

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

A Re-Organization Meeting of the Governing Body of the Borough of Lincoln Park was held via ZOOM on January 4, 2021. The Clerk Called the Meeting to Order at 7:30 PM and made the Statement of Compliance with the Open Public Meetings Act. After the Pledge of Allegiance the Clerk called the Roll showing the following:

II. STATEMENT OF DETERMINATION OF THE BOARD OF COUNTY CANVASSERS:

Cynthia Sloane, Municipal Clerk, read A Statement of Determination.

A STATEMENT of Determination of the **BOARD OF CANVASSERS**, relative to an Election held in the **BOROUGH OF LINCOLN PARK** County of Morris and State of New Jersey, for the election of certain Municipal Officers for the Municipality on the **3rd** day of **November, 2020**.

The said Board does determine that at the said election:

NAME	OFFICE	TERM
Gary Gemian	W1 – Borough Council	4 Years
Ellen Ross	W2 – Borough Council	4 Years
Patrick Antonetti	W3 – Borough Council	4 Years
James Wild	W4 – Borough Council	4 Years

Was or were duly elected to the office and for the term above set forth.

I DO HEREBY CERTIFY that the forgoing is a true, full and correct statement of the determination of the Board of Canvassers therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand this **20th** day of **November, 2020**.

Attest:

Ann F. Grossi, Esq.
Morris County Clerk

Chairman of the Board of County
Canvassers
John J. Murphy

At this time, Cynthia Sloane, Borough Clerk, swore in said Council Members as follow:

Gary Gemian	W1 – Borough Council	4 Years
Ellen Ross	W2 – Borough Council	4 Years
Patrick Antonetti	W3 – Borough Council	4 Years
James Wild	W4 – Borough Council	4 Years

III. ROLL CALL:

PRESENT: Council Members:

Patrick Antonetti
Gary Gemian

Dan Moeller
Ellen Ross
Andrew Seise
Ann Thompson
James Wild

ABSENT: None

Also PRESENT were Mayor David A. Runfeldt, Borough Administrator Perry Mayers, Fabiana Mello, CFO, and Chris DiLorenzo Borough Attorney.

IV. ELECTION OF COUNCIL PRESIDENT:

Clerk: At this time I will take nominations for the Council President Position.

Thompson: I would like to nominate Councilman Seise.

Gemian: I would like to Second that.

Clerk: Are there any other nominations?

Thompson: Moved to close the nominations for Council President.

Gemian: I would like to Second that.

Clerk: With the nominations closed I will now take the Roll for Andrew Seise, Council President.

Yes: Council Members: Antonetti, Gemian, Ross, Thompson, Wild, and Seise.

Absent: None

Abstain: Moeller

Clerk: Majority vote for Andrew Seise 2021 Council President.

Council President Andrew Seise welcomed everyone here this evening and thanked everyone for their nominations.

V. MAYOR'S REMARKS:

I would like to begin by welcoming everyone to what very likely may be the 99th annual re-organization meeting of the Borough of Lincoln Park and the first ever done on a virtual platform. Thank you to the elected officials from throughout the county and state who may have joined us this evening or have contacted us this week. And, of course, a special thank you to all the residents of our great town who have taken the time to watch and possibly participate tonight.

As I enter my 15th year as Mayor, I remain honored to serve the people of Lincoln Park. This is a privilege that I continue to take seriously and I am grateful for the support and trust this community has shown to me. More importantly, I feel this Council, administration and I continue to make a difference in providing financial stability while promoting the growth, progress and future of our great town.

I would like to take a moment to thank Councilwoman Thompson on the efficient and effective job you did as Council President in 2020. I believe that you and I have had a very good working relationship over the years and I look forward to continuing that in the coming year with your successor, Councilman Seise. Andrew, congratulations on being named the next Council President. I am looking forward to working with you to continue to make Lincoln Park an attractive and exciting place to live and do business.

I would also like to thank outgoing Councilman Ray Kerwin for his time serving all of us here in Lincoln Park. Ray had been a consistent and committed member of this council for parts of 4

decades. In his 26 years as an elected councilman, Ray has admirably help lead Lincoln Park through good times and bad and has been a huge proponent of quality of life issues such as recreation and senior services. Ray has been a tremendous guide to me and I appreciate all that he has done.

It has been a pleasure working with our remaining Council members Wild, Ross, Gemian, and Moeller this past year. I would also like to mention our newest addition to the Council, Councilman Patrick Antonetti. Congratulations on your election win and I look forward to see what you will bring to the table. I would like to ask you, as I continue to challenge every Council member, and myself, that with every decision made, to do what is in the best interest of this community now and for its future. I would encourage that all of us in this community do the same. As I stated in the past, it is important to look past what is good for "each" of us and look towards what is good for "all" of us. I have also said that "party" politics in small towns like Lincoln Park has no place. Those of us involved in town government should be concerned with providing our residents the most amount of service, in the most efficient manner, while saving the most amount of money.

Speaking of money, 2020 continued to be a successful one financially for the Borough of Lincoln Park. For the 13th consecutive year, the total budget expenditures have remained relatively stable and minimal. Total municipal tax increase once again, was less than \$100 for the average home in Lincoln Park. Cost containment continues to be a primary goal of mine and has likewise been an aim of the Borough Council. With this direction, we have attained a very positive result and I commend Council for their steadfastness to this objective. Another annual goal has been to present a fully compliant budget to Council with regards to the State's financial regulations. The 2020 budget was nearly \$100,000.00 below the increase which was allowed by the State.

Additionally, we were able to *increase* our Fund Balance in last year's budget. A strong Fund Balance provides tax stability and contributes to the orderly provision of services from year to year. A healthy Fund Balance also protects taxpayers from unexpected changes in financial conditions such as cuts in state aid and/or a natural disaster emergency.

We are now several years into our plan to have Lincoln Park be debt free. We continue to be firmly on track have zero debt by 2030. Our success in financial matters begins with the watchful eye that our CFO Fabiana Mello and Business Administrator Perry Mayers keep over our budget. The cooperation and willingness of all of our department heads to be as economical as possible also aids us in providing great service at an effective cost. I am confident that these actions will help us in a positive way with future year's budgeting and continue to insure that the future of Lincoln Park is a vibrant and prosperous one!

The borough has also assisted our residents with attaining significant savings in their own homes. Our participation in the Energy Aggregation Program continues to provide our residents with savings in their personal energy bills. More impressive, our reentry into the Federal Community Rating System collectively saved our residents who rely on flood insurance over \$320,000.00 annually. I am happy to inform you now that we have just recently received our recertification in the CRS system and the savings will continue into the future at a 25% rate which is over \$600.00 per policy per year on average. I am also proud to let you know that Lincoln Park now is one of the 3 highest rated non-coastal communities in the entire state of NJ.

As we all know, however, 2020 was not all good news. Global and National issues have affected us locally socially, economically and with regards to our health and wellbeing. A summer storm left a large part of our community without power for several days. This shows the need to be continually vigilant with our energy providers to insure they are taking all possible measures to be able to provide us with continuous service. One of the most important remedies we are exploring is to have the electric company provide the Deer Run section of town with a line to a local grid, rather than rely on service from a Montville grid. As more and more residents are working or schooling from home, we are now more dependent on reliable internet service. We continue to appeal to Optimum to improve the speed and continuity of our internet connection and will look into other options as they are made available.

Without doubt, the biggest event of 2020, and unfortunately continuing into this year, is the COVID-19 pandemic due to the coronavirus that appeared in our community late last winter. Lincoln Park is home to one of the largest nursing and long-term health care facilities in the state. We were hit hard and fast with positive cases and unfortunate fatalities early in the course of the pandemic. Our Health Department and the administration of these facilities worked quickly and made important decisions which helped limit the spread of the disease while other similar facilities in the state continued to have problems. As we moved into the summer, we led a very successful campaign to slow the spread in our community. Unfortunately, as much of the nation experienced, we began to see large increases in positive cases following Thanksgiving. Although the numbers began to rise quickly and by large amounts, luckily we did not experience any additional deaths as a result. I am optimistic that Lincoln Park residents will continue to follow the recommendations of our various federal, state and local health agencies as we do our part to stop the spread of this horrible disease.

The pandemic has changed much of how life looks in Lincoln Park. Residents are working from home. Students are attending classes virtually. Sports and recreation activities for both adults and children have been altered, or cancelled altogether. Businesses have been forced to change the way they operate or close completely. Social interactions are limited and even families have been forced to distance from each other. The devastating effects of this pandemic continue to plague us, but I am confident that the future is bright. It remains imperative though that we all continue to do our part to curb the spread. Please wear your mask, maintain proper social distancing, practice suggested hygiene routines and follow the recommendations of our Health Department. I would like to take this moment to commend our Health Official, Kathy Skrobala and her staff for the tremendous job they have done in the face of this adversity, the amount of hours they have put in, the professional job they have done dealing with various health personnel and agencies and how wonderfully compassionate they have been in communicating with our residents.

As there often is in the times of adversity, there have been some noteworthy positive results that I have observed during the pandemic in this community. First was the willingness to help each other. Offers of helping out or shopping for complete strangers came quickly and often from many in town. As our businesses began to reopen-- especially those in the restaurant and personal service industries that were forced to close for a long period of time--there was a wave of support from the community to help bring these establishments back to life. The few businesses that are not reopening as a result have mostly been replaced by new businesses which will contribute to the vibrancy of our downtown as things get back to normal. Further indication of hope, unity and community spirit are the Peace Polls that you see all through town. There are over 30 wonderful works of art that were contributed by residents of all ages on show downtown and in our parks. I would like to thank Chris Margolis of our DPW and his wife Kim for presenting this idea and helping to make it such a success.

2020 saw the completion of our turf sports fields. These fields were installed using Open Space funds and did not cause the borough to bond any debt or raise extra taxes. In addition to being a tremendous asset to our recreation facilities, the presence of a turf complex makes us a more attractive destination and adds to the value of your home.

The town was very proactive in applying for and being awarded state grants in 2020. We obtained grants for such things as open space acquisition, infrastructure improvements, road paving and a long anticipated addition to our public library. Successful grant awards are another way that we help to keep our tax rate stable and we are committed to exploring all possible grant opportunities going forward. A special thank you to Perry Mayers, Borough Engineer Tom Boorady and Borough Attorney Chris DiLorenzo for overseeing the technical and legal aspects of all of our grant applications.

This past year had more investment and new business openings in our Downtown Revitalization area than ever before. This shows the faith that businesses now have in the future of Lincoln Park and the smart growth that we are promoting to insure the productive and exciting future of our community.

The Borough, in addition to our web-site and social media presence, now has a mobile app (LPConex) to help keep our residents connected and informed. Thank you to Janet Cassidy for getting the new app up and running and for maintaining our internet presence with news and updates.

2020 saw the retirement of several borough employees. Police Officer Russel Ruggiero, Tax Collector Kristen Runfeldt and Electrical Inspector Harold Endean all have a history of dedication and service to this town and we wish them the best of good fortune as they move into the next part of their lives. I would also like to wish our Superintendent of Schools, James Grube, congratulations on his retirement and best wishes for success to his successor Michael Meyer.

Each department head and quite frankly, every borough employee, had significant challenges this past year in their providing service to our residents. I am absolutely amazed at how well they were able to face these challenges head on and continued to perform at the level of excellence they did.

Rick Beyer and the DPW and Water Department staff made sure that all infrastructure and utilities operated normally during the pandemic, even though there were a far greater number of people at home putting stress on these systems.

Sal Marino and the staff of our Building Department continued to serve the town issuing permits and performing inspections while properly social distancing and protecting residents.

Court Administrator, Ashley Fritz, and those involved in our court system provided a fair and balanced environment for justice and resolutions of disputes which was done in a virtual setting for the first time ever.

Fabiana Mello and the men and women in the Finance Department went above and beyond in making things like tax collection, paying bills and tax assessment as pleasant as possible for our residents and as convenient as possible during the pandemic.

Although there was a tremendous interruption to our recreation activities in 2020, Janet Cassidy and the staff of the Recreation Department continued to make Lincoln Park exciting. Virtual events, providing meals for the Senior's Club and our holiday decorations kept some sense of normalcy around town.

Perry Mayers and Dina Valente-Stoel in my office and Cindi Sloane and Courtney Fitzpatrick in the clerk's office are always happy to help residents and I thank them especially for the assistance they give me year round in normal times, and certainly during these trying times.

With regards to your safety, I continue to stand by my belief that we have the best of the best in Lincoln Park. Fire Chief Joe Fede, and incoming EMS Chief Beth Anderson lead a dedicated group of volunteers who leave the comforts of their home and time with their family whenever called to lend assistance. During the pandemic, response to even minor injuries or false alarms needed to be treated as if it could be a deadly situation.

Likewise, the men and women of our Police Department risked the possibility of being exposed to the disease on every traffic stop and routine call to service. Chief Tony Simone and his officers and staff remained dedicated to serving our community and providing safety and protection during the darkest days of the pandemic.

Lincoln Park is a community made of many people...diverse nationalities; different races, genders and religions; young and old. We have people who immigrated to our country and people who were born here. Some have spent their whole lives here; others are new to our town. These differences make up one community...one great, wonderful, thriving, accepting community! I am proud of the part I have contributed to this community. I am thankful to our elected officials for their leadership of this community. Most importantly, I am delighted that

each and every one in this community adds their own little part to the abundant richness that makes us Lincoln Park.

I wish you all the best of Health, Wealth and Happiness in 2021 and into the future.

Dr. David A. Runfeldt

Mayor, Borough of Lincoln Park

VI. COUNCIL PRESIDENT REMARKS:

Council President Seise: In life there are certain individuals that you want at the helm when you are in a middle of a storm. Mayor Runfeldt has always been one of those people. This past year has been quite a storm. There is no one else that I would rather have steering the ship here in Lincoln Park than the Mayor. Thank you Mayor Runfeldt. Councilman Seise welcomed everyone and thanked them for joining this evening. He congratulated the re-elected Council Members, Councilman Gemian, Councilwoman Ross, and Councilman Wild, and the Borough's newly elected Council Member, Councilman Antonetti. I look forward to continuing to work with you all on this Council.

Councilman Antonetti: He thanked everyone and is looking forward to working with everyone. He congratulated Councilman Gemian, Councilwoman Ross, and Councilman Wild on their re-election.

Councilman Gemian: I would like to recognize Ray Kerwin's service to our Community. He has been a dedicated Council member for many years. I wish my best to Ray and his wife.

The Mayor has hit all the points of a very difficult year. One of the things that I would like to mention on behalf of Ward 1 is that we don't often get a chance to say thank you. To keep people within our Municipal Government, Mayor Runfeldt, that starts with you and your excellent Administrative staff and everyone else involved. I want to say thank you.

One thing that I would like to call attention to is your ability to select excellent stakeholders. People that we hire on behalf of the business and the work of the community and bringing the best to our town.

Despite the difficult year that we have had with COVID, one of our key objectives of economic development is that we have seen some of our objectives being met in turning around the downtown area. Our sights are set on what potential ratables that could be brought to the community to help us keep property taxes at bay and down in the future.

Thank you. Happy New Year. I look forward to serving the community in 2021.

Councilman Moeller: He wished everyone a Happy New Year. He congratulated all the Council Members that were elected and re-elected. He welcomed Councilman Antonetti aboard and wished him well.

Councilwoman Ross: Happy New Year to all. 2020 has been a tough year but brighter days are around the corner. I hope you and your loved ones have a happy and healthy new year. She congratulated Councilman Seise on his Council President appointment. She congratulated Councilman Wild and Councilman Gemian on their re-election. She congratulated newly elected Councilman Antonetti. I am looking forward to working together this year.

Councilwoman Thompson: Wished everyone a Happy and Healthy New Year. She congratulated the returning Council Members. She congratulated newly elected Councilman Antonetti. I enjoyed working with Administration and the Mayor. We have worked very well together these past couple of years. She wished Council President Seise all the best as Council President.

Councilman Wild: Wished everyone a Happy New Year. He congratulated Councilman Gemian and Councilwoman Ross on their re-election. He welcomed newly elected Councilman Antonetti. I look forward to working with you all this year.

Assemblyman Jay Webber was present via Zoom. He thanked the Mayor and Council. He congratulated the re-elected Council Members. He congratulated newly elected Councilman Antonetti. He wished everyone a Happy New Year. He congratulated everyone for getting through a

very difficult year. The services that were provided at the local level of Lincoln Park and across Morris County were truly impressive. The public service at every level that were called upon were extraordinary. I know you all in Lincoln Park and I know that you do your very best. I appreciate that. To the elected officials and to all the staff and personnel in Lincoln Park, thank you for what you all have done always, but especially in 2020. Happy New Year. I am grateful to represent Lincoln Park in the Assembly and I hope to continue to do that. It is truly an honor for me and a privilege to serve all the communities in Morris County. Thank you. Happy New Year. I am looking forward to a better 2021.

Senator Joe Pennacchio was present via Zoom. He congratulated all of those who were sworn in tonight. Mayor, Council President, and all of the Council Members, it had been a challenging year but Lincoln Park is in good hands especially in a crisis that we have been through and that we are going through. You have all been a great partner. Know that Morris County is there for you. Morris County is one of only six that has been selected to host a vaccine mega center that is being held at the Rockaway Town Square Mall. The vaccination process has started and started with the Health Care workers and the First Responders. We are very proud of that. We look forward to working with you all and meeting again in person as we get through this pandemic. Thank you very much. Happy New Year.

VII. RESOLUTIONS: CONSENT AGENDA:

- R21-1 **Authorize Meeting Designations**
- R21-2 **Authorize Change Funds and Petty Cash Funds**
- R21-3 **Authorize Delinquent Tax Interest**
- R21-4 **Authorize Temporary General and Water Utility Budget**
- R21-5 **Authorize Designate Official Depositories/Cash Management Plan**
- R21-6 **Authorize Change in Claimant Signature Requirement**
- R21-7 **Authorize Payments between Meeting Dates**
- R21-8 **Authorize Resolution for NJ Tax Lien Investors/Real Auction.com to Conduct Electronic Tax Sales for the Borough.**
- R21-8A **Authorize Resolution for the Tax Collector to Conduct a Tax Lien Sales for 2021**
- R21-9 **Authorize Official Newspapers – Daily Record and Suburban Trends**
- R21-10 **Authorize Newspapers to Receive Notices – Daily Record and Suburban Trends**
- R21-11 **Authorize Resolution for the Tax Collector to establish a fee of \$25.00 per notice to Delinquent accounts for 2020 Electronic Tax Sales**
- R21-12 **Authorize Outside Contractors Rate for the Lincoln Park Police Department**
- R21-13 **Authorize Forgive Collection/Refund of Taxes \$5.00 or Less for 2021**

Seise: R21-1 through R21-13, I would like to move them all.

Seise: Any questions or comments regarding Resolutions R21-1 through R21-13?

Thompson: So Moved

Gemian: Second

RESOLUTION R21-1

BE IT RESOLVED, by the Governing Body of the Borough of Lincoln Park, that the first Monday of each month shall be designated as **WORK MEETINGS OF THE GOVERNING BODY** and the third Monday of each month shall be designated as **REGULAR MEETINGS OF THE GOVERNING BODY**, said meetings to be held in the Council Chambers of the Municipal Building, 34 Chapel Hill Road, Lincoln Park, New Jersey, and to commence at 7:30 pm. Prevailing time for the year 2021;

In response to the state of emergency in New Jersey regarding COVID-19 (Coronavirus) Council Meetings of the Mayor and Council of the Borough of Lincoln Park **MAY** be held via **ZOOM** online meeting platform. Borough Hall and Council Chambers will be closed to the public. The meeting is open remotely to the public to follow along and participate during the

public portion of the meeting. To Attend the Meeting please refer to the **ZOOM MEETING INSTRUCTIONS ON THE Borough Website www.lincolnpark.org**.

BE IT FURTHER RESOLVED, that should a **WORK MEETING** or **REGULAR MEETING** date fall on a holiday, the **WORK MEETING** or **REGULAR MEETING** will be held the following **TUESDAY**;

BE IT FURTHER RESOLVED, there shall be a - **SUMMER SCHEDULE** – June, July and August there will be one **REGULAR MEETING** only; and

BE IT FURTHER RESOLVED, there shall be a **PUBLIC HEARING** at all **WORK MEETINGS** as well as at all **REGULAR MEETINGS**.

2021 Lincoln Park Borough Council Meetings

WORK MEETINGS	REGULAR MEETINGS
January 4, Re-Org. Meeting & Work Meeting	January 19, Regular Meeting - Tuesday
February 1, Work Meeting	February 16, Regular Meeting – Tuesday
March 1, Work Meeting	March 16, Regular Meeting - Tuesday
April 5, Work Meeting	April 19, Regular Meeting
May 3, Work Meeting	May 17, Regular Meeting
Summer schedule no work meeting	June 21, Regular Meeting
Summer schedule no work meeting	July 19, Regular Meeting
Summer schedule no work meeting	August 16, Regular Meeting
September 7, Work Meeting Tuesday	September 20, Regular Meeting
October 4, Work Meeting	October 18, Regular Meeting
November 1, Work Meeting	November 15, Regular Meeting
December 6, Work Meeting	December 20, Regular Meeting

RESOLUTION R21-2

RESOLUTION OF THE BOROUGH OF LINCOLN PARK, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE BOROUGH ADMINISTRATOR TO REINSTATE AND MAINTAIN VARIOUS PETTY CASH FUNDS (AS LISTED BELOW) TO FACILITATE “CHANGE FUNDS” AND REQUIRED PETTY CASH REIMBURSEMENTS FOR VARIOUS MINOR EXPENDITURES MADE BY BOROUGH EMPLOYEES

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash and Change Funds; and

WHEREAS, it is necessary from time to time to allow the availability of cash funds for immediate unforeseen minor cash expenditures no greater than \$25.00 each as follows:

<u>CHANGE FUND</u>	<u>AMOUNT</u>
Tax Collector	\$350.00
Municipal Court	\$400.00
Health Department/Registrar	\$100.00
Municipal Clerk	\$100.00
Water Department	\$250.00
Recreation Department	\$100.00
<u>PETTY CASH FUNDS</u>	<u>AMOUNT</u>
Police Department	\$100.00
Finance Department	\$200.00
Department of Public Works	\$200.00

WHEREAS, the custodian for these Petty Cash Funds are as follows:

Police Department	Chief Anthony Simone
Finance Department	Fabiana M. Mello, CFO
Department of Public Works	Rick Beyer, Director

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey, that a reimbursable aforementioned impress funds aggregate of \$1,800.00 be re-established for 2020;

BE IT FURTHER RESOLVED, that the Borough of Lincoln Park hereby authorizes such action and that two (2) copies of this Resolution be filed with the Division of Local Government Services, New Jersey, Department of Community Affairs;

BE IT FURTHER RESOLVED, that said Petty Cash Funds are to be returned to the Borough's General Fund no later than December 31st each year.

RESOLUTION R21-3

WHEREAS, taxes are payable in quarterly installments on **FEBRUARY 1, MAY 1, AUGUST 1** and **NOVEMBER 1** in each year and installments become delinquent if not paid on or before these dates;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that the interest to be charged a delinquent taxpayer for the non-payment of real property taxes or assessments shall be in the sum of **8%** per annum on the first \$1,500.00 of delinquency and **18%** per annum on any payment in excess of \$1,500.00;

BE IT FURTHER RESOLVED, that the Governing Body shall provide a grace period of ten (10) days within which an installment of taxes may be received without additional charge of interest from the due date;

BE IT FURTHER RESOLVED, that New Jersey Statute **N.J.S.A. 54:4-67** has been amended to define the new tax delinquency;

BE IT FURTHER RESOLVED, by the Governing Body of the Borough of Lincoln Park, that the interest to be charged a delinquent taxpayer for non-payment of real property taxes shall be an additional penalty of **6%** of the amount of delinquency in excess of \$10,000.00 at the end of a calendar year;

BE IT FURTHER RESOLVED that this delinquency now is to be calculated on the sum of all taxes from year to year and not to be calculated on an individual yearly basis.

RESOLUTION R21-04

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

WHEREAS, the total appropriations in the 2020 Current Fund budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$18,996,416.68, and

WHEREAS, the total appropriations in the 2020 Water Utility budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement in said budget is the sum of \$2,539,987.00, and

WHEREAS, 26.25% of the total appropriations in the 2020 Current Fund budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$4,986,559.38, and

WHEREAS, 26.25% of the total appropriations in the 2020 Water Utility budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement in said budget is the sum of \$666,746.59,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, County of Morris and State of New Jersey, that the following appropriations be

made and a certified copy of this resolution be transmitted to the Chief Finance Officer for the record:

CURRENT FUND – TEMPORARY APPROPRIATIONS – 2021

	Salaries & Wages	Other Expenses	Total
Administrative & Executive	\$ 74,000.00	\$ 12,000.00	\$ 86,000.00
Borough Clerk’s Office	41,000.00	9,500.00	50,500.00
Financial Administration	60,000.00	11,000.00	71,000.00
Information Technology	-	126,100.00	126,100.00
Tax Collection	35,500.00	3,000.00	38,500.00
Tax Assessment	-	25,000.00	25,000.00
Legal Services	-	52,500.00	52,500.00
Engineering Services	-	19,000.00	19,000.00
Planning Board	3,000.00	10,000.00	13,000.00
Planning Department	27,000.00	3,200.00	30,200.00
Board of Adjustment	2,000.00	3,500.00	5,500.00
Building Inspection	56,000.00	2,000.00	58,000.00
Plumbing Inspection	600.00	300.00	900.00
Electric Inspection	600.00	300.00	900.00
Other Insurance	-	275,000.00	275,000.00
Health Insurance Waiver	-	20,000.00	20,000.00
Group Insurance Plan	-	683,045.13	683,045.13
Police Department	900,700.00	78,000.00	978,700.00
Emergency Management	-	6,500.00	6,500.00
Aid to Fire Department	-	29,100.00	29,100.00
First Aid Organization	-	11,025.00	11,025.00
Continued	Salaries & Wages	Other Expenses	Total
NJ Bureau of Fire Safety	4,500.00	1,500.00	6,000.00
Municipal Prosecutor	-	5,800.00	5,800.00
Streets and Roads	350,000.00	84,000.00	434,000.00
Street Signs	-	3,150.00	3,150.00
Storm Recovery	50,000.00	50,000.00	100,000.00
Stormwater Management	-	3,000.00	3,000.00

Sewer System	-	11,000.00	11,000.00
Garbage and Trash	20,000.00	260,000.00	280,000.00
Public Buildings & Grounds	-	116,000.00	116,000.00
Condominium Reimbursement	-	30,000.00	30,000.00
Board of Health	60,000.00	14,000.00	74,000.00
Dog Regulation	-	5,000.00	5,000.00
Senior Citizen Transportation	-	27,000.00	27,000.00
Parks and Playgrounds	67,000.00	36,500.00	103,500.00
Municipal Lake	10,000.00	16,000.00	26,000.00
Maintenance of Library	-	130,000.00	130,000.00
Prior Year Bills	-	2,439.25	2,439.25
Celebration of Public Events	-	7,500.00	7,500.00
Street Lighting	-	21,000.00	21,000.00
TBSA	-	760,000.00	760,000.00
Motor Fuel	-	45,000.00	45,000.00
Social Security	-	162,768.75	162,768.75
Defined Contribution Retirement Plan	-	2,231.25	2,231.25
Interlocal Health Officer	3,500.00	-	3,500.00
Municipal Court	42,000.00	3,500.00	45,500.00
Public Defender	1,700.00	-	1,700.00
Total	\$ 1,809,100.00	\$ 3,177,459.38	\$ 4,986,559.38

Debt Service	\$ 1,497,250.00
Salary & Wages	1,809,100.00
Other Expenses	3,177,459.38
Grand Total	\$ 6,483,809.38

WATER UTILITY – TEMPORARY APPROPRIATIONS – 2021

	Salaries & Wages	Other Expenses	Total
Water Utility	\$115,000.00	\$541,746.59	\$656,746.59
Statutory Expenditures		10,000.00	
Capital Improvement Fund		0.00	
TOTAL	\$115,000.00	\$551,746.59	\$666,746.59

Debt Service \$117,250.00

Salary & Wages	\$115,000.00
Other Expenses	\$551,746.59
Grand Total	\$783,996.59

RESOLUTION R21-5

WHEREAS, NJSA 40A: 5-14 mandates that a Governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

WHEREAS, NJSA 40A: 5-15.1 amended by Chapter 148, P.L. 1997 established new requirements for the investment of public funds and adoption of a cash management plan for counties, municipalities and authorities; and

WHEREAS, the Borough Council of the Borough of Lincoln Park, County of Morris wish to comply with the above statutes;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Lincoln Park, County of Morris adopts the following cash management plan, including the official depositories for the Borough of Lincoln Park, County of Morris for the period January 1, 2021 through December 31, 2021.

**CASH MANAGEMENT PLAN OF THE
BOROUGH OF LINCOLN PARK,
COUNTY OF MORRIS**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A: 5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Borough of Lincoln Park, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

A. The plan is intended to cover all deposits and/or all investments of the funds of the Borough of Lincoln Park including but not limited to:

- Current Fund
- Payroll Trust Fund
- Agency Account
- Water Utility Revenue Account
- Developers’ Escrow
- Trust Funds
- Municipal Court General Account
- Municipal Court Bail Account
- Open Space Accounts
- Green Trust Accounts
- Outside Employment Accounts
- General Capital Account
- Water Capital Account
- Regular Trust Accounts

III. DESIGNATION OF OFFICIALS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of Lincoln Park are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

The Chief Financial Officer is further authorized to make interfund transfers between the Borough Funds as may be necessary from time to time. The Chief Financial Officer is authorized to make such transfers and/or any and all payments by wire transfer as necessary.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

TD BANK
VALLEY NATIONALBANK

Bank Money Market Investment Accounts and/or Certificates of Deposit

TD BANK
VALLEY NATIONAL BANK

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Borough of Lincoln Park referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official (s) referred to in Section III above.

- None at the moment

VI. AUTHORIZED INVESTMENTS

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

(1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;

(2) Government money market mutual funds;

(3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;

(4) Bonds or other obligations of the Local Unit or bonds or other obligations of the school districts of which the Local Unit is a part or within which the school district is located;

(5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;

(6) Local government investment pools;

(7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L.1977, ch. 281 (C.52: 18A-90.4); or

(8) Agreements for the repurchase of fully collateralized securities if:

- (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a:
- (b) The custody of collateral is transferred to a third party;
- (c) The maturity of the agreement is not more than 30 days;
- (d) The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17: 19-41); and
- (e) A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “governmental money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund

An investment company or investment trust:

(a) Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 USC sec. 80a-1 et seq., and operated in accordance with 17 CFR sec. 270.2a-7.

(b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and

(c) Which has:

(1) Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or

(2) Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool

An investment pool:

(a) Which is managed in accordance with 17 C.F.R. sec 270.2a-7;

(b) Which is rated in the highest category by a nationally recognized statistical rating organization;

(c) Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;

(d) Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investment;

(e) Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected at the time of interest rate adjustment, to have a market value that approximates their par value, or net asset value; and

(f) Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management fund, or through the use of a

National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C49: 3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in the U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Lincoln Park, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Lincoln Park to assure that there is no unauthorized use of the funds or the Permitted Investments that involve Securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough of Lincoln Park or by a third party custodian prior to or upon the release of the Borough of Lincoln Park's funds.

To assure that all parties with whom the Borough of Lincoln Park deals either by way of Deposits or Permitted Investments are aware of the authority and the limits sets forth in the Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VIII. REPORTING REQUIREMENTS

At the public meeting of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough of Lincoln Park a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Lincoln Park as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Lincoln Park.

IX. TERM OF THE PLAN

This plan shall be effective January 1, 2021 through December 31, 2021. The Plan may be amended from time to time as necessary. To the extent that any amendment is adopted by the Borough

Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION R21-6

RESOLUTION AUTHORIZING CHANGE IN CLAIMANT SIGNATURE REQUIREMENT

WHEREAS, NJSA 40A:5-16 requires that the governing body of any local unit shall not pay out of its monies unless

(a) the person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the Invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification).

(b) the payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification of the user department).

WHEREAS, N.J.A.C. 5:30-9A.6(c), N.J.A.C. 5:31-4.1, and Local Finance Notice 2018-13 gives local units discretion to not require claimant certification by enacting a standard policy by resolution for vendors or claimants who do not provide such certification as part of its normal course of business; and

WHEREAS, the Chief Financial Officer has in place internal accounting controls and has determined same to be sufficient to avoid errors and fraud in the processing of claims for payment; and

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park in the County of Morris State of New Jersey hereby establishes a policy requiring the claimant signature under the following circumstances only:

1. Advances or reimbursement of employee expenses, and
2. Services provided exclusively and entirely by an individual (e.g. sole proprietors), and
3. Refund or reimbursement of taxes, fees, or rents, and
4. The local unit shall have the discretion to require claimant certification as it deems necessary and appropriate.

BE IT FURTHER RESOLVED, this policy will be applied in a non-arbitrary fashion and will be affirmatively communicated to vendors.

RESOLUTION R21-7

PAYMENTS BETWEEN MEETING DATES

WHEREAS, it becomes necessary at times to issue checks for certain fixed charges which are due on periodic dates, such as County, Payroll and other miscellaneous items, which dates frequently occur between Council Meetings.

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer of the Borough of Lincoln be and is hereby authorized to issue and sign checks for payment when such payments become due for ratification at the next following meeting.

RESOLUTION R21-8

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the Borough of Lincoln Park wishes to participate in an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Lincoln Park, New Jersey, that the Tax Collector is hereby authorized to participate in an

electronic tax sale and submit same to the Director of the Division of Local Government Services if necessary.

RESOLUTION R21-8A

**AUTHORIZING THE TAX COLLECTOR TO
CONDUCT A TAX LIEN SALE**

WHEREAS, there remains on the records and books of the Borough of Lincoln Park delinquent taxes, water-sewer utility charges, and other municipal charges owing as of December 31, 2020; and

WHEREAS, the Statutes of the State of New Jersey, expressly N.J.S.A. 54:5 et seq., provide for the enforcement and collection of such delinquencies through a tax lien sale; and

WHEREAS, the Tax Collector is empowered by Statute to conduct and preside over the sale of liens;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, a Municipal corporation of the State of New Jersey that the Borough of Lincoln Park's Tax Collector is authorized to conduct a tax lien sale for 2020 delinquent taxes, utility, and other municipal charges on or before December 31, 2021.

RESOLUTION R21-9

BE IT RESOLVED, by the Governing Body of the Borough of Lincoln Park, that the **DAILY RECORD** be designated as the Official Newspaper and designating the **SUBURBAN TRENDS** as the Alternate Official Newspaper of the Borough for the year 2021.

RESOLUTION R21-10

WHEREAS, N.J.S.A. 10:4-6, et seq., requires that the Governing Body of the Borough of Lincoln Park designate two (2) newspapers to receive notices of its meetings;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that the **DAILY RECORD** and the **SUBURBAN TRENDS** be designated as the newspapers to receive notices required by the **OPEN PUBLIC MEETINGS ACT** for 2021.

RESOLUTION R21-11

BOROUGH OF LINCOLN PARK

**COUNTY OF MORRIS
STATE OF NEW JERSEY**

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services, and

WHEREAS, the rules and regulations require a municipality to send two (2) notices of tax sale to all properties included in said sale; and

WHEREAS, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Borough of Lincoln Park wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

BE IT RESOLVED by the Council of the Borough of Lincoln Park that a fee of \$25.00 per notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2021 electronic tax sale.

RESOLUTION R21-12

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that the **OUTSIDE CONTRACTOR’S RATE** for the **LINCOLN PARK POLICE DEPARTMENT** shall be at the rate of \$100.00 per hour (\$85.00 plus \$15.00 Administrative Costs), effective January 1, 2021 and terminating December 31, 2021.

RESOLUTION R21-13

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that pursuant to **N.J.S.A. 40A:5-17.1**, the **TAX COLLECTOR** be forgiven the collection or refund of taxes of any amount \$5.00 or less for the year 2021.

Seise: Please call the Roll.

Yes: Council Members: Antonetti, Gemian, Moeller, Ross, Thompson, Wild and Seise.

No: None

Absent: None

Abstain: None

The Resolutions were Adopted.

VIII. MAYOR’S APPOINTMENTS:

A. WITHOUT ADVICE AND CONSENT:

Planning Board Member Class II Sal Marino 1 year term
Planning Board Members Class IV Nicholas Toarmina 4 year term
Planning Board Member Class IV Charles Blewitt 4 year term
Alvin Florentino – Regular Member – fill a term to expire in 2023

The Mayor is exploring options to fill two (2) Alternate positions.

No Library appointments are to be made this year.

B. WITH ADVICE AND CONSENT (RESOLUTION NEEDED):

Municipal Prosecutor – Kim Kassar – 1 year appointment
County of Morris - Municipal Alternate Prosecutors – 1 year appointment
Borough Attorney – DiLorenzo and Rush – 1 year appointment
Borough Tax Appeal Attorney/COAH matters – Buzak Law Group – 1 year appointment
Borough Engineer – Darmofalski Engineering – 1 year appointment
Contract – Bonding Attorney – Decotiis, Fitzpatrick and Colello – 1 year appointment
Contract – Labor Attorney – Decotiis, Fitzpatrick and Colello – 1 year appointment
Green Team Members – Perry Mayers, Kathy Skrobala, Rick Beyer, Janet Cassidy, Anthony Simone and Dina Valente – 1 year appointment

IX. CONFIRMATION OF MAYORS APPOINTMENTS:

- R21-14 **Authorize Appointment of Alternate Municipal Prosecutors**
- R21-15 **Authorize Establishing a Green Team Advisory Committee**
- R21-16 **Authorize Class IV Planning Board Members: Nicholas Taormina, Charles Blewett Jr., and Alvin Florentino**
- R21-17 **Authorize 2021 Professional Service Contract to Law Offices of Camille Kassar, LLC to provide Legal Services as Municipal Prosecutor**
- R21-17A **Authorize 2021 Professional Services Contract to DiLorenzo and Rush to provide Legal Services as Municipal Attorneys**
- R21-17B **Authorize 2021 Professional Services Contract to DeCotiis, Fitzpatrick, and Cole LLP to provide Legal Services as Municipal Bonding Attorney**
- R21-17C **Authorize 2021 Professional Services Contract to DeCotiis, Fitzpatrick, and Cole LLP to provide Legal Services as Municipal Labor Attorney**
- R21-17D **Authorize 2021 Professional Services Contract to Darmofalski Engineering Associates, Inc. to perform Engineering Services as Municipal Engineer**

CONFIRMATION OF MAYORS APPOINTMENTS:

- Seise: Confirmation of Mayors Appointments: Regular Agenda R21-14 through R21-17D
- Seise: Any questions or comments regarding Resolutions R21-14 through R21-17D?
- Thompson: So Moved
- Ross: Second

RESOLUTION R21-14

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that all **MUNICIPAL PROSECUTORS** in the County of Morris are hereby appointed **ALTERNATES** in the event the Borough’s Primary Municipal Prosecutor is unavailable for a case for the year 2021.

RESOLUTION R21-15

ESTABLISHING A GREEN TEAM ADVISORY COMMITTEE

WHEREAS, the Governing Body of the Borough of Lincoln Park strives to save tax dollars, assure clean air and water, improve working and living environments to build a community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

WHEREAS, the Governing Body of the Borough of Lincoln Park wishes to build a model of government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

WHEREAS, in an attempt to focus attention on “Green” issues, the Governing Body wishes to establish a Green Team Advisory Committee (GTA); and

WHEREAS, solar power, changes to fleet purchasing and maintenance, water quality improvements, and operational changes will all be considered as the Borough’s move to do their share to lessen the environmental impact of its operations;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that we do hereby establish a Green Team Advisory Committee consisting of three members who shall be residents or employees of the Borough of Lincoln Park, appointed annually but whose initial term of appointment shall be through December 31, 2021;

BE IT FURTHER RESOLVED, by the Governing Body of the Borough of Lincoln Park that the Mission, Goals and Objectives for the GTA through December 31, 2021 are established as follows:

Mission:

The Borough of Lincoln Park’s Green Team Advisory Committee will advise the Governing Body on ways to improve municipal operations with “Green” initiatives which are economically and environmentally sound through research and evaluation.

Goals:

Submit a report and recommendations to the Borough Council by October 1, 2021 to include:

1. Complete an Environmental Resource Inventory.
2. Increase purchases of products with recycled material.
3. Create a Green Team web link and post a periodic updates/news/info on Borough website.

Objectives:

1. Buy paper that is 100% recycled for all offices.
2. Increase purchase of office supplies made with recycled content
3. Research and analyze green initiatives which make practical environmental and financial sense.
4. Appoint strong team members representing municipal staff, elected officials, citizen leaders and, community organizations/businesses.

BE IT FURTHER RESOLVED by the Governing Body of the Borough of Lincoln Park that the following persons are hereby appointed to the GTA for the year 2021:

Perry Mayers – Borough Administrator
Kathleen Skrobala – Public Health Officer
Rick Beyer –DPW Superintendent
Janet Cassidy – Recreation Director
Anthony Simone – Chief of Police
Dina Valente Stole – LP BOE Member

RESOLUTION R20-16

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, **PLANNING BOARD APPOINTMENTS** ARE AS FOLLOWS:

CLASS IV PLANNING BOARD MEMBERS said term expiring December 31, 2024
NICHOLAS TAORMINA, CHARLES BLEWETT

CLASS IV PLANNING BOARD MEMBER said term expiring December 31, 2023
ALVIN FLORENTINO, is hereby confirmed.

BE IT FURTHER RESOLVED that the positions of **ALTERNATES 1 AND 2** are hereby **VACANT**.

RESOLUTION R21-17

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO LAW OFFICES OF CAMILLE KASSAR, LLC TO PROVIDE LEGAL SERVICES AS MUNICIPAL PROSECUTOR

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL PROSECUTOR** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the “Local Public Contracts Law” (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$20,000.00; and

WHEREAS, **LAW OFFICES OF CAMILLE KASSAR**, 26 Columbia Turnpike, Suite 105, Florham Park, NJ 07932 has submitted a proposal to provide Municipal Prosecutor services for

a contract term of one (1) year, expiring December 31, 2021, at the per annum rate of \$20,000; and

WHEREAS, LAW OFFICES OF CAMILLE KASSAR, LLC has more than 29 years of experience in municipal court practice and in municipal court as a criminal trial attorney and has successfully provided reliable, professional Municipal Prosecutor services to the Borough of Lincoln Park for seven years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **LAW OFFICES OF CAMILLE KASSAR, LLC** based upon **LAW OFFICES OF CAMILLE KASSAR, LLC** expertise in municipal court practice, extensive legal experience, and competitive cost proposal; and

WHEREAS, LAW OFFICES OF CAMILLE KASSAR, LLC has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and Business Entity Disclosure Certification which certifies that **LAW OFFICES OF CAMILLE KASSAR, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **LAW OFFICES OF CAMILLE KASSAR, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **LAW OFFICES OF CAMILLE KASSAR, LLC** as described herein and at a cost not to exceed \$25,000 for the calendar/fiscal year 2021 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

RESOLUTION R21-17A

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DiLORENZO AND RUSH TO PROVIDE LEGAL SERVICES AS MUNICIPAL ATTORNEYS

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL ATTORNEY** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2021 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, DiLORENZO AND RUSH, One University Plaza, Suite 210, Hackensack, NJ 07601 has submitted a proposal to provide Legal services for a contract term of one (1) year, expiring December 31, 2021, at the hourly billing rates of: \$135.00 per hour for the Attorneys; \$75 per hour for paralegals/legal assistants; flat fee of \$250 per Council Meeting; and

WHEREAS, DiLORENZO AND RUSH, has more than 15 years of experience in Municipal Legal advisement and has successfully provided reliable, professional legal services to the Borough of Lincoln Park for six years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DiLORENZO AND RUSH**, based upon **DiLORENZO AND RUSH**, expertise in municipal legal services, extensive legal experience, and competitive cost proposal; and

WHEREAS, DiLORENZO AND RUSH, has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and Business Entity Disclosure Certification which certifies that **DiLORENZO AND RUSH**, has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DiLORENZO AND RUSH**, from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DiLORENZO AND RUSH**, as described herein and at a cost not to exceed \$75,000 for the calendar/fiscal year 2021 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

RESOLUTION R21-17B

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DeCOTIIS, FITZPATRICK, and COLE, LLP TO PROVIDE LEGAL SERVICES AS MUNICIPAL BONDING ATTORNEY

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL BONDING ATTORNEY** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2021 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP, 61 South Paramus Road, Paramus, NJ 07652, has submitted a proposal to provide Legal services for a contract term of one (1)

year, expiring December 31, 2021, at the hourly billing rates of: \$185.00 per hour for the Attorneys and \$120 per hour for paralegals/legal assistants; and

WHEREAS, each Bond Sale will be billed at a rate of \$3,500 plus \$1.00 per thousand of bonds issued for the first \$15,000,000 and then \$0.75 per thousand thereafter; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP was established in 1986 and has more than 25 years of experience in municipal finance advisement and has provided Bonding Attorney services to the Borough of Lincoln Park for more than five years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** based upon the vast municipal finance experience of **DeCotiis, Fitzpatrick and Cole, LLP**, as well as their expertise in general municipal matters and competitive cost proposal; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DeCotiis, Fitzpatrick and Cole, LLP** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DeCotiis, Fitzpatrick and Cole, LLP** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** as described herein and at a cost not to exceed \$20,000 for the calendar/fiscal year 2021 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R21-17C

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DeCOTIIS, FITZPATRICK, and COLE, LLP TO PROVIDE LEGAL SERVICES AS MUNICIPAL LABOR ATTORNEY

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL LABOR ATTORNEY** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2021 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP, 61 South Paramus Road, Paramus, NJ 07652, has submitted a proposal to provide Legal services for a contract term of one (1) year, expiring December 31, 2021, at the hourly billing rates of: \$175.00 per hour for the Attorneys; \$125.00 per hour for Law Clerks, and \$75 per hour for paralegals/legal assistants; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP was established in 1986 and has more than 30 years of extensive experience in the area of governmental contract negotiations and litigation and has successfully provided expert labor related legal services to the Borough of Lincoln Park for five years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** based upon the extensive experience of **DeCotiis, Fitzpatrick and Cole, LLP** as well as their expertise in contract negotiations and labor relations, and competitive cost proposal; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DeCotiis, Fitzpatrick and Cole, LLP** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DeCotiis, Fitzpatrick and Cole, LLP** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** as described herein and at a cost not to exceed \$25,000 for the calendar/fiscal year 2021 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R 21-17D

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DARMOFALSKI ENGINEERING ASSOCIATES, INC. TO PERFORM ENGINEERING SERVICES AS MUNICIPAL ENGINEER

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL ENGINEER** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2021 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, DARMOFALSKI ENGINEERING ASSOCIATES, INC., 86 NEWARK-POMPTON TURNPIKE, RIVERDALE, NEW JERSEY 07457 has submitted a proposal to provide Engineering services for a contract term of one (1) year, expiring December 31, 2021, at the hourly billing rates of: Professional Engineer \$125.00 per hour; CAD Design \$75.00 per hour; Field Inspector \$75.00 per hour; and

WHEREAS, DARMOFALSKI ENGINEERING ASSOCIATES, INC. has more than 29 years of experience in Municipal Engineering and has successfully and professionally provided Engineering services to the Borough of Lincoln Park for 12 years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DARMOFALSKI ENGINEERING ASSOCIATES, INC.** based upon **DARMOFALSKI ENGINEERING ASSOCIATE'S** expertise in engineering, extensive municipal engineering experience, and competitive cost proposal; and

WHEREAS, DARMOFALSKI ENGINEERING ASSOCIATES, INC. has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DARMOFALSKI ENGINEERING ASSOCIATES, INC.** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DARMOFALSKI ENGINEERING ASSOCIATES, INC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DARMOFALSKI ENGINEERING ASSOCIATES, INC.** as described herein and at a cost not to exceed \$60,000 for the calendar/fiscal year 2021 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

Seise: Please call the Roll.

Yes: Council Members: Antonetti, Gemian, Moeller, Ross, Thompson, Wild, and Seise
No: None
Absent: None
Abstain: None

The Resolutions were Adopted.

X. **COUNCIL APPOINTMENTS:**

CONSENT AGENDA:

Perry Mayers, Borough Administrator, stated that both Resolution R21-47 and Resolution R21-54 for Acrisure, LLC DBA IMAC Insurance Agency, should be removed as they both have previously been approved for three (3) year terms in 2020.

Seise: Council Appointments, Consent, R21-18 through R21-57

Seise: Any questions or comments regarding Resolutions R21-18 through R21-57?

Moeller: So Moved

Ross: Second

- R21-18 **Authorize 2021 Contract with Unified Data Corporation for Support and Maintenance of Water & Sewer System Web Based Monitoring and Data Storage System.**
- R21-19 **Authorize Appointment of Board of Adjustment Members-Bruce Dubowsky, John Erickson and Stephen Zalewski**
- R21-20 **Authorize Appointment of Planning Board Class III Member – Gary Gemian**
- R21-21 **Authorize Appointment of Council Liaison – Health Department and Department of Public Works Daniel Moeller**
- R21-22 **Authorize Appointment of Council Liaison – First Aid Squad – Andrew Seise**
- R21-23 **Authorize Appointment of Council Liaison – Recreation – Patrick Antonetti**
- R21-24 **Authorize Appointment of Council Liaison – Fire Department and Police Department – Ann Thompson**
- R21-25 **Authorize Appointment of Council Liaison – Economic Downtown Development Committee – Gary Gemian**
- R21-26 **Authorize Council Representative to the Morris County Joint Insurance Fund (JIF) –Ellen Ross**
- R21-27 **Authorize Appointment of Perry Mayers as Primary Representative to the Morris County JIF and Dina Valente-Stoel as Alternate Representative.**
- R21-28 **Authorize Appointments of Police Matrons and Crossing Guards**
- R21-29 **Authorize Appointment of Public Agency Compliance Officer – Perry Mayers**
- R21-30 **Authorize Borough Engineer Sign CP#1 Forms for Year 2021**
- R21-31 **Authorize Borough’s Representative to the North Jersey Municipal Employee Health Insurance Fund –Dina Valente-Stoel and Perry Mayers**
- R21-32 **Authorize Tax Collector Charge Fee for Mailing of Notice of Tax Lien and Replacement Of Lost Tax Lien Certificate**
- R21-33 **Authorize Borough’s Public Defender – David Amadio, Esq.**
- R21-34 **Authorize Mandatory Source Separation and Recycling Act**
- R21-35 **Authorize Appointment of Qualified Purchasing Agent for 2020 – Perry Mayers**
- R21-36 **Authorize Assessor to Prosecute, Defend and Settle Tax Appeals**
- R21-37 **Authorize Members of the County Alliance Steering Subcommittee**
- R21-38 **Authorize Contract with the County of Morris and the Morris County Sheriff’s Department forThe Services of Sheriff’s Officers to Provide Site Security as “Extra Duty” Jobs.**
- R21-39 **Authorize 2020 Emergency Management Council Ledger**
- R21-40 **Authorize the Borough of Lincoln Park to re-new its membership in Local Purchasing Cooperatives. Somerset County Cooperative Pricing System Educational Services Commission of New Jersey Cooperative Cooperative Pricing Council of the County of Morris Cranford Police Cooperative Pricing System**
- R21-41 **Authorize the Borough of Lincoln Park to Renew its Membership in National Purchasing Cooperatives. Sourcewell Cooperative Pricing System Omnia Partners Public Sector Cooperative Purchasing Program Houston-Galveston Area Council of Governments Cooperative Purchasing Program**
- R21-42 **Authorize the Borough of Lincoln Park to Renew its Membership in Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A 40A:11-12a. State of New Jersey Cooperative Purchasing Program**
- R21-43 **Authorize 2021 Professional Services Contract to Quikteks, LLC for Information Technology Consulting and Management Services.**
- R21-44 **Authorize 2021 Professional Services Contract to the Buzak Law Group, LLC to Perform Legal Services as Tax Appeal Counsel.**
- R21-44A **Authorize 2021 Professional Services Contract to the Buzak law Group, LLC to perform Legal Services as Special Counsel in Affordable Housing and Other Matters.**
- R21-45 **Authorize 2021 Professional Services Contract to Wielkocz & Company to Provide Municipal Auditor Services.**
- R21-46 **Authorize 2021 Professional Services Contract to Phoenix Advisors, LLC to Provide Independent Registered Municipal Advisor of Record and a Continuing Disclosure Agent Services.**
- R21-47 ~~**Authorize 2021 Professional Services Contract to Acrisure, LLC DBA IMAC Insurance Agency To Provide Dental Insurance Broker Services. (PULLED)**~~

- R21-48 Authorize 2021 Professional Services Contract to Anderson & Denzler Associates, Inc. to Provide Water Supply and Wastewater Operator Services.
- R21-49 Authorize 2021 Professional Services Contract to Izenberg Appraisal Associates to Provide Municipal Appraiser Services.
- R21-50 Authorize 2021 Professional Services Contract to DeCotiis, Fitzpatrick, and Cole, LLP to Provide Legal Services as Municipal Redevelopment Counsel.
- R21-51 Authorize 2021 Professional Services Contract to Community, Grants, Planning & Housin (“CGP&H) for Housing Rehabilitation Services.
- R21-52 Authorize 2021 Professional Services Contract to Piazza Associates, Inc. for Administrative Agent Services.
- R21-53 Authorize 2021 Professional Services Contract to Ricci Planning, LLC to perform Professional Planning Services as Municipal Planner.
- ~~R21-54 Authorize 2021 Professional Services Contract to Insurance Acrisure, LLC DBA IMAG Insurance Agency to Provide Risk Management Consultant Services.-(PULLED)~~
- R21-55 Authorize 2021 Professional Services Contract to NW Financial Group, LLC to Provide Financial Consulting Services.
- R21-56 Authorize 2021 Professional Services Contract to Agnoli Engineering, LLC to Perform Professional Engineering and Hydrologist Services.
- R21-57 Authorize 2021 Professional Services Contract to DMC Associates, Inc. Land Surveyor to Provide Professional Municipal Surveying Services.

RESOLUTION R21-18

AUTHORIZING A CONTRACT WITH UNIFIED DATA CORPORATION FOR SUPPORT AND MAINTENANCE OF WATER & SEWER SYSTEM WEB BASED MONITORING AND DATA STORAGE SYSTEM

WHEREAS, the Borough has a need for web based monitoring and data storage services for its Water and Sewer System; and

WHEREAS, the Borough’s Purchasing Agent has determined that the value of the contract will exceed \$17,500; and

WHEREAS, the Borough has received a proposal from **Unified Data Corporation** of Boonton, NJ to provide the aforementioned services, including support, development, and maintenance of the software and hardware; and

WHEREAS, the Web based monitoring and data storage software utilized by the Water Department is a proprietary system developed by Unified Data Corporation and the maintenance, support and development services can only be provided by the developer; and

WHEREAS, the Superintendent of the Department of Public Works and the Borough Administrator have recommended that Unified Data Corporation be awarded a contract to provide the aforementioned services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(dd)) permits contracts for the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software to be negotiated and awarded by the governing body without public advertising for bids; and

WHEREAS, **Unified Data Corporation** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Unified Data Corporation** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Unified Data Corporation** from making any such reportable contributions through the term of the contract; and

WHEREAS, the cost for said services shall not exceed \$35,000.00 without further authorization by the Borough Council for the calendar/fiscal year 2021; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

THEREFORE, BE IT RESOLVED by the Council of the Borough of Lincoln Park, in the County of Morris, New Jersey that **Unified Data Corporation** is hereby awarded a contract for web based monitoring and data storage services for the Borough's Water and Sewer System, including support, development, and maintenance of software and hardware in an amount not to exceed \$35,000.00, without further authorization by the Borough Council.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and Determination of Value are to be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that a notice of this action shall be published once in the Daily Record; and

BE IT FURTHER RESOLVED that this expenditure shall be charged to Account Nos. 8-05-55-502-213 and 8-01-26-300-201, or any other account that may be deemed appropriate by the Chief Financial Officer or her designee, and the availability of funds have been certified by the Chief Financial Officer of the Borough; and

BE IT FURTHER RESOLVED that the Borough Administrator and the Borough Clerk are hereby authorized to enter into an agreement for the aforementioned services a copy of which shall be available for public inspection in the Office of the Borough Clerk.

RESOLUTION R21-19

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that the Council RE-Appointments of , **JOHN ERICKSON, STEVEN ZALEWSKI and MARY KUBISKY** as a members of the **ZONING BOARD OF ADJUSTMENT** for a term of (4) years, said terms expiring December 31, 2024, is hereby confirmed.

BE IT FURTHER RESOLVED, that **THERE ARE VACANCIES** for Alternate 1 and Alternate 2. .

RESOLUTION R21-20

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **GARY GEMIAN** be appointed as **CLASS III MEMBER OF THE PLANNING BOARD** for a one year term, said term expiring December 31, 2021, is hereby confirmed.

RESOLUTION R21-21

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that **COUNCILMAN DANIEL MOELLER** be appointed Council Liaison to the **HEALTH DEPARTMENT and the DEPARTMENT OF PUBLIC WORKS** for a term of one (1) year.

RESOLUTION R21-22

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that **COUNCILMAN ANDREW SEISE** be appointed Council Liaison to the **FIRST AID SQUAD** for a term of one (1) year.

RESOLUTION R21-23

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that **COUNCILMAN PATRICK ANTONETTI** be appointed Council Liaison to the **RECREATION DEPARTMENT** for a term of one (1) year.

RESOLUTION R21-24

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that **COUNCIL WOMAN ANN THOMPSON** be appointed Council Liaison to the **FIRE DEPARTMENT and POLICE DEPARTMENT** for a term of one (1) year.

RESOLUTION R21-25

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that Gary Gemian be appointed as Council Liaison to the **ECONOMIC DOWNTOWN DEVELOPMENT COMMITTEE** for the term of one (1) year.

RESOLUTION R21-26

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **ELLEN ROSS** be appointed as the Borough’s **COUNCIL REPRESENTATIVE** to the **MORRIS COUNTY JOINT INSURANCE FUND**;

RESOLUTION R21-27

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **PERRY MAYERS** be appointed as the Borough’s **PRIMARY REPRESENTATIVE** to the **MORRIS COUNTY JOINT INSURANCE FUND**;

BE IT FURTHER RESOLVED that **DINA VALENTE-STOEL** be appointed as the Borough’s **ALTERNATE REPRESENTATIVE** to the **MORRIS COUNTY JOINT INSURANCE FUND**.

RESOLUTION R21-28

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that the following persons be appointed **POLICE MATRONS** and **CROSSING GUARDS** for the year 2021 effective immediately:

POLICE MATRONS

Nicole Ruggiero

Nancy Heykoop
Kristen Merker

Courtney Fitzpatrick
Nicole Bosland

CROSSING GUARDS

Diane Karback
Stephanie Karback
Michelle Herbek

RESOLUTION R21-29

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **PERRY MAYERS** be appointed **PUBLIC AGENCY COMPLIANCE OFFICER**, for a period of one (1) year, said term expiring December 31, 2021 is hereby confirmed.

RESOLUTION R21-30

WHEREAS, from time to time there are development proposals approved by the Borough of Lincoln Park Planning Board and Zoning Board of Adjustment which include the construction of sanitary sewer extensions; and

WHEREAS, pursuant to the requirements of the New Jersey Department of Environmental Protection application forms (**WQM-003 {CP #1}**), must be submitted for such sanitary sewer extension approvals; and

WHEREAS, such application forms (**WQM-003 {CP #1}**), must be endorsed by Municipal Officials;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that the Borough of Lincoln Park does and hereby approves the submission of these application forms (**WQM-003 {CP #1}**) for those projects approved by the Borough of Lincoln Park Planning Board and Zoning Board of Adjustment;

BE IT FURTHER RESOLVED that the Borough Engineer of the Borough of Lincoln Park be and is hereby authorized to sign and submit said necessary forms (**WQM-003 {CP #1}**) to the New Jersey Department of Environmental Protection.

RESOLUTION R21-31

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, that **DINA VALENTI-STOEL** be appointed as the Borough's **PRIMARY REPRESENTATIVE** to the **NORTH JERSEY MUNICIPAL EMPLOYEE HEALTH INSURANCE FUND (HIF)**;

BE IT FURTHER RESOLVED that **PERRY MAYERS** be appointed as the Borough's **ALTERNATE REPRESENTATIVE** to the **NORTH JERSEY MUNICIPAL EMPLOYEE HEALTH INSURANCE FUND**.

RESOLUTION R21-32

WHEREAS, N.J.S.A. 54:5-26 has been amended, permitting the Tax Collector to give notice of **TAX LIEN** to property owners, by regular or certified mail, with the maximum fee to be charged therefore in the sum of **\$25.00** per mailing/per owner; and

WHEREAS, N.J.S.A. 54:5-21.1 has also been amended, permitting the Tax Collector to charge a fee of **\$100.00** for the replacement of lost **TAX SALE CERTIFICATES**;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Lincoln Park, that the following charges are hereby authorized and effective and may be charged and collected by the Tax Collector for and during 2021:

Notice of Tax Lien (regular or Certified Mail)	\$25.00 per Mailing/ per owner
Replacement of lost Tax Title Lien Certificate(s)	\$100.00 per Certificate

RESOLUTION R21-33

BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park that the Council Appointment of **DAVID AMADIO** as the Municipal Public Defender for the year 2021, is hereby confirmed.

RESOLUTION R21-34

WHEREAS, MANDATORY SOURCE SEPARATION AND RECYCLING ACT, P.L. 1987, C.102, has established a Recycling Fund from which a tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the **MANDATORY SOURCE SEPARATION AND RECYCLING ACT** to use the tonnage grants to develop new Municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the **MANDATORY SOURCE SEPARATION AND RECYCLING ACT**; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a Resolution authorizing this municipality to apply for such tonnage grants for 2020 will memorialize the commitment of this municipality to recycling and to indicate the assent of the **BOROUGH OF LINCOLN PARK** to the efforts undertaken by the municipality and the requirements contained in the **RECYCLING ACT** and **RECYCLING REGULATIONS**; and

WHEREAS, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park of Morris County that the Borough of Lincoln Park hereby endorses the submission of the **RECYCLING TONNAGE GRANT APPLICATION** to the New Jersey Department of Environmental Protection and designates **RICK BEYER** to ensure that the application is properly filed;

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be solely for the purposes of recycling.

RESOLUTION R21-35

**RESOLUTION TO AUTHORIZE THE BID THRESHOLD AND APPOINT
A QUALIFIED PURCHASING AGENT**

WHEREAS, the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid threshold up to \$40,000.00; and

WHEREAS, N.J.S.A. 40A:11-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq., establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, PERRY MAYERS possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with **N.J.A.C. 5:34-5 et seq.**;

WHEREAS, the Borough of Lincoln Park desires to take advantage of the increased bid threshold;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, in the County of Morris, in the State of New Jersey, hereby increases its bid threshold to \$40,000.00;

BE IT FURTHER RESOLVED that the Governing Body of the Borough of Lincoln Park hereby appoints **PERRY MAYERS** as the **QUALIFIED PURCHASING AGENT** to exercise the duties of a **PURCHASING AGENT** pursuant to **N.J.S.A. 40A:11-2(30)**, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit;

BE IT FURTHER RESOLVED, that in accordance with **N.J.A.C. 5:34-5.2**, the local unit Clerk is hereby authorized and directed to forward a Certified copy of this Resolution and a copy of **PERRY MAYERS** Certification to the Director of the Division of Local Government Services.

RESOLUTION R21-36

WHEREAS, the Governing Body of the Borough of Lincoln Park (the "Borough") intends to authorize the Assessor of the Borough to prosecute, defend and settle tax appeals on behalf of the Borough before the Morris County Board of Taxation (the "Tax Board") with the advice and consent of the Tax Appeal Attorney; and

WHEREAS, the Governing Body intends to authorize the Assessor and the Borough Attorney to prosecute, defend and recommend settlements of tax appeals before the Tax Court to the Borough Council for approval.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey as follows:

1. The Assessor and the Tax Appeal Attorney are hereby authorized, on behalf of the Borough, to prosecute, defend and settle tax appeals before the Morris County Board of Taxation.
2. The Assessor and the Tax Appeal Attorney are hereby authorized to prosecute, defend and recommend the settlement of tax appeals before the Tax Court to the Borough Council for approval.

3. All tax appeals and stipulations of settlement which were filed on behalf of the Borough to the Tax Board prior to the adoption of this Resolution are hereby authorized and ratified *nunc pro tunc*.

4. A copy of this Resolution shall be sent to the Assessor, the Tax Appeal Attorney and the Morris County Board of Taxation.

5. This Resolution shall take effect immediately.

RESOLUTION R21-37

BE IT RESOLVED, by the Governing Body of the Borough of Lincoln Park that the following are hereby appointed as members of the County Alliance Steering Subcommittee (CASS) for a term of one (1) year to expire on December 31, 2021 without salary.

Janet Cassidy	Cristina Puri
David Runfeldt	Mary Vineis
Perry Mayers	Patti Delaporte
Dina Valente	Cathy Aduato
Anthony Simone	Melissa Bammer
Michael Meyer	Rich Williams
Michelle Bammer	Jaclyn Braddock
Wendy Vander Vliet	Sue Iapocce

RESOLUTION R21-38

WHEREAS, the Borough of Lincoln Park finds it necessary from time to time to contract with the County of Morris and the Morris County Sheriff’s Department for the services of Sheriff’s Officers to provide site security at “Extra Duty” jobs; and

WHEREAS, the current rate for the services of an “Extra Duty” Morris County Sheriff’s Officer is \$86.00; and

WHEREAS, The Borough’s currently bills Outside Contractors requesting the services of an officer at a rate of \$100 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey as follows:

1. The Outside Contractor’s rate for the service of Sheriff’s Officers assigned from the County of Morris and the Morris County Sheriff’s Department is hereby set at \$100 per hour (\$86.00 plus \$14.00 administrative fee)
2. The Mayor, Business Administrator and Borough Clerk, together with all other Officers, professionals and employees of the Borough are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of this Resolution.

RESOLUTION R21-39

BE IT RESOLVED by the Governing body of the Borough of Lincoln Park, that pursuant to **PUBLIC LAW #438**, the below list of appointments to the **EMERGENCY MANAGEMENT COMMITTEE LEDGER 2021** is hereby approved.

EMERGENCY MANAGEMENT COUNCIL ROSTER

Jurisdiction: BOROUGH OF LINCOLN PARK

County: MORRIS

NAME	WORKING TITLE	1	2	3
David Runfeldt	Emergency Management Coord.	X		
Joseph Zammit	Dep. EMC/DPW/CERT Co-Manager		X	

Joseph Zammit	Training Officer		X	
Nick Pappas	Operations Officer			X
Rick Beyer	Logistics Officer/DPW		X	
Fabiana Monteiro Mello	Finance Officer		X	
Anthony Simone	Police Chief		X	
Nicholas Cifelli	Fire Director			X
Beth Anderson	LPEMS			X
Janet Cassidy	Shelter Director			X
Kevin Reardon	Deputy Shelter Director			X
Kathy Skrobala	Health Officer		X	
Dina Valente	OEM Secretary/Utilities Liaison		X	
Kevin McNeil	RACES Radio Operator			X
Joe Fede	Fire Chief			X
Anthony Simone	Communications		X	
David Runfeldt	Mayor	X		
James Wild	Council Member	X		
Chris DiLorenzo	Borough Attorney		X	
Michael Meyer	Board of Education			X
Brielle Runfeldt	Volunteer/Emergency Hotline Coordinator			X
Perry Mayers	Public Information Officer		X	

1. Elected Officials
2. Borough Employees
3. Emergency Management Volunteers

RESOLUTION R21-40

**BOROUGH OF LINCOLN PARK
RESOLUTION AUTHORIZING THE BOROUGH TO RENEW ITS MEMBERSHIP IN LOCAL
PURCHASING COOPERATIVES**

WHEREAS, the Borough of Lincoln Park, pursuant to N.J.S.A. 40:11-11(5) and N.J.A.C. 5:34-7.1 et seq., has availed itself of the right to purchase materials, supplies, and equipment under contracts for such materials, supplies and equipment entered into under the Somerset County Cooperative Pricing System, the Educational Services Commission of New Jersey Cooperative, the Cooperative Pricing Council of the County of Morris, and the Cranford Police Cooperative Pricing System; and

WHEREAS, it is desirable from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Somerset County Cooperative Pricing System, the Educational Services Commission of New Jersey Cooperative, the Cooperative Pricing Council of the County of Morris, and the Cranford Police Cooperative Pricing System without the necessity of advertising for bids or in the cases where no bids have been received; and

WHEREAS, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under the Somerset County Cooperative Pricing System, the Educational Services Commission of New Jersey Cooperative, the Cooperative Pricing Council of the County of Morris, and the Cranford Police Cooperative Pricing System with cooperative vendors;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park, County of Morris, and State of New Jersey hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under the Somerset County Cooperative Pricing System, the Educational Services Commission of New Jersey Cooperative, the Cooperative Pricing Council of the County of Morris, and the Cranford Police Cooperative Pricing System.

BE IT FURTHER RESOLVED, that the duration of this authorization shall be from January 1, 2021 to December 31, 2021, or upon the expiration of the vendor’s contract, whichever occurs first.

RESOLUTION R21-41

**BOROUGH OF LINCOLN PARK
RESOLUTION AUTHORIZING THE BOROUGH TO RENEW ITS MEMBERSHIP IN NATIONAL
PURCHASING COOPERATIVES**

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods, or to contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process, in which other states participate, whenever it is determined to be the most cost-effective method of procurement; and

WHEREAS, the nationally-recognized Sourcewell Cooperative Pricing System, hereafter referred to as "Sourcewell," Omnia Partners Public Sector Cooperative Purchasing Program, hereafter referred to as Omnia, and the Houston-Galveston Area Council of Governments Cooperative Purchasing Program, hereafter referred to as H-GAC Cooperative Purchasing Program, have offered voluntary participation in their national cooperative purchasing agreements for the purchase of goods and services; and

WHEREAS, it may be necessary from time to time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into under Sourcewell, Omnia, and the H-GAC Cooperative Purchasing Program with cooperative vendors;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of Borough of Lincoln Park, County of Morris, State of New Jersey as follows:

1. That the governing body of the Borough of Lincoln Park hereby authorizes purchases made by the Borough of Lincoln Park through several municipal departments under a contract or contracts for materials, supplies or equipment entered into under Sourcewell, Omnia, and the H-GAC Cooperative Purchasing Program.
3. That the duration of this authorization shall be from January 1, 2021 to December 31, 2021, or upon the expiration of the vendor's contract, whichever occurs first.
2. The Borough shall be responsible to ensure that the goods and or services procured through Sourcewell, Omnia, and the H-GAC Cooperative Purchasing Program comply with all applicable laws of the State of New Jersey, Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

RESOLUTION R21-42

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE
CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the Borough of Lincoln Park, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and,

WHEREAS, the Borough of Lincoln Park has the need on a timely basis to purchase goods or services utilizing State contracts; and,

WHEREAS, the Borough of Lincoln Park intends to enter into contracts with State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Lincoln Park authorizes the Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Lincoln Park, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of this authorization shall be from January 1, 2021 to December 31, 2021, or upon the expiration of the vendor's contract, whichever occurs first.

RESOLUTION R20-43

WHEREAS, there exists a need for **Information Technology Consulting and Management Services** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2021 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Competitive Contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service will exceed \$17,500.00; and

WHEREAS, the Borough has agreed to retain **Quikteks, LLC**, located at 373 E Route 46, Fairfield, New Jersey to provide the necessary Information Technology Consulting and Management Services for a contract term of one (1) year, expiring December 31, 2021 as specifically outlined in the Agreement between the Borough and the Quikteks, LLC, at the rate of \$2,800 per month, plus \$276.50 per month for Anti-Virus protection services, and \$375 per month for Off-Site Data Backup for a total cost of \$3,451.50 per month; and

WHEREAS, **Quikteks, LLC** has more than 20 years of experience in Information Technology Consulting and Management Services and has provided Information Technology Consulting and Management Services successfully and professionally to the Borough of Lincoln Park for the last seven years; and

WHEREAS, **Quikteks, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Quikteks, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Quikteks, LLC** from making any such reportable contributions through the term of the contract which shall run through December 31, 2021; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a contract with **Quikteks, LLC** as described herein and at a cost not to exceed \$60,000 for the calendar/fiscal year 2021 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded in accordance with N.J.S.A. 40A:11-4.5 (Competitive Contracting) of the Local Public Contracts Law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R21-44

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES
CONTRACT TO THE BUZAK LAW GROUP, LLC TO PERFORM
LEGAL SERVICES AS TAX APPEAL COUNSEL**

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL TAX APPEAL COUNSEL** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2021 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, **The Buzak Law Group, LLC** located at 150 River Road, Suite N4, Montville, New Jersey 07045 has submitted a proposal to provide Legal Services as Tax Appeal Counsel for a contract term of one (1) year, expiring December 31, 2021, at the hourly billing rate of \$170.00 per hour; and

WHEREAS, **The Buzak Law Group, LLC** has more than 37 years of experience in the area of municipal law and has successfully provided expert tax appeal legal services to the Borough of Lincoln Park for more than 12 years; and

WHEREAS, **The Buzak Law Group, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **The Buzak Law Group, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **The Buzak Law Group, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **The Buzak Law Group, LLC** as described herein and at a cost not to exceed \$30,000 for the calendar/fiscal year 2021 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R21-44A

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO THE BUZAK LAW GROUP, LLC TO PERFORM LEGAL SERVICES AS SPECIAL COUNSEL IN AFFORDABLE HOUSING AND OTHER MATTERS

WHEREAS, there exists a need for the Professional Services of a **SPECIAL COUNSEL FOR AFFORDABLE HOUSING AND OTHER MATTERS** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2021 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, **The Buzak Law Group, LLC** located at 150 River Road, Suite N4, Montville, New Jersey 07045 has submitted a proposal to provide Legal Services as Special Counsel in Affordable Housing and Other Matters for a contract term of one (1) year, expiring December 31, 2021, at the hourly billing rate of \$170.00 per hour; and

WHEREAS, **The Buzak Law Group, LLC** has more than 37 years of experience in the area of municipal law and has successfully provided expert legal services in the area Affordable Housing and other related matters to the Borough of Lincoln Park for more than 12 years; and

WHEREAS, **The Buzak Law Group, LLC** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **The Buzak Law Group, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **The Buzak Law Group, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **The Buzak Law Group, LLC** as described herein and at a cost not to exceed \$10,000 for the calendar/fiscal year 2021 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R21-45

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO WIELKOTZ & COMPANY TO PROVIDE MUNICIPAL AUDITOR SERVICES

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL AUDITOR** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2021 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, Wielkotz & Company, 401 Wanaque Avenue, Pompton Lakes, NJ 07442 has submitted a proposal to provide Municipal Auditor services for a contract term of one (1) year, expiring December 31, 2021, for a flat Annual Audit fee of \$33,150 and hourly billing rates of \$150.00 to \$175.00 per hour for additional services; and

WHEREAS, Wielkotz & Company has more than 50 years of experience in Municipal Auditing, represents over 50 NJ municipalities and county governments, and has successfully provided expert auditing services to the Borough of Lincoln Park for over 16 years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **Wielkotz & Company** based upon the expertise of **Wielkotz & Company** in Municipal Auditing, extensive Municipal Auditing experience, and competitive cost proposal; and

WHEREAS, Wielkotz & Company has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Wielkotz & Company** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Wielkotz & Company** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **Wielkotz & Company** as described herein and at a cost not to exceed \$40,000 for the calendar/fiscal year 2021 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R21-46

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO PHOENIX ADVISORS, LLC TO PROVIDE INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD AND A CONTINUING DISCLOSURE AGENT SERVICES

WHEREAS, there exists a need for the Professional Services of an **INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD AND A CONTINUING DISCLOSURE AGENT** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2021 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, the Bond Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements (CDA's) in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, but for the execution of the CDA's, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and

WHEREAS, in order to ascertain its compliance with various CDA's executed in conjunction with the issuance of bonds, the Bond Issuer must codify the requirements stipulated in those various CDA's and compare those requirements with its filings and correct any deficiencies; and

WHEREAS, rules and regulations promulgated by the Securities and Exchange Commission restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

WHEREAS, it is beneficial to retain assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDA's and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

WHEREAS, the expenses for said services is not expected to exceed \$17,500.00, therefore the requirements of N.J.S.A. 19:44A-20.5 (Pay-to-Play Legislation) do not apply.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lincoln Park, County of Morris and state of New Jersey as follows;

The Agreement between the Borough and:

PHOENIX ADVISORS, LLC, 4 WEST PARK STREET, BORDENTOWN, NJ 08505

CONTINUING DISCLOSURE AGENT SERVICE:

\$1,050 – base fee (for up to three (3) outstanding issues), plus \$100 for each additional outstanding obligation, if filings are required.

\$450 per issue set-up charge, discounted to \$200 if Phoenix Advisors serves as Municipal Advisor on the transaction.

\$250 for each Event filing we make under the SEC's Event Disclosure Rule. Phoenix Advisors will waive this fee if engaged as Municipal Advisor on a transaction that involves such Event filing.

AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD:

There is no fee charged by Phoenix Advisors for being designated as Independent Registered Municipal Advisor.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R21-48

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO ANDERSON & DENZLER ASSOCIATES, INC. TO

PROVIDE WATER SUPPLY AND WASTEWATER OPERATOR SERVICES

WHEREAS, there exists a need for a Water Supply and Wastewater Operator licensed pursuant to N.J.S.A. 58:11-64, et seq., and the Rules and Regulations promulgated by the Department of Environmental Protection for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2021 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service will exceed \$17,500.00; and

WHEREAS, Anderson & Denzler Associates, Inc., 519 Ridgedale Avenue, East Hanover, NJ 07936 has submitted a proposal to provide Water Supply and Wastewater Operator services for a contract term of one (1) year, expiring December 31, 2021, at monthly rate of \$1,300 per month for Water System Operator Services and \$510 per month for Sewer System Operator services; and

WHEREAS, work performed beyond the scope of the duties outlined in the proposal, as directed by the Borough, will be billed on a per diem basis as follows; Principal Engineer \$181.70 per hour, Professional Engineer \$166.80 per hour, Engineer \$117.90 per hour, Senior Designer \$126.40 per hour, Land Surveyor, \$135.10 per hour, Design Draftsman \$100.40 per hour, Inspector \$95.70 per hour, Draftsman \$72.20 per hour, 2-Man Field Crew \$190.30 per hour, 3-Man Field Crew \$224.20 per hour; and

WHEREAS, Anderson & Denzler Associates, Inc. possesses the required licenses under N.J.S.A. 58:11-64, et seq. for the operation of the Borough's Water Supply and Wastewater activities; and

WHEREAS, Anderson & Denzler Associates, Inc. was established in New Jersey in 1955 has more than 6 decades of experience in Municipal Civil Surveying and Engineering; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **Anderson & Denzler Associates, Inc.** based upon **Anderson & Denzler Associates, Inc.** expertise and experience in Municipal Water Supply and Wastewater Operations, and competitive cost proposal; and

WHEREAS, Anderson & Denzler Associates, Inc. has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Anderson & Denzler Associates, Inc.** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Anderson & Denzler Associates, Inc.** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **Anderson & Denzler Associates, Inc.** as described herein and at a cost not to exceed \$35,000 for the calendar/fiscal year 2021 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R21-49

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO IZENBERG APPRAISAL ASSOCIATES TO PROVIDE MUNICIPAL APPRAISER SERVICES

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL APPRAISER** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2021 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, **Izenberg Appraisal Associates**, 205 Main Street, Chatham, NJ 07928 has submitted a proposal to provide Municipal Appraiser services for a contract term of one (1) year, expiring December 31, 2021 at the following rates:

- 1) \$150.00 / Municipal Hourly Rate
 - 2) \$2,500 Preliminary Evaluations
 - 3) \$3,500 Commercial Tax Court Appraisal Report
 - 4) \$100 / Line – Class 4 Revaluation Review
 - 5) \$1000 / Line – Class 4 Revaluation
 - 6) \$100.00 / Municipal Hourly Rate for Staff
- ; and

WHEREAS, **Izenberg Appraisal Associates** has more than 30 years of experience in Municipal Condemnation and Property Tax Assessments, represents over 50 NJ municipalities and other government entities, and has previously provided expert appraisal services to the Borough of Lincoln Park for over 11 years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **Izenberg Appraisal Associates** based upon the expertise of **Izenberg Appraisal Associates** in Municipal Appraisal services, extensive Municipal Appraisal experience, and competitive cost proposal; and

WHEREAS, **Izenberg Appraisal Associates** has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **Izenberg Appraisal Associates** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **Izenberg Appraisal Associates** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing

Agent enter into a professional services contract with **Izenberg Appraisal Associates** as described herein and at a cost not to exceed \$15,000 for the calendar/fiscal year 2020 without further authorization by the Borough Council

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **Izenberg Appraisal Associates** as described herein and;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R21-50

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DeCOTIIS, FITZPATRICK, and COLE, LLP TO PROVIDE LEGAL SERVICES AS MUNICIPAL REDEVELOPMENT COUNSEL

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL REDEVELOPMENT COUNSEL** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2021 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, 61 South Paramus Road, Paramus, NJ 07652, has submitted a proposal to provide Legal services for a contract term of one (1) year, expiring December 31, 2021, at the hourly billing rates of: \$195.00 per hour for the Attorneys, \$125.00 per hour for Law Clerks, and \$75 per hour for paralegals/legal assistants; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP was established in 1986 and has more than 30 years of extensive experience in the area of municipal government Redevelopment and Land Use and has successfully provided expert Redevelopment related legal services to the Borough of Lincoln Park for over five years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** based upon the extensive experience of **DeCotiis, Fitzpatrick and Cole, LLP** as well as their expertise in municipal government Redevelopment, and competitive cost proposal; and

WHEREAS, DeCotiis, Fitzpatrick and Cole, LLP has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DeCotiis, Fitzpatrick and Cole, LLP** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DeCotiis, Fitzpatrick and Cole, LLP** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DeCotiis, Fitzpatrick and Cole, LLP** as described herein and at a cost not to exceed \$15,000 for the calendar/fiscal year 2021 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R21-51

AUTHORIZING THE AWARD OF A CONTRACT TO COMMUNITY, GRANTS, PLANNING & HOUSING ("CGP&H") FOR HOUSING REHABILITATION SERVICES

WHEREAS, the Borough of Lincoln Park ("Borough") was granted a Judgment of Compliance and Repose with regard to the satisfaction of the Borough's affordable housing obligations on August 18, 2017 in the matter captioned In the Matter of the Application of the Borough of Lincoln Park for Declaratory Judgment, Superior Court of New Jersey, Morris County, Law Division, Docket No. MRS-L-1638-15; and

WHEREAS, the Judgment of Compliance and Repose requires the Borough to enter into a contract with a qualified program administrator for the purpose of administering a housing rehabilitation program for the Borough; and

WHEREAS, the Borough desires to retain Community, Grants, Planning & Housing ("CGP&H") located at 101 Interchange Plaza, Suite 301, Cranbury, New Jersey 08512 to provide housing rehabilitation services as specifically outlined in the October 2, 2017 Proposal submitted by CGP&H; and

WHEREAS, the services to be provided by CGP&H may be retained without competitive bidding because the proposal is below the bid threshold set forth in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Lincoln Park, County of Morris, State of New Jersey, they being the Governing Body thereof as follows:

1. The Borough of Lincoln Park ("Borough") hereby retains Community, Grants, Planning & Housing ("CGP&H") for the purpose of administering a housing rehabilitation program for the Borough as specifically outlined in the October 2, 2017 proposal submitted by CGP&H at a cost not to exceed \$10,000 for the calendar/fiscal year 2021 without further authorization by the Borough Council.

2. The Mayor and Borough Clerk, together with all appropriate officers, employees, professionals and staff of the Borough are hereby authorized and directed to take all steps necessary to effectuate the purposes of this Resolution.

4. This Resolution shall take effect immediately.

RESOLUTION R21-52

AUTHORIZING THE AWARD OF A CONTRACT TO PIAZZA ASSOCIATES, INC. FOR ADMINISTRATIVE AGENT SERVICES

WHEREAS, the Borough of Lincoln Park ("Borough") was granted a Judgment of Compliance and Repose with regard to the satisfaction of the Borough's affordable housing obligations on August 18, 2017 in the matter captioned In the Matter of the Application of the Borough of Lincoln Park for Declaratory Judgment, Superior Court of New Jersey, Morris County, Law Division, Docket No. MRS-L-1638-15; and

WHEREAS, the Judgment of Compliance and Repose requires the Borough to enter into a contract with an Administrative Agent for the purpose of administering and enforcing the affordability controls on affordable housing units in the Borough, as well as administering and enforcing the Borough's Affirmative Marketing Plan; and

WHEREAS, the Borough has agreed to enter into a new contract with its current Administrative Agent, Piazza Associates, Inc., 216 Rockingham Row, Princeton, New Jersey 08540 ("Piazza"), to provide the necessary Administrative Agent services; and

WHEREAS, the services to be provided by Piazza may be retained without competitive bidding because the \$400 per month proposal is below the bid threshold set forth in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Lincoln Park, County of Morris, State of New Jersey, they being the Governing Body thereof as follows:

1. The Borough of Lincoln Park ("Borough") hereby retains Piazza Associates, Inc. ("Piazza") for the provision Administrative Agent services for the purpose of administering and enforcing the affordability controls on all affordable housing units in the Borough, as well as administering and enforcing the Borough's Affirmative Marketing Plan, and as specifically outlined in the Agreement between the Borough and Piazza at a cost not to exceed \$7,500 for the calendar/fiscal year 2021 without further authorization by the Borough Council.
2. The Mayor and Borough Clerk, together with all appropriate officers, employees, professionals and staff of the Borough are hereby authorized and directed to take all steps necessary to effectuate the purposes of this Resolution.
3. This Resolution shall take effect immediately.

RESOLUTION R21-53

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO RICCI PLANNING, LLC TO PERFORM PROFESSIONAL PLANNING SERVICES AS MUNICIPAL PLANNER

WHEREAS, there exists a need for the Professional Services of a **MUNICIPAL PLANNER** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2020 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, RICCI PLANNING, LLC, 177 Monmouth Avenue, Atlantic Highlands, New Jersey 07716 has submitted a proposal to provide Professional Planning services for a contract term of one (1) year, expiring December 31, 2021, at the hourly billing rates of \$140.00 per hour; and

WHEREAS, RICCI PLANNING, LLC has more than 20 years of experience in Public Planning and has successfully and professionally provided planning services to the Borough of Lincoln Park since 2016; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **RICCI PLANNING, LLC** based upon **RICCI PLANNING, LLC'S** expertise in public planning, extensive public planning experience, and competitive cost proposal; and

WHEREAS, RICCI PLANNING, LLC has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **RICCI PLANNING, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **RICCI PLANNING, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **RICCI PLANNING, LLC** as described herein and at a cost not to exceed \$10,000 for the calendar/fiscal year 2021 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

RESOLUTION R21-55

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO NW FINANCIAL GROUP, LLC TO PROVIDE FINANCIAL CONSULTING SERVICES

WHEREAS, there exists a need for the Professional Services of a **FINANCIAL CONSULTANT** for redevelopment projects in the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2021 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, NW Financial Group, LLC, 2 Hudson Place, 3rd Floor, Hoboken NJ 07030 has submitted a proposal to provide Financial Consulting services for a contract term expiring December 31, 2021 at the following rate: \$200.00 per hour; and

WHEREAS, NW Financial Group's senior partner has more than 40 years of experience in Municipal Financial Consulting and has previously provided expert redevelopment services to numerous New Jersey Municipalities; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **NW Financial Group, LLC** based upon the expertise of **NW Financial Group, LLC** in municipal redevelopment finance, extensive financial consulting experience, and competitive cost proposal; and

WHEREAS, NW Financial Group, LLC has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **NW Financial Group, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **NW Financial Group, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **NW Financial Group, LLC** as described herein and at a cost not to exceed \$10,000 for the calendar/fiscal year 2021 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION R21-56

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO AGNOLI ENGINEERING, LLC TO PERFORM PROFESSIONAL ENGINEERING AND HYDROLOGIST SERVICES

WHEREAS, there exists a need for the services of a **Professional Engineer** to provide expert technical support in the area of Floodplain Management and the continuing development, maintenance, and coordination of the National Flood Insurance Program (NFIP) Community Rating System program (CRS) for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2021 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, AGNOLI ENGINEERING, LLC, 638A MAIN ROAD, TOWACO, NJ, 07082 has submitted a proposal to provide Professional Engineering and services for a contract term of one (1) year, expiring December 31, 2021, at the hourly billing rates of \$150.00 per hour; and

WHEREAS, AGNOLI ENGINEERING, LLC has more than 17 years of experience in Professional Engineering services and has successfully and professionally provided expert technical support in the area of Floodplain Management and the continuing development and maintenance of the Community Rating System program (CRS) to the Borough of Lincoln Park for the past 8 years; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **AGNOLI ENGINEERING, LLC** based upon **AGNOLI ENGINEERING, LLC'S** expertise in Floodplain Management and in the development, maintenance, and coordination of CRS programs and competitive cost proposal; and

WHEREAS, AGNOLI ENGINEERING, LLC has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **AGNOLI ENGINEERING, LLC** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **AGNOLI ENGINEERING, LLC** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **AGNOLI ENGINEERING, LLC** as described herein and at a cost not to exceed \$15,000 for the calendar/fiscal year 2021 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk..

RESOLUTION R21-57

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DMC ASSOCIATES, INC. LAND SURVEYOR TO PROVIDE PROFESSIONAL MUNICIPAL SURVEYING SERVICES

WHEREAS, there exists a need for **Professional Surveying Services** for the Borough of Lincoln Park, in the County of Morris, State of New Jersey, for the 2021 fiscal year, in accordance with the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et seq.) as a Non-Fair and Open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44-20.5; and

WHEREAS, Perry Mayers, Qualified Purchasing Agent for the Borough of Lincoln Park, has determined that the value of the service may exceed \$17,500.00; and

WHEREAS, DMC Associates, Inc. Land Surveyor 211 Main Street, Butler, NJ 07405 has submitted a proposal to provide Municipal Appraiser services for a contract term of one (1) year, expiring December 31, 2021 at the following rates:

Professional Land Surveyor (PLS)	\$125.00 per hour
Senior Survey Analyst.....	\$ 90.00 per hour
Field crew Rate.....	\$185.00 per hour
AutoCAD Tech.....	\$ 80.00 per hour
Planning Board/Board of Adjustment Applications Review.....	\$125.00 per hour

; and

WHEREAS, DMC Associates, Inc. Land Surveyor has an established reputation in the field of Municipal Surveying and Tax Map preparation and has previously provided expert surveying services to the Borough of Lincoln Park since 2009; and

WHEREAS, the Borough Council finds and concludes that it would be in the best interest of the Borough of Lincoln Park to enter into a professional services contract with **DMC Associates, Inc. Land Surveyor** based upon the expertise, specialized abilities, and resources of **DMC Associates, Inc. Land Surveyor** in Professional Municipal Surveying Services, extensive Professional Municipal Surveying experience, and competitive cost proposal; and

WHEREAS DMC Associates, Inc. Land Surveyor has completed and submitted a Political Contribution Disclosure Form, Stockholder Disclosure Certification, and a Business Entity Disclosure Certification which certifies that **DMC Associates, Inc. Land Surveyor** has not made any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing the elected officials of the Borough of Lincoln Park in the previous one year period, pursuant to P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq., and/or Lincoln Park Borough Ordinance 9-15, and that the contract will prohibit **DMC Associates, Inc. Land Surveyor** from making any such reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Borough of Lincoln Park has certified, in accordance with N.J.A.C. 5:30(a)(1), that sufficient funds will be available for said purpose in the 2021 budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids, and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park authorizes and directs that the Mayor, Borough Administrator, and/or Purchasing Agent enter into a professional services contract with **DMC Associates, Inc. Land Surveyor** as described herein and at a cost not to exceed \$50,000 for the calendar/fiscal year 2021 without further authorization by the Borough Council;

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to cause notice to be published in the official newspaper of the Borough of Lincoln Park stating the nature, duration, service, and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

Seise: Please call the Roll.

Yes: Council Members: Antonetti, Gemian, Moeller, Ross, Thompson, Wild, and Seise
No: None
Absent: None
Abstain: None

The Resolutions were Adopted.

XI. PUBLIC HEARING:

Council President Seise asked for a Voice Vote. The Public Hearing was Opened.

Moeller: So Moved.

Ross: Second

Councilwoman Thompson: Seeing no one wishing to speak, I move we Close the Public Hearing.

Moeller: Second

XII. ADJOURNMENT:

Seise: Motion to Adjourn.

Thompson: So Moved

Gemian: Second

Seise: All in Favor, the Council responded as Aye.

There being no further business to come before the Council the Re-Organization Meeting of January 4, 2020 was adjourned at 8:22 PM.

Council President, Andrew Seise

Municipal Clerk, Cynthia L. Sloane, RMC