

Section 17-82.1-E. Checklist for Minor Subdivision

Case # \_\_\_\_\_ (To be filled in by Borough)

Sheet 1 of 2

Date _____	<u>Review Date</u> _____	<u>Status</u> _____
Property Address _____	_____	_____
Applicant _____	_____	_____
Owner _____	_____	_____

PAPER DOCUMENTATION	SHOWN			REMARKS
	Yes	No	N/A	
1. One (1) copy of fully and properly completed "Checklist For General Information" form, including compliance with all items contained therein.				
2. MINOR SUBDIVISION MAP:				
A. Scale 1"=20' Minimum, 1"=50' Maximum				
B. Sheet size: 24" x 36" Maximum				
C. Date of Plan/Survey				
D. Information Block:				
i. Tract Name				
ii. Tax Map sheet no.				
iii. Block and Lot Numbers				
iv. Date of Plan/Survey must be within 90 days of date of submission				
E. Owner and Applicant name and address				
F.. Key Map				
G. North Arrow				
H. Graphic Scale				
I. Licensed Land Surveyor preparing map:				
i. Name				
ii. Signature				
iii. Raised Seal				
I. Existing lot lines and dimensions				
J. Proposed lot lines and dimensions				
K. Location of existing streets within 100 feet of site				

