuva, P.A.** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Ferraioli, Wielkatz, Cerullo & Cuva, P.A.** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Ferraioli, Wielkatz, Cerullo & Cuva, P.A.** from making any such reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2018 budget; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids, and the contract itself, must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **Ferraioli, Wielkocz, Cerullo & Cuva, P.A.** as described herein and at a cost not to exceed \$40,000;

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

**RESOLUTION R19-33**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that **GARY GEMIAN** be appointed as **CLASS III MEMBER OF THE PLANNING BOARD** for a one year term, said term expiring December 31, 2019, is hereby confirmed.

**RESOLUTION R19-34**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park that the Council Appointments of **LESTER WOLFSON, THOMAS ZAPF AND PATRICK BYRNE** as a members of the **ZONING BOARD OF ADJUSTMENT** for a term of (4) years, said terms expiring December 31, 2022, is hereby confirmed.

**BE IT FURTHER RESOLVED**, that **STEVEN ZALEWSKI** be Appointed as an Alt. 2 member of the **ZONING BOARD OF ADJUSTMENT** for a term of (2) two year term expiring December 31, 2020.

**RESOLUTION R19-35**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park that **COUNCILMAN DANIEL MOELLER** be appointed Council Liaison to the **HEALTH DEPARTMENT and the DEPARTMENT OF PUBLIC WORKS** for a term of one (1) year.

**RESOLUTION R19-36**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park that **COUNCILMAN RAYMOND T. KERWIN** be appointed Council Liaison to the **RECREATION DEPARTMENT and the FIRST AID SQUAD** for a term of one (1) year.

**RESOLUTION R19-37**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park that **COUNCIL WOMAN ANN THOMPSON** be appointed Council Liaison to the **FIRE DEPARTMENT and POLICE DEPARTMENT** for a term of one (1) year.

**RESOLUTION R19-38**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park that **COUNCILMAN ANDREW SEISE** be appointed Council Liaison to the **FINANCE DEPARTMENT** for a term of one (1) year.

**RESOLUTION R19-39**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that **ELLEN ROSS** be appointed as the Borough's **COUNCIL REPRESENTATIVE** to the **MORRIS COUNTY JOINT INSURANCE FUND**;

**RESOLUTION R39-A**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that **PERRY MAYERS** be appointed as the Borough's **PRIMARY REPRESENTATIVE** to the **MORRIS COUNTY JOINT INSURANCE FUND**;

**BE IT FURTHER RESOLVED** that **DINA VALENTE-STOEL** be appointed as the Borough's **ALTERNATE REPRESENTATIVE** to the **MORRIS COUNTY JOINT INSURANCE FUND**.

**RESOLUTION R19-40**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park that the following persons be appointed **POLICE MATRONS** and **CROSSING GUARDS** for the year 2019 effective immediately:

**POLICE MATRONS**

Nicole Ruggiero

Nancy Heykoop  
Kristen Merker

Courtney Fitzpatrick  
Nicole Bosland

**CROSSING GUARDS**

Diane Karback  
Stephanie Karback  
Michelle Herbek

**RESOLUTION R19-41**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that **PERRY MAYERS** be appointed **PUBLIC AGENCY COMPLIANCE OFFICER**, for a period of one (1) year, said term expiring December 31, 2019 is hereby confirmed.

**RESOLUTION R19-42**

**WHEREAS**, from time to time there are development proposals approved by the Borough of Lincoln Park Planning Board and Zoning Board of Adjustment which include the construction of sanitary sewer extensions; and

**WHEREAS**, pursuant to the requirements of the New Jersey Department of Environmental Protection application forms (**WQM-003 {CP #1}**), must be submitted for such sanitary sewer extension approvals; and

**WHEREAS**, such application forms (**WQM-003 {CP #1}**), must be endorsed by Municipal Officials;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park that the Borough of Lincoln Park does and hereby approves the submission of these application forms (**WQM-003 {CP #1}**) for those projects approved by the Borough of Lincoln Park Planning Board and Zoning Board of Adjustment;

**BE IT FURTHER RESOLVED** that the Borough Engineer of the Borough of Lincoln Park be and is hereby authorized to sign and submit said necessary forms (**WQM-003 {CP #1}**) to the New Jersey Department of Environmental Protection.

**RESOLUTION R19-43**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that **DINA VALENTI-STOEL** be appointed as the Borough's **PRIMARY REPRESENTATIVE** to the **NORTH JERSEY MUNICIPAL EMPLOYEE HEALTH INSURANCE FUND (HIF)**;

**BE IT FURTHER RESOLVED** that **PERRY MAYERS** be appointed as the Borough's **ALTERNATE REPRESENTATIVE** to the **NORTH JERSEY MUNICIPAL EMPLOYEE HEALTH INSURANCE FUND**.

**RESOLUTION R19-44**

**WHEREAS**, Mayor David Runfeldt, has appointed **PERRY MAYERS** as the **MAYOR'S APPOINTEE** and **RICK BEYER** as **ALTERNATE** to the **MORRIS COUNTY COMMUNITY DEVELOPMENT PROGRAM** for the calendar year 2018; and

**WHEREAS**, the Co-operative Agreement By-Laws between the Borough of Lincoln Park and Morris County, provides for an additional appointment to be made by the Council;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, that **COUNCILWOMAN ELLEN ROSS** is hereby appointed as the Council's Representative to the **MORRIS COUNTY COMMUNITY DEVELOPMENT PROGRAM** for the calendar year 2018.

**RESOLUTION R19-45**

**AUTHORIZING THE TAX COLLECTOR TO CONDUCT A TAX LIEN SALE**

**WHEREAS**, there remains on the records and books of the Borough of Lincoln Park delinquent taxes, water-sewer utility charges, and other municipal charges owing as of December 31, 2018; and

**WHEREAS**, the Statutes of the State of New Jersey, expressly N.J.S.A. 54:5 et seq., provide for the enforcement and collection of such delinquencies through a tax lien sale; and

**WHEREAS**, the Tax Collector is empowered by Statute to conduct and preside over the sale of liens;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, a Municipal corporation of the State of New Jersey that the Borough of Lincoln Park's Tax Collector is authorized to conduct a tax lien sale for 2018 delinquent taxes, utility, and other municipal charges on or before December 31, 2019.

**RESOLUTION R19-46**

**WHEREAS, N.J.S.A. 54:5-26** has been amended, permitting the Tax Collector to give notice of **TAX LIEN** to property owners, by regular or certified mail, with the maximum fee to be charged therefore in the sum of **\$25.00** per mailing/per owner; and

**WHEREAS, N.J.S.A. 54:5-21.1** has also been amended, permitting the Tax Collector to charge a fee of **\$100.00** for the replacement of lost **TAX SALE CERTIFICATES**;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Lincoln Park, that the following charges are hereby authorized and effective and may be charged and collected by the Tax Collector for and during 2018:

|  |                                |
|--|--------------------------------|
| Notice of Tax Lien (regular or Certified Mail) | \$25.00 per Mailing/ per owner |
|--|--------------------------------|

Replacement of lost Tax Title  
Lien Certificate(s)

\$100.00 per  
Certificate

**RESOLUTION R19-47**

**BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park that the Council Appointment of **DAVID AMADIO** as the Municipal Public Defender for the year 2019, is hereby confirmed.

**RESOLUTION R19-48**

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO INSURANCE MANAGEMENT AND CONSULTING, LLC DBA IMAC INSURANCE AGENCY, LLC TO PROVIDE RISK MANAGEMENT CONSULTANT SERVICES**

**WHEREAS**, the Borough of Lincoln Park has previously resolved to join the Morris County Municipal Joint Insurance Fund; and

**WHEREAS**, the Policies and Procedures of said Fund stipulated that each Governing Body may appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the bylaws; and

**WHEREAS**, the Board of Fund Commissioners established a fee equal to six percent (6%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

**WHEREAS**, **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC**, 540 Mill Street, Belleville, NJ 07109 has submitted a proposal to provide Risk Management Consultant Services; and

**WHEREAS**, **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** has more than 12 years of experience in Municipal Risk Management Consultant services; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical; and

**WHEREAS**, N.J.S.A. 40A:11-5 specifically allows for the awarding of Insurance Consultation Services as an Extraordinary Unspecifiable Services as the judgmental nature of the Risk Management Consultant's duties renders competitive bidding impractical; and

**WHEREAS**, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** based upon **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC's** expertise in Municipal Risk Management;

**WHEREAS**, **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** from making any such reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts without competitive bids, and the contract itself, must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Lincoln Park, County of Morris, State of New Jersey, as follows:

1. That **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** is hereby appointed as **Risk Management Consultant** for the Borough of Lincoln Park in accordance with the Fund's bylaws for the calendar year 2019.
2. The appropriate officers of the Borough of Lincoln Park are hereby authorized to enter into a Risk Management Consultant's Agreement with IMAC Insurance Agency, LLC, for the services above specified, for a one (1) year term commencing January 1, 2019, and to be paid for services rendered in accordance with the fee structure established by the Morris County Municipal Joint Insurance Fund Board of Commissioners that are included in premium payments made by the Borough in an amount not to exceed \$25,000.00.
3. This contract is awarded without competitive bidding as "Extraordinary, Unspecifiable Services" as permitted under the provisions of the Local Public Contracts Law, and more specifically as noted and detailed in N.J.S.A. 40A:11-5(1) (a) (ii) and N.J.S.A. 40A:11-5 1(m).
4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution.
5. A notice of the award of this contract shall forthwith be printed once in The Record, an official newspaper of Borough of Lincoln Park, authorized by law to publish the legal advertisements of the Borough Council of the Borough of Lincoln Park, setting forth the nature, duration, service and amount of the contract, and further stating that this resolution and the annexed contract are on file and available for public inspection in the Office of the Clerk of the Borough of Lincoln Park.

#### **RESOLUTION R19-49**

**WHEREAS, MANDATORY SOURCE SEPARATION AND RECYCLING ACT, P.L. 1987, C.102**, has established a Recycling Fund from which a tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and spirit of the **MANDATORY SOURCE SEPARATION AND RECYCLING ACT** to use the tonnage grants to develop new Municipal recycling programs and to continue and expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the **MANDATORY SOURCE SEPARATION AND RECYCLING ACT**; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a Resolution authorizing this municipality to apply for such tonnage grants for 2019 will memorialize the commitment of this municipality to recycling and to indicate the assent of the **BOROUGH OF LINCOLN PARK** to the efforts undertaken by the municipality and the requirements contained in the **RECYCLING ACT** and **RECYCLING REGULATIONS**; and

**WHEREAS**, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park of Morris County that the Borough of Lincoln Park hereby endorses the submission of the **RECYCLING TONNAGE GRANT APPLICATION** to the New Jersey Department of Environmental Protection and designates **RICK BEYER** to ensure that the application is properly filed;

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be solely for the purposes of recycling.

#### **RESOLUTION R19-50**

### **RESOLUTION TO AUTHORIZE THE BID THRESHOLD AND APPOINT**

**A QUALIFIED PURCHASING AGENT**

**WHEREAS**, the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid threshold up to \$40,000.00; and

**WHEREAS, N.J.S.A. 40A:11-3a**, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

**WHEREAS, N.J.A.C. 5:34-5 et seq.**, establishes the criteria for qualifying as a Qualified Purchasing Agent; and

**WHEREAS, PERRY MAYERS** possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with **N.J.A.C. 5:34-5 et seq.**;

**WHEREAS**, the Borough of Lincoln Park desires to take advantage of the increased bid threshold;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, in the County of Morris, in the State of New Jersey, hereby increases its bid threshold to \$40,000.00;

**BE IT FURTHER RESOLVED** that the Governing Body of the Borough of Lincoln Park hereby appoints **PERRY MAYERS** as the **QUALIFIED PURCHASING AGENT** to exercise the duties of a **PURCHASING AGENT** pursuant to **N.J.S.A. 40A:11-2(30)**, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit;

**BE IT FURTHER RESOLVED**, that in accordance with **N.J.A.C. 5:34-5.2**, the local unit Clerk is hereby authorized and directed to forward a Certified copy of this Resolution and a copy of **PERRY MAYERS** Certification to the Director of the Division of Local Government Services.

**RESOLUTION R19-51**

**WHEREAS**, the Governing Body of the Borough of Lincoln Park (the "Borough") intends to authorize the Assessor of the Borough to prosecute, defend and settle tax appeals on behalf of the Borough before the Morris County Board of Taxation (the "Tax Board") with the advice and consent of the Tax Appeal Attorney; and

**WHEREAS**, the Governing Body intends to authorize the Assessor and the Borough Attorney to prosecute, defend and recommend settlements of tax appeals before the Tax Court to the Borough Council for approval.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, County of Morris, State of New Jersey as follows:

1. The Assessor and the Tax Appeal Attorney are hereby authorized, on behalf of the Borough, to prosecute, defend and settle tax appeals before the Morris County Board of Taxation.
2. The Assessor and the Tax Appeal Attorney are hereby authorized to prosecute, defend and recommend the settlement of tax appeals before the Tax Court to the Borough Council for approval.
3. All tax appeals and stipulations of settlement which were filed on behalf of the Borough to the Tax Board prior to the adoption of this Resolution are hereby authorized and ratified *nunc pro tunc*.
4. A copy of this Resolution shall be sent to the Assessor, the Tax Appeal Attorney and the Morris County Board of Taxation.
5. This Resolution shall take effect immediately.

**RESOLUTION R19-52**

**BE IT RESOLVED**, by the Governing Body of the Borough of Lincoln Park that the following are hereby appointed as members of the County Alliance Steering Subcommittee (CASS) for a term of one (1) year to expire on December 31, 2019 without salary.

|                    |                 |
|--------------------|-----------------|
| Janet Cassidy      | Cristina Puri   |
| David Runfeldt     | Mary Vineis     |
| Perry Mayers       | Patti Delaporte |
| Dina Valente       | Cathy Aduvato   |
| Anthony Simone     | Melissa Bammer  |
| James Grube        | Rich Williams   |
| Michael Meyer      | Jaclyn Braddock |
| Michelle Bammer    | Sue Iapocce     |
| Wendy Vander Vliet |                 |
|                    |                 |

**RESOLUTION R19-53**

**WHEREAS**, there exists a need for the services of an Independent Registered Municipal Advisor of Record and a Continuing Disclosure Agent Service in accordance with the current New Jersey Statutes, Codes, Rules and Regulations; and

**WHEREAS**, the Bond Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements (CDA's) in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

**WHEREAS**, but for the execution of the CDA's, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and

**WHEREAS**, in order to ascertain its compliance with various CDS's executed in conjunction with the issuance of bonds, the Bond Issuer must codify the requirements stipulated in those various CDA's and compare those requirements with its filings and correct any deficiencies; and

**WHEREAS**, new rules and regulations promulgated by the Securities and Exchange Commission restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

**WHEREAS**, it is beneficial to retain assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDA's and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

**WHEREAS**, the expenses for said services is not expected to exceed \$17,500.00, therefore the requirements of N.J.S.A. 19:44A-20.5 (Pay-to-Play Legislation) do not apply.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, County of Morris and state of New Jersey as follows;

The Agreement between the Borough and:

**PHOENIX ADVISORS, LLC, 4 WEST PARK STREET, BORDENTOWN, NJ 08505**

**CONTINUING DISCLOSURE AGENT SERVICE:**  
**\$950 base fee (for up to three (3) outstanding issues), Plus \$100 for each additional outstanding issue, if any, for which filings are required, and \$200 for each new bond issue.**

**AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD:**  
**There is no fee charged by Phoenix Advisors for being designated as your Independent Registered Municipal Advisor.**

This Resolution will be published in the Borough of Lincoln Park's Legal Newspaper.

**RESOLUTION R19-54**

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO INSURANCE MANAGEMENT AND CONSULTING, LLC DBA IMAC INSURANCE AGENCY, LLC TO PROVIDE DENTAL INSURANCE BROKER SERVICES**

**WHEREAS**, it is necessary for the proper conduct of the order of business that the Borough of Lincoln Park, County of Morris, State of New Jersey designate and name a Dental Insurance Broker for its dental insurance needs; and

**WHEREAS**, such specialized Dental Insurance Broker services can be provided by **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC**, 540 Mill Street, Belleville, NJ 07109; and

**WHEREAS**, **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** has more than 10 years of experience in the field of municipal and governmental insurance servicing and has professionally met the Dental Insurance Broker needs of the Borough since 2013; and

**WHEREAS**, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a contract with **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** based upon **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC's** expertise in municipal insurance, extensive municipal insurance experience, and competitive cost proposal; and

**WHEREAS**, such service is in the nature of an exception to the bidding requirements as an extraordinary unspecifiable service; and

**WHEREAS**, the anticipated term of this contract is one (1) year, expiring on December 31, 2019; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1et seq.) requires a governing body of a contracting unit to publish a notice in a newspaper authorized by law to publish its legal advertisements, setting forth the nature, duration, service and amount of the contract where such contract is awarded for "Extraordinary, Unspecifiable Services" without competitive bidding; and

**WHEREAS**, **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** from making any such reportable contributions through the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Lincoln Park, County of Morris, State of New Jersey, as follows:

1. That **Insurance Management and Consulting, LLC, DBA IMAC Insurance Agency, LLC** is hereby appointed as Dental Insurance Brokers for the Borough of Lincoln Park for the calendar year 2019.
2. The appropriate officers of the Borough of Lincoln Park are hereby authorized to enter into a contract with IMAC Insurance Agency, LLC, for the services above specified, for a one (1) year term commencing January 1, 2019, and to be paid for services rendered in accordance with the normal brokerage commissions that are included in premium payments made by the Borough in an amount not to exceed \$7,000.00.

3. This contract is awarded without competitive bidding as “Extraordinary, Unspecifiable Services” as permitted under the provisions of the Local Public Contracts Law, and more specifically as noted and detailed in N.J.S.A. 40A:11-5(1) (a) (ii) and N.J.S.A. 40A:11-5 1(m).

4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution.

5. A notice of the award of this contract shall forthwith be printed once in The Record, an official newspaper of Borough of Lincoln Park, authorized by law to publish the legal advertisements of the Borough Council of the Borough of Lincoln Park, setting forth the nature, duration, service and amount of the contract, and further stating that this resolution and the annexed contract are on file and available for public inspection in the Office of the Clerk of the Borough of Lincoln Park.

**RESOLUTION R19-55**

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO ANDERSON & DENZLER ASSOCIATES, INC. TO PROVIDE WATER SUPPLY AND WASTEWATER OPERATOR SERVICES**

**WHEREAS**, there exists a need for a Water Supply and Wastewater Operator licensed pursuant to N.J.S.A. 58:11-64, et seq., and the Rules and Regulations promulgated by the Department of Environmental Protection for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2019 fiscal year, in accordance with the “Local Public Contracts Law” (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

**WHEREAS**, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service will exceed \$17,500.00; and

**WHEREAS**, **Anderson & Denzler Associates, Inc.**, 519 Ridgedale Avenue, East Hanover, NJ 07936 has submitted a proposal to provide Water Supply and Wastewater Operator services for a contract term of one (1) year, expiring December 31, 2019, at monthly rate of \$1,300 per month for Water System Operator Services and \$510 per month for Sewer System Operator services; and

**WHEREAS**, work performed beyond the scope of the duties outlined in the proposal, as directed by the Borough, will be billed on a per diem basis as follows; Principal Engineer \$174.50 per hour, Professional Engineer \$160.15 per hour, Engineer \$113.20 per hour, Senior Designer \$121.40 per hour, Land Surveyor, \$129.75 per hour, Design Draftsman \$96.40 per hour, Inspector \$91.90 per hour, Draftsman \$69.55 per hour, 2-Man Field Crew \$182.70 per hour, 3-Man Field Crew \$215.30 per hour; and

**WHEREAS**, **Anderson & Denzler Associates, Inc.** possesses the required licenses under N.J.S.A. 58:11-64, et seq. for the operation of the Borough’s Water Supply and Wastewater activities; and

**WHEREAS**, **Anderson & Denzler Associates, Inc.** was established in New Jersey in 1955 has more than 6 decades of experience in Municipal Civil Surveying and Engineering; and

**WHEREAS**, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **Anderson & Denzler Associates, Inc.** based upon **Anderson & Denzler Associates, Inc.** expertise and experience in Municipal Water Supply and Wastewater Operations, and competitive cost proposal; and

**WHEREAS**, **Anderson & Denzler Associates, Inc.** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Anderson & Denzler Associates, Inc.** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Anderson & Denzler Associates, Inc.** from making any such reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2019 budget; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **Anderson & Denzler Associates, Inc.** as described herein and at a cost not to exceed \$30,000;

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

**RESOLUTION R19-56**

**AUTHORIZING A CONTRACT WITH UNIFIED DATA CORPORATION FOR SUPPORT AND MAINTENANCE OF WATER & SEWER SYSTEM WEB BASED MONITORING AND DATA STORAGE SYSTEM**

**WHEREAS**, the Borough has a need for web based monitoring and data storage services for its Water and Sewer System; and

**WHEREAS**, the Borough's Purchasing Agent has determined that the value of the contract will exceed \$17,500; and

**WHEREAS**, the Borough has received a proposal from Unified Data Corporation of Boonton, NJ to provide the aforementioned services, including support, development, and maintenance of the software and hardware; and

**WHEREAS**, the Web based monitoring and data storage software utilized by the Water Department is a proprietary system developed by Unified Data Corporation and the maintenance, support and development services can only be provided by the developer; and

**WHEREAS**, the Superintendent of the Department of Public Works and the Borough Administrator have recommended that Unified Data Corporation be awarded a contract to provide the aforementioned services; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(dd)) permits contracts for the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software to be negotiated and awarded by the governing body without public advertising for bids; and

**WHEREAS**, Unified Data Corporation has completed and submitted a Business Entity Disclosure Certification which certifies that Unified Data Corporation has not made any reportable contributions to a political or candidate committee in the in the previous one year, and that the contract will prohibit Unified Data Corporation from making any reportable contributions through the term of the contract; and

**WHEREAS**, the cost for said services shall not exceed \$30,000.00 without further authorization by the Borough Council; and

**WHEREAS**, this expenditure shall be charged to Account Nos. 8-05-55-502-213 and 8-01-26-300-201, or any other account that may be deemed appropriate by the Chief Financial

Officer or her designee, and the availability of funds have been certified by the Chief Financial Officer of the Borough.

**THEREFORE, BE IT RESOLVED** by the Council of the Borough of Lincoln Park, in the County of Morris, New Jersey that Unified Data Corporation is hereby awarded a contract for web based monitoring and data storage services for the Borough's Water and Sewer System, including support, development, and maintenance of software and hardware in an amount not to exceed \$30,000.00, without further authorization by the Borough Council.

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and Determination of Value are to be placed on file with this Resolution; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be published once in the Daily Record; and

**BE IT FURTHER RESOLVED** that this expenditure shall be charged to Account Nos. 8-05-55-502-213 and 8-01-26-300-201, or any other account that may be deemed appropriate by the Chief Financial Officer or her designee, and the availability of funds have been certified by the Chief Financial Officer of the Borough; and

**BE IT FURTHER RESOLVED** that the Borough Administrator and the Borough Clerk are hereby authorized to enter into an agreement for the aforementioned services a copy of which shall be available for public inspection in the Office of the Borough Clerk.

#### **RESOLUTION R18-57**

**WHEREAS**, the Borough of Lincoln Park finds it necessary from time to time to contract with the County of Morris and the Morris County Sheriff's Department for the services of Sheriff's Officers to provide site security at "Extra Duty" jobs; and

**WHEREAS**, the current rate for the services of an "Extra Duty" Morris County Sheriff's Officer is \$86.00; and

**WHEREAS**, The Borough's currently bills Outside Contractors requesting the services of an officer at a rate of \$100 per hour.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey as follows:

1. The Outside Contractor's rate for the service of Sheriff's Officers assigned from the County of Morris and the Morris County Sheriff's Department is hereby set at \$100 per hour (\$86.00 plus \$14.00 administrative fee)
2. The Mayor, Business Administrator and Borough Clerk, together with all other Officers, professionals and employees of the Borough are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of this Resolution.

#### **RESOLUTION R19-58**

##### **AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO RICCI PLANNING, LLC TO PERFORM PROFESSIONAL PLANNING SERVICES AS MUNICIPAL PLANNER**

**WHEREAS**, there exists a need for the Professional Services of a **MUNICIPAL PLANNER** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2019 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

**WHEREAS**, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

**WHEREAS, RICCI PLANNING, LLC, 10 GEORGIAN DRIVE, CLARK, NEW JERSEY 07066** has submitted a proposal to provide Professional Planning services for a contract term of one (1) year, expiring December 31, 2019, at the hourly billing rates of \$135.00 per hour; and

**WHEREAS, RICCI PLANNING, LLC** has more than 20 years of experience in Public Planning and has successfully and professionally provided planning services to the Borough of Lincoln Park for two years; and

**WHEREAS,** the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **RICCI PLANNING, LLC** based upon **RICCI PLANNING, LLC'S** expertise in public planning, extensive public planning experience, and competitive cost proposal; and

**WHEREAS, RICCI PLANNING, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **RICCI PLANNING, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **RICCI PLANNING, LLC** from making any such reportable contributions through the term of the contract; and

**WHEREAS,** the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2019 budget; and

**WHEREAS,** the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **RICCI PLANNING, LLC** as described herein and at a cost not to exceed \$25,000 for the calendar/fiscal year 2019;

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

**RESOLUTION R19-59**  
**BOROUGH OF LINCOLN PARK**  
**SOMERSET COUNTY COOPERATIVE PRICING SYSTEM**

**WHEREAS,** the Borough of Lincoln Park, pursuant to N.J.S.A. 40:11-11(5) and N.J.A.C. 5:34-7.1 et seq., has availed itself of the right to purchase materials, supplies, and equipment under contracts for such materials, supplies and equipment entered into under the Somerset County Cooperative Pricing System; and

**WHEREAS,** it is desirable from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Somerset County Cooperative Pricing System without the necessity of advertising for bids or in the cases where no bids have been received; and

**WHEREAS,** it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Somerset County Cooperative Pricing System with cooperative vendors;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under the Somerset County Cooperative Pricing System.

**BE IT FURTHER RESOLVED**, that the duration of this authorization shall be from January 1, 2019 to December 31, 2019, or upon the expiration of the vendor's contract, whichever occurs first.

**RESOLUTION R19-60**  
**BOROUGH OF LINCOLN PARK**  
**EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY**

**WHEREAS**, the Borough of Lincoln Park, pursuant to N.J.S.A. 40:11-11(5) and N.J.A.C. 5:34-7.1 et seq., has availed itself of the right to purchase materials, supplies, and equipment under contracts for such materials, supplies and equipment entered into under the Educational Services Commission of New Jersey Cooperative; and

**WHEREAS**, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Educational Services Commission of New Jersey Cooperative without the necessity of advertising for bids or in the cases where no bids have been received; and

**WHEREAS**, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Educational Services Commission of New Jersey Cooperative with cooperative vendors;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under Educational Services Commission of New Jersey Cooperative.

**BE IT FURTHER RESOLVED**, that the duration of this authorization shall be from January 1, 2019 to December 31, 2019, or upon the expiration of the vendor's contract, whichever occurs first.

**RESOLUTION R19-61**

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE  
CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a**

**WHEREAS**, the Borough of Lincoln Park, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and,

**WHEREAS**, the Borough of Lincoln Park has the need on a timely basis to purchase goods or services utilizing State contracts; and,

**WHEREAS**, the Borough of Lincoln Park intends to enter into contracts with State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Lincoln Park authorizes the Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors, pursuant to all conditions of the individual State contracts; and

**BE IT FURTHER RESOLVED**, that the governing body of the Borough of Lincoln Park, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

**BE IT FURTHER RESOLVED**, that the duration of this authorization shall be from January 1, 2019 to December 31, 2019, or upon the expiration of the vendor's contract, whichever occurs first.

**RESOLUTION R19-62**

**BOROUGH OF LINCOLN PARK  
COOPERATIVE PRICING COUNCIL OF THE COUNTY OF MORRIS**

**WHEREAS**, the Borough of Lincoln Park, pursuant to N.J.S.A. 40:11-11(5) and N.J.A.C. 5:34-7.1 et seq., has availed itself of the right to purchase materials, supplies, and equipment under contracts for such materials, supplies and equipment entered into under the Cooperative Pricing Council of the County of Morris; and

**WHEREAS**, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Cooperative Pricing Council of the County of Morris without the necessity of advertising for bids or in the cases where no bids have been received; and

**WHEREAS**, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Cooperative Pricing Council of the County of Morris with the cooperative vendors;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under the Cooperative Pricing Council of the County of Morris.

**BE IT FURTHER RESOLVED**, that the duration of this authorization shall be from January 1, 2019 to December 31, 2019, or upon the expiration of the vendor's contract, whichever occurs first.

**RESOLUTION R19-63**

**BOROUGH OF LINCOLN PARK  
NATIONAL JOINT POWERS ALLIANCE COOPERATIVE**

**WHEREAS**, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods, or to contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process, in which other states participate, whenever it is determined to be the most cost-effective method of procurement; and

**WHEREAS**, the nationally-recognized National Joint Powers Alliance Cooperative pricing System, hereafter referred to as NJPA Cooperative Purchasing System, has offered voluntary participation in the national cooperative purchasing agreement for the purchase of goods and services; and

**WHEREAS**, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the NJPA Cooperative Purchasing System with cooperative vendors;

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of Borough of Lincoln Park, County of Morris, State of New Jersey as follows:

1. That the governing body of the Borough of Lincoln Park hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under the in the NJPA Cooperative Purchasing System.
3. That the duration of this authorization shall be from January 1, 2019 to December 31, 2019, or upon the expiration of the vendor's contract, whichever occurs first.
2. The Borough shall be responsible to ensure that the goods and or services procured through the NJPA Cooperative Purchasing System comply with all applicable laws of the State of New

Jersey, Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

**RESOLUTION R19-64**

**BOROUGH OF LINCOLN PARK  
HOUSTON-GALVESTON AREA OF GOVERNMENTS**

**WHEREAS**, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods, or to contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process, in which other states participate, whenever it is determined to be the most cost-effective method of procurement; and

**WHEREAS**, the nationally-recognized Houston-Galveston Area Council of Governments Cooperative Purchasing Program, hereafter referred to as H-GAC Cooperative Purchasing Program, has offered voluntary participation in the national cooperative purchasing agreement for the purchase of goods and services; and

**WHEREAS**, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the H-GAC Cooperative Purchasing Program with cooperative vendors;

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of Borough of Lincoln Park, County of Morris, State of New Jersey as follows:

1. That the governing body of the Borough of Lincoln Park hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under the in the H-GAC Cooperative Purchasing Program.
3. That the duration of this authorization shall be from January 1, 2019 to December 31, 2019, or upon the expiration of the vendor's contract, whichever occurs first.
2. The Borough shall be responsible to ensure that the goods and or services procured through the H-GAC Cooperative Purchasing Program comply with all applicable laws of the State of New Jersey, Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

**RESOLUTION R19-65**

**BOROUGH OF LINCOLN PARK  
CRANFORD POLICE COOPERATIVE PRICING SYSTEM**

**WHEREAS**, the Borough of Lincoln Park, pursuant to N.J.S.A. 40:11-11(5) and N.J.A.C. 5:34-7.1 et seq., has availed itself of the right to purchase materials, supplies, and equipment under contracts for such materials, supplies and equipment entered into under the Cranford Police Cooperative Pricing System; and

**WHEREAS**, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Cranford Police Cooperative Pricing System without the necessity of advertising for bids or in the cases where no bids have been received; and

**WHEREAS**, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Cranford Police Cooperative Pricing System with cooperative vendors;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under the Cranford Police Cooperative Pricing System.

**BE IT FURTHER RESOLVED**, that the duration of this authorization shall be from January 1, 2019 to December 31, 2019, or upon the expiration of the vendor's contract, whichever occurs first.

**RESOLUTION R18-57A**

**BOROUGH OF LINCOLN PARK  
NATIONAL JOINT POWERS ALLIANCE COOPERATIVE**

**WHEREAS**, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods, or to contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process, in which other states participate, whenever it is determined to be the most cost-effective method of procurement; and

**WHEREAS**, the nationally-recognized National Joint Powers Alliance Cooperative pricing System, hereafter referred to as NJPA Cooperative Purchasing System, has offered voluntary participation in the national cooperative purchasing agreement for the purchase of goods and services; and

**WHEREAS**, it is the desire of the Borough of Lincoln Park to join the NJPA Cooperative Purchasing System to purchase goods and services, to make the procurement process more efficient and to provide cost savings to the Borough; and

**WHEREAS**, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the NJPA Cooperative Purchasing System with the attached referenced cooperative vendors;

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of Borough of Lincoln Park, County of Morris, State of New Jersey as follows:

1. That the governing body of the Borough of Lincoln Park hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under the in the NJPA Cooperative Purchasing System.
3. That the duration of this authorization shall be from January 1, 2018 to December 31, 2018, or upon the expiration of the vendor's contract, whichever occurs first.
2. The Borough shall be responsible to ensure that the goods and or services procured through the NJPA Cooperative Purchasing System comply with all applicable laws of the State of New Jersey, Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

Ordinance 9-15, and that the contract will prohibit **RICCI PLANNING, LLC** from making any such reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2018 budget; and

**RESOLUTION R 19-66**

**AUTHORIZING THE AWARD OF A PROFESSIONAL  
SERVICES CONTRACT TO DARMOFALSKI ENGINEERING ASSOCIATES, INC. TO  
PERFORM ENGINEERING SERVICES AS MUNICIPAL ENGINEER**

**WHEREAS**, there exists a need for the Professional Services of a **MUNICIPAL ENGINEER** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2019 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

**WHEREAS**, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

**WHEREAS, DARMOFALSKI ENGINEERING ASSOCIATES, INC., 86 NEWARK-POMPTON TURNPIKE, RIVERDALE, NEW JERSEY 07457** has submitted a proposal to provide Engineering services for a contract term of one (1) year, expiring December 31, 2019, at the hourly billing rates of: Professional Engineer \$125.00 per hour; CAD Design \$75.00 per hour; Field Inspector \$75.00 per hour; and

**WHEREAS, DARMOFALSKI ENGINEERING ASSOCIATES, INC.** has more than 27 years of experience in Municipal Engineering and has successfully and professionally provided Engineering services to the Borough of Lincoln Park for ten years; and

**WHEREAS**, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DARMOFALSKI ENGINEERING ASSOCIATES, INC.** based upon **DARMOFALSKI ENGINEERING ASSOCIATE'S** expertise in engineering, extensive municipal engineering experience, and competitive cost proposal; and

**WHEREAS, DARMOFALSKI ENGINEERING ASSOCIATES, INC.** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DARMOFALSKI ENGINEERING ASSOCIATES, INC.** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DARMOFALSKI ENGINEERING ASSOCIATES, INC** from making any such reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2019 budget; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DARMOFALSKI ENGINEERING ASSOCIATES, INC.** as described herein and at a cost not to exceed \$55,000;

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

**RESOLUTION R 19-67**

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO AGNOLI ENGINEERING, LLC TO PERFORM PROFESSIONAL ENGINEERING AND HYDROLOGIST SERVICES**

**WHEREAS**, there exists a need for the services of a **Professional Engineer** to provide expert technical support in the area of Floodplain Management and the continuing development, maintenance, and coordination of the National Flood Insurance Program (NFIP)

Community Rating System program (CRS) for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2019 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

**WHEREAS**, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

**WHEREAS, AGNOLI ENGINEERING, LLC, 638A MAIN ROAD, TOWACO, NJ, 07082** has submitted a proposal to provide Professional Engineering and services for a contract term of one (1) year, expiring December 31, 2019, at the hourly billing rates of \$120.00 per hour; and

**WHEREAS, AGNOLI ENGINEERING, LLC** has more than 15 years of experience in Professional Engineering services and has successfully and professionally provided expert technical support in the area of Floodplain Management and the continuing development and maintenance of the Community Rating System program (CRS) to the Borough of Lincoln Park for the past 7 years; and

**WHEREAS**, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **AGNOLI ENGINEERING, LLC** based upon **AGNOLI ENGINEERING, LLC'S** expertise in Floodplain Management and in the development, maintenance, and coordination of CRS programs and competitive cost proposal; and

**WHEREAS, AGNOLI ENGINEERING, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **AGNOLI ENGINEERING, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **AGNOLI ENGINEERING, LLC** from making any such reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2019 budget; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **AGNOLI ENGINEERING, LLC** as described herein and at a cost not to exceed \$10,000 for the calendar/fiscal year 2019;

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

**RESOLUTION R19-68**

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO IZENBERG APPRAISAL ASSOCIATES TO PROVIDE MUNICIPAL APPRAISER SERVICES**

**WHEREAS**, there exists a need for the Professional Services of a **MUNICIPAL APPRAISER** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2019 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

**WHEREAS**, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

**WHEREAS, Izenberg Appraisal Associates**, 205 Main Street, Chatham, NJ 07928 has submitted a proposal to provide Municipal Appraiser services for a contract term of one (1) year, expiring December 31, 2019 at the following rates:

- 1) \$150.00 / Municipal Hourly Rate
  - 2) \$2,200 Preliminary Evaluations
  - 3) \$3,500 Commercial Tax Court Appraisal Report
  - 4) \$100 / Line – Class 4 Revaluation Review
  - 5) \$1000 / Line – Class 4 Revaluation
  - 6) \$100.00 / Municipal Hourly Rate for Staff
- ; and

**WHEREAS, Izenberg Appraisal Associates** has more than 30 years of experience in Municipal Condemnation and Property Tax Assessments, represents over 50 NJ municipalities and other government entities, and has previously provided expert appraisal services to the Borough of Lincoln Park between 1998 and 2008; and

**WHEREAS**, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **Izenberg Appraisal Associates** based upon the expertise of **Izenberg Appraisal Associates** in Municipal Appraisal services, extensive Municipal Appraisal experience, and competitive cost proposal; and

**WHEREAS, Izenberg Appraisal Associates** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Izenberg Appraisal Associates** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Izenberg Appraisal Associates** from making any such reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2019 budget; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **Izenberg Appraisal Associates** as described herein and at a cost not to exceed \$10,000;

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

**RESOLUTION R19-69**

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DeCOTIIS, FITZPATRICK, and COLE, LLP TO PROVIDE LEGAL SERVICES AS MUNICIPAL REDEVELOPMENT COUNSEL**

**WHEREAS**, there exists a need for the Professional Services of a **MUNICIPAL REDEVELOPMENT COUNSEL** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2016 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

**WHEREAS**, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

**WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP** Glenpointe Centre West, 500 Frank W. Burr Blvd., Teaneck, NJ 07666 has submitted a proposal to provide Legal services for a contract term of one (1) year, expiring December 31, 2019, at the hourly billing rates of: \$195.00 per hour for the Attorneys, \$125.00 per hour for Law Clerks, and \$75 per hour for paralegals/legal assistants; and

**WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP** was established in 1986 and has more than 28 years of extensive experience in the area of municipal government Redevelopment and Land Use and has successfully provided expert Redevelopment related legal services to the Borough of Lincoln Park for over four years; and

**WHEREAS**, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** based upon the extensive experience of **DeCotiis, Fitzpatrick and Cole, LLP** as well as their expertise in municipal government Redevelopment, and competitive cost proposal; and

**WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DeCotiis, Fitzpatrick and Cole, LLP** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DeCotiis, Fitzpatrick and Cole, LLP** from making any such reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2019 budget; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** as described herein and at a cost not to exceed \$20,000;

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating

the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

**RESOLUTION NO. 19-70**

**AUTHORIZING THE AWARD OF A CONTRACT TO  
COMMUNITY, GRANTS, PLANNING & HOUSING ("CGP&H")  
FOR HOUSING REHABILITATION SERVICES**

**WHEREAS**, the Borough of Lincoln Park ("Borough") was granted a Judgment of Compliance and Repose with regard to the satisfaction of the Borough's affordable housing obligations on August 18, 2017 in the matter captioned In the Matter of the Application of the Borough of Lincoln Park for Declaratory Judgment, Superior Court of New Jersey, Morris County, Law Division, Docket No. MRS-L-1638-15; and

**WHEREAS**, the Judgment of Compliance and Repose requires the Borough to enter into a contract with a qualified program administrator for the purpose of administering a housing rehabilitation program for the Borough; and

**WHEREAS**, the Borough desires to retain Community, Grants, Planning & Housing ("CGP&H") located at 101 Interchange Plaza, Suite 301, Cranbury, New Jersey 08512 to provide housing rehabilitation services as specifically outlined in the October 2, 2017 Proposal submitted by CGP&H, which is attached hereto as Exhibit A; and

**WHEREAS**, the services to be provided by CGP&H may be retained without competitive bidding because the proposal is below the bid threshold set forth in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, there are funds available for the retention of the services of CGP&H.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Lincoln Park, County of Morris, State of New Jersey, they being the Governing Body thereof as follows:

1. The Borough of Lincoln Park ("Borough") hereby retains Community, Grants, Planning & Housing ("CGP&H") for the purpose of administering a housing rehabilitation program for the Borough as specifically outlined in the October 2, 2017 Proposal submitted by CGP&H, which is attached hereto as Exhibit A.
2. The Mayor and Borough Clerk, together with all appropriate officers, employees, professionals and staff of the Borough are hereby authorized and directed to take all steps necessary to effectuate the purposes of this Resolution.
3. This Resolution shall take effect immediately.

**RESOLUTION NO. 19-71**

**AUTHORIZING THE AWARD OF A CONTRACT TO PIAZZA  
ASSOCIATES, INC. FOR ADMINISTRATIVE AGENT SERVICES**

**WHEREAS**, the Borough of Lincoln Park ("Borough") was granted a Judgment of Compliance and Repose with regard to the satisfaction of the Borough's affordable housing obligations on August 18, 2017 in the matter captioned In the Matter of the Application of the Borough of Lincoln Park for Declaratory Judgment, Superior Court of New Jersey, Morris County, Law Division, Docket No. MRS-L-1638-15; and

**WHEREAS**, the Judgment of Compliance and Repose requires the Borough to enter into a contract with an Administrative Agent for the purpose of administering and enforcing the affordability controls on affordable housing units in the Borough, as well as administering and enforcing the Borough's Affirmative Marketing Plan; and

**WHEREAS**, the Borough has agreed to enter into a new contract with its current Administrative Agent, Piazza Associates, Inc., 216 Rockingham Row, Princeton, New Jersey

08540 ("Piazza"), to provide the necessary Administrative Agent services as specifically outlined in the Agreement between the Borough and Piazza, which is attached hereto as Exhibit A; and

**WHEREAS**, the services to be provided by Piazza may be retained without competitive bidding because the \$400 per month proposal is below the bid threshold set forth in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, there are funds available for the retention of the services of Piazza.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Lincoln Park, County of Morris, State of New Jersey, they being the Governing Body thereof as follows:

1. The Borough of Lincoln Park ("Borough") hereby retains Piazza Associates, Inc. ("Piazza") for the provision Administrative Agent services for the purpose of administering and enforcing the affordability controls on all affordable housing units in the Borough, as well as administering and enforcing the Borough's Affirmative Marketing Plan, and as specifically outlined in the Agreement between the Borough and Piazza, which is attached hereto as Exhibit A.

2. The Mayor and Borough Clerk, together with all appropriate officers, employees, professionals and staff of the Borough are hereby authorized and directed to take all steps necessary to effectuate the purposes of this Resolution.

3. This Resolution shall take effect immediately.

**RESOLUTION R19-72**

**BE IT RESOLVED** by the Governing body of the Borough of Lincoln Park, that pursuant to **PUBLIC LAW #438**, the below list of appointments to the **EMERGENCY MANAGEMENT COMMITTEE LEDGER 2018** is hereby approved.

**EMERGENCY MANAGEMENT COUNCIL ROSTER**

**Jurisdiction: BOROUGH OF LINCOLN PARK**

**County: MORRIS**

| <b>NAME</b>            | <b>WORKING TITLE</b>                    | <b>1</b> | <b>2</b> | <b>3</b> |
|------------------------|---|----------|----------|----------|
| David Runfeldt         | Emergency Management Coord.             | X        |          |          |
| Joseph Zammit          | Dep. EMC/DPW/CERT Co-Manager            |          | X        |          |
|                        | Training Officer                        |          | X        |          |
| Sal Marino             | Operations Officer                      |          |          | X        |
| Rick Beyer             | Logistics Officer/DPW                   |          | X        |          |
| Fabiana Monteiro Mello | Finance Officer                         |          | X        |          |
| Anthony Simone         | Police Chief                            |          | X        |          |
| Nicholas Cifelli       | Fire Director                           |          |          | X        |
| Donna Ransom-Moeller   | LPEMS                                   |          |          | X        |
| Janet Cassidy          | Shelter Director                        |          |          | X        |
| Kevin Reardon          | Deputy Shelter Director                 |          |          | X        |
| Kathy Skrobala         | Health Officer                          |          | X        |          |
| Dina Valente           | OEM Secretary/Utilities Liaison         |          | X        |          |
| Kevin McNeil           | RACES Radio Operator                    |          |          | X        |
| Joe Fede               | Fire Chief                              |          |          | X        |
| Anthony Simone         | Communications                          |          | X        |          |
| David Runfeldt         | Mayor                                   | X        |          |          |
| James Wild             | Council Member                          | X        |          |          |
| Chris DiLorenzo        | Borough Attorney                        |          | X        |          |
| James Grube            | Board of Education                      |          |          | X        |
| Brielle Runfeldt       | Volunteer/Emergency Hotline Coordinator |          |          | X        |
| Perry Mayers           | Public Information Officer              |          | X        |          |

- 1. Elected Officials
- 2. Borough Employees
- 3. Emergency Management Volunteers

Kerwin: Please call the Roll.

Yes: Council Members: Gemian, Kerwin, Moeller, Ross, Seise and Thompson.  
No: None  
Absent: Wild  
Abstain: None

The Resolutions were Adopted.

**XII. PUBLIC HEARING:**

Council President Kerwin asked for a Voice Vote. The Public Hearing was Opened.

Thompson: So Moved.

Ross: Second

Councilwoman Thompson: Seeing no one wishes to speak, I move we Close the Public Hearing.

Moeller: Second

**XIII. ADJOURNMENT:**

Kerwin: Motion to Adjourn.

Thompson: So Moved

Gemian: Second

Kerwin: All in Favor, the Council responded as Aye.

There being no further business to come before the Council the Organization Meeting of January 7, 2019 was adjourned at 7:58 PM.

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Council President, Raymond Kerwin

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Municipal Clerk, Cynthia L. Sloane, RMC