

I. Monday, February 5, 2018 Work Meeting of the Governing Body of the Borough of Lincoln Park, the Clerk called the Work Meeting to order and announced the meeting was duly advertised in accordance with the Open Public Meetings Act. The Clerk also advised those present where the exits to the room were and to turn off all Cell Phones. All stood for the Pledge of Allegiance. **THIS MEETING WAS NOT RECORDED. THE LIBERTY RECORDER CRASHED BEFORE THE MEETING AND THE CLERK WAS UNABLE TO RECORD THE MEETING. ALL VOTES AND IMPORTANT BOROUGH BUSINESS HAVE BEEN ENTERED INTO THESE MINUTES.** Cynthia L. Sloane, Municipal Clerk

II. ROLL CALL

On the Roll Call, Council Members present were: Gemian, Kerwin, Moeller, Ross, Thompson, Wild and Pepe.

Present from Administration: Mayor Runfeldt, Borough Administrator Perry Mayers, Fabiana Monteiro-Mello CFO, and Chris DiLorenzo, Borough Attorney

III COUNCIL AGENDA:

1. **Lincoln Park Middle School has invited the Council to have our April Regular Meeting at the School. Tuesday April 17 works for the school.**

Council concurred and directed the Clerk to work with LPMS, advertise, etc. to make this happen.

Jackie Espinoza, Regional Director for JCP& L was introduced to Council and discussed:

1. Any issues please give her a call

2. Power Systems Institute – JCP&L trains anyone who wishes a career at JCP&L for line work etc. At the end of the program you will receive the equivalent of an Associate’s Degree and also an outstanding career with JCP&L.

IV. MISCELLANEOUS/COUNCIL COMMITTEE REPORTS.

Gemian: Asked for an update on the pathway through the Borough Lake to avoid walking in the street. Administration said work had begun but waiting for decisions if stairs need to be built.

Thompson: Asked for an update on the purchase of Maggie Moore with Grant funding. Another buyer came in first and is in the process of purchasing the property. Administration stated this may fall through because the zoning is not in place for what they want to do with the property.

Pepe: Asked for an AD Hoc Committee to review the pros and cons of making Borough Field a **turf** field. Members will be: Lou Pepe, Gary Gemian, Ann Thompson,

V. MAYOR’S AGENDA:

I. Escrow Releases

- A. Release of Escrow #2422, 63 Beaverbrook Road, Suite 103, Block 3/Lot 384.3, to Lucille Maloney Keri, d/b/a SSS Construction Co. Inc., has been approved by the Borough Engineer.
- B. Release of Escrow #2427, 4 Beaver Brook road, Block 5 Lot 35, to John Gustafson Contracting, Inc. has been approved by the Borough Engineer.

Council concurs and Resolutions will be placed on the February 20th Agenda.

II. Request Resolution Authorizing Refund of Permit Fee

- A. 14 Squire Drive
- B. Plumbing Permit for installation of Water Softener System
- C. Amount - \$56
- D. To be paid to property owners Nicholas & Beverly Houmis (Contractor originally paid but has been reimbursed by the property owners)

Council concurs and Resolutions will be placed on the February 20th Agenda.

III. Request for Resolution Authorizing Administrator to Solicit Bids for Municipal Landscape Services

- A. Seeking two-year contract – 2018/2019
- B. Option#1 – Full Service
- C. Option #2 – Delete Fertilizing/Pest Control

Council concurs and Resolutions will be placed on the February 20th Agenda.

IV. Request for Resolution Authorizing Participation in National Purchasing Cooperative

- A. Houston-Galveston Area Council of Governments (H-GAC)
- B. Ambulance Contract AM10-14
- C. Budget – \$250,000
- D. Resolution to request Authorization to purchase new Ambulance to follow next month

Council concurs and Resolutions will be placed on the February 20th Agenda.

V. Request for Resolution Authorizing Award of Contract for Demolition Services

- A. All County Services, Cedar Grove, NJ
 - i. 6 President Street, aka Block 12 / Lot 21 - \$14,000
 - ii. 45 President Street, aka Block 13 / Lot 20 - \$14,000
 - iii. 40 Midwood Road, aka Block 70 / Lot 1 - \$10,000
 - iv. 73 Woodlawn Road, aka Block 65 / Lot 2 - \$10,000
 - v. 34 Forest Street, aka Block 21.3 / Lot 42 - \$10,000
- B. Bid Package/Results reviewed and approved by Borough Attorney

Council concurs and Resolutions will be placed on the February 20th Agenda.

VI. Request Introduction of Ordinance Providing Compensation Ranges

- A. Ordinance will set salary ranges only for stated positions
- B. Actual annual salaries to be set by Council Resolution at later date
- C. Required by N.J.S.A. 40:69A-1 et seq. (Faulkner Act)

This Ordinance is being Introduced at tonight's meeting

VII. Request Resolution Authorizing Employment Agreement

- A. Assistant Supervisor of Recreation
- B. Patricia Delaporte

Council concurs and Resolutions will be placed on the February 20th Agenda.

VIII. Request Repeal of Ordinance 12-93

- A. Ordinance to permit Removal of Snow and Ice from Square Place
- B. Square Place is a private right-of-way
- C. Square place has three residential homes and two farmland assessed parcels associated with two of the three homes
- D. The Borough has not done snow/ice removal on Square Place for approximately 20 years
- E. Requested by DPW Superintendent

Council concurs and Resolutions will be placed on the February 20th Agenda.

IX. Request Resolution Authorizing Contract for Road Resurfacing – Borinski Road

- A. Morris County Cooperative Pricing Council (MCCPC) – Contract #6
- B. Cooperative Contract over Bid Threshold (\$40,000) require Governing Body approval
- C. Capital Budget Account – C-04-55-849-207
- D. Total Cost - \$53,449.42

Council concurs and a Resolution is on tonight's agenda

X. Request Resolution Authorizing Professional Services Contract

- A. Municipal Appraisal Services
- B. Izenberg Appraisal Associates
- C. Recommended by Municipal Assessor and Tax Appeal Attorney

Council concurs and Resolutions will be placed on the February 20th Agenda.

XI. Request Council waive late fees on a Delinquent Business Tax Bill

Due to a Bookkeeping error Block 22 Lot 339.1 is delinquent on their bill. Requesting Council waive the late fees.

Council concurs and Resolutions will be placed on the February 20th Agenda.

VI. ORDINANCE FOR INTRODUCTION:

Pepe: Ordinance for Introduction, providing compensation for certain officers and employees of the Borough of Lincoln Park.

The Clerk read the following Resolution:

BE IT RESOLVED, that an Ordinance entitled;

**AN ORDINANCE PROVIDING COMPENSATION FOR CERTAIN OFFICERS AND
EMPLOYEES OF THE BOROUGH OF LINCOLN PARK**

Be Introduced and Read by title on First Reading by the Clerk.

Thompson: So Moved

Ross: Second

Council President Pepe asked for a Voice Vote. Adopted unanimously

Pepe: Please read it again.

The Clerk read the following Resolution:

BE IT FURTHER RESOLVED that an Ordinance entitled:

**AN ORDINANCE PROVIDING COMPENSATION FOR CERTAIN OFFICERS AND EMPLOYEES OF THE
BOROUGH OF LINCOLN PARK**

BE IT FURTHER RESOLVED that said Ordinance be considered for Final Passage at the meeting of the Governing Body of the Borough of Lincoln Park on **the 5th Day of March 2018** at approximately **7:30 PM** in the Municipal building at which time and place all persons interested shall be given an opportunity to be heard concerning said Ordinance; and

BE IT FURTHER RESOLVED that the Clerk be authorized and directed to advertise said Ordinance with a Notice of Introduction thereof in the Daily Record according to law.

Kerwin: So Moved

Ross: second

Pepe: Please call the Roll

Yes: Gemian, Kerwin, Moeller, Ross, Thompson, Wild and Pepe.

No: None

Absent: None

Abstain: None

The Resolution was Adopted.

VII RESOLUTION:

Pepe: R18-76 Authorize Contract with Tilcon New York for Milling and Resurfacing of Boriniski Road at a cost of \$53,449.42.

Thompson: So Moved

Ross: Second

RESOLUTION R18-76

AUTHORIZING A CONTRACT WITH TILCON NEW YORK INC. FOR THE MILLING AND RESURFACING OF BORINSKI ROAD FOR A TOTAL PURCHASE PRICE OF \$53,449.42

WHEREAS, Public Contract Law 40A:11-4 requires that every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body; and

WHEREAS, the Morris County Cooperative Pricing Council (MCCPC) has awarded contracts to various vendors as successful bidders for MCCPC contracts; and

WHEREAS, The Borough of Lincoln Park is authorized by law to purchase goods or services from approved vendors who have been awarded by and have existing contracts with the Morris County Cooperative Pricing Council; and

WHEREAS, Morris County Cooperative Pricing Council (MCCPC) Contract #6 has been awarded to Tilcon New York, Inc. for Road Resurfacing; and

WHEREAS, the Borough of Lincoln Park ("Borough") desires to authorize the purchase Road Resurfacing services from Tilcon New York Inc., for the milling and resurfacing of Borinski Road through MCCPC Contract #6 for a total cost of \$53,449.42;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Lincoln Park, County of Morris, and State of New Jersey as follows:

1. The purchase Road Resurfacing services from Tilcon New York Inc., for the milling and resurfacing of Borinski Road through the MCCPC Contract #6 for a total cost of \$53,449.42 with funds from Capital Budget Account

2. The Mayor and Borough Clerk are hereby authorized and directed to execute all pertinent contracts, and said officers, together with all other officers, professionals and employees of the Borough are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of this Resolution.

3. The foregoing award is further subject to the certification of availability of funds by the Chief Financial Officer of the Borough.

4. This Resolution shall take effect immediately.

Pepe: Please call the Roll

Yes: Gemian, Kerwin, Moeller, Ross, Thompson, Wild and Pepe.

No: None

Absent: None

Abstain: None

The Resolution was Adopted.

VIII. PUBLIC HEARING:

Gemian: Motion to go to Public

Ross: Second

Council President Pepe asked for a Voice Vote. The Public Hearing was Opened.

Thompson: Seeing no one wishing to speak I Move we close the Public Hearing.

Gemian: Second

Council President Pepe asked for a Voice Vote. The Public Hearing was Closed.

IX. ADJOURNEMENT:

Thompson: So Moved

Ross: Second

There being no further business to come before the Council the Meeting was adjourned at 7:54.

Louis J. Pepe, Council President

Cynthia L. Sloane, RMC CMR Municipal Clerk

Dr. David Runfeldt, Mayor