

Section 17-82-1-F. Checklist for Minor Site Plan

Case # \_\_\_\_\_ (To be filled in by Borough)

Sheet 1 of 3

Date \_\_\_\_\_ Review Date \_\_\_\_\_ Status \_\_\_\_\_  
 Property Address \_\_\_\_\_  
 Applicant \_\_\_\_\_  
 Owner \_\_\_\_\_

| PAPER DOCUMENTATION   | SHOWN |    |     | REMARKS |
|---|-------|----|-----|---------|
|   | Yes   | No | N/A |         |
| 1. One (1) copy of fully and properly completed "Checklist For General Information" form, including compliance with all items contained therein.  |       |    |     |         |
| 2. MINOR SITE PLAN MAP:   |       |    |     |         |
| A. Scale: 1"=20' Minimum, 1"=50' Maximum  |       |    |     |         |
| B. Sheet size: 24" x 36" Maximum  |       |    |     |         |
| C. Information Block:   |       |    |     |         |
| i. Tract Name   |       |    |     |         |
| ii. Tax Map sheet no.   |       |    |     |         |
| iii. Block and Lot Numbers  |       |    |     |         |
| iv. Date  |       |    |     |         |
| D. Owner and Applicant name and address   |       |    |     |         |
| E. North Arrow  |       |    |     |         |
| F. Graphic Scale  |       |    |     |         |
| G. Key map  |       |    |     |         |
| H. Name, signature and seal of licensed Engineer, Land Surveyor or Architect preparing map. (NOTE: At least 1 copy of a Licensed Surveyor signed and sealed survey must accompany this submission.) |       |    |     |         |
| I. Existing lot lines and dimensions  |       |    |     |         |
| J. Location of existing streets within 100 feet of site   |       |    |     |         |
| K. Location of existing buildings within 100 feet of site   |       |    |     |         |

|  |  |  |  |  |
|--|--|--|--|--|
| L. Zone schedule showing level of compliance with all applicable zoning requirements   |  |  |  |  |
| M. Existing topography at 2' intervals for slopes <math>\leq</math> to 10%, 5' intervals between 10% & 20% and 10' intervals in steeper locations                        |  |  |  |  |
| N. Proposed topography at 2' intervals for slopes <math>\leq</math> to 10%, 5' intervals between 10% & 20% and 10' intervals in steeper locations                        |  |  |  |  |
| O. Spot elevations at building corners and other critical locations throughout the site  |  |  |  |  |
| P. Show NJDEP <i>Flood Hazard Area</i> elevation and elevation of 100-Year Flood boundary within Property  |  |  |  |  |
| Q. LOI - Including providing a copy of the NJDEP approved delineation map/permit of wetlands and buffers   |  |  |  |  |
| R. Compliance with Flood Damage Prevention regulations (Chapter 17, Article X), including providing a copy of the NJDEP approved <i>Stream Encroachment Permit</i> & map |  |  |  |  |
| S. Existing vehicular and pedestrian ingress and egress  |  |  |  |  |
| T. Proposed vehicular and pedestrian ingress and egress  |  |  |  |  |
| U. Existing lighting & landscaping plan  |  |  |  |  |
| V. Proposed lighting & landscaping plan  |  |  |  |  |
| W. Existing solid waste enclosure/facilities, including screening of same  |  |  |  |  |
| X. Proposed solid waste enclosure/facilities, including screening of same  |  |  |  |  |
| Y. Existing recyclable enclosure/facilities, including screening of same   |  |  |  |  |
| Z. Proposed recyclable enclosure/facilities, including screening of same   |  |  |  |  |
| AA.. Location, description and dimension setbacks of all existing buildings, parking areas, driveways and other structures   |  |  |  |  |
| BB. Location, description and dimension setbacks of all proposed buildings, parking areas, driveways and other structures  |  |  |  |  |
| CC. Locations of all existing (building & non-building mounted) signs, along with details of same  |  |  |  |  |

|   |  |  |  |  |
|---|--|--|--|--|
| DD. Locations of all proposed (building & non-building mounted) signs, along with details of same                                       |  |  |  |  |
| EE.. Existing utilities:  |  |  |  |  |
| i. Water  |  |  |  |  |
| ii. Sanitary Sewer  |  |  |  |  |
| III. Storm Drainage System  |  |  |  |  |
| iv. Electric  |  |  |  |  |
| v. Telephone  |  |  |  |  |
| vi. Cable TV  |  |  |  |  |
| vii. Other  |  |  |  |  |
| FF. Proposed Utilities:   |  |  |  |  |
| i. Water  |  |  |  |  |
| ii. Sanitary Sewer  |  |  |  |  |
| iii. Storm Drainage System  |  |  |  |  |
| iv. Electric  |  |  |  |  |
| v. Telephone  |  |  |  |  |
| vi. Cable TV  |  |  |  |  |
| vii. Other  |  |  |  |  |
| GG. Stormwater management analysis and design, confirming compliance with applicable Borough, County, State and/or Federal requirements |  |  |  |  |
| HH. Construction details for all proposed improvements  |  |  |  |  |
| <b>3. ARCHITECTURAL PLANS:</b>  |  |  |  |  |
| A. Scale 1"=20' Minimum, 1"=50' Maximum   |  |  |  |  |
| B. Sheet size: 24" x 36" Maximum  |  |  |  |  |
| C. Floor plans  |  |  |  |  |
| D. Building façade elevations   |  |  |  |  |
| <b>4. Samples of all exterior finishes</b>  |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |