Borough of Lincoln Park
34 Chapel Hill Road
Water/Sewer Department
Lincoln Park, NJ 07035 - 1902
Telephone: 973-694-6100 – Fax: 973-270-2064

WATER & SEWER UTILITY BILLING
eBILL NOTIFICATION AUTHORIZATION / CANCELLATION AGREEMENT

Effective immediately, I hereby authorize the Borough of Lincoln Park to notify me quarterly of my water/sewer bill by use of "**eBill Notification**." The process will generate an email when my current bill is available for viewing on www.lincolnpark.org under the appropriate link. The current charges, usage, reading date, and due date will be available and this will be the only notification of billing I receive. If payment is not received by the due date, friendly reminders and shut-off notices will continue to be mailed to the address on file via the US Postal Service.

I understand that it is my responsibility to update my email and mailing address with the Borough whenever a change occurs. Negligence on my part will in no way relieve me of the responsibility of paying the bill by the due date to avoid penalty and interest charges. **I understand that signing up for eBills I will no longer receive the paper bill in the mail.**

This authorization will be kept on file and remain in effect until your email address provided no longer accepts eBills or the authorization is revoked by the account holder.

HOMEOWNER INFORMATION

FIRST NAME	LAST NAME
MAILING ADDRESS	CITY/STATE/ZIP
PHONE:	EMAIL:

(RENTAL PROPERTIES) **OWNER** ☐ **TENANT** ☐

_____
ACCOUNT NUMBER

_____ _____
SIGNATURE DATE

To CANCEL eBill notification, please complete and return
Please cancel eBill notification for account #: _____

Effective Date:_____

Signature: _____

Return by FAX: 973-270-2064 | EMAIL: WATER@bolp.org
USPS: Borough of Lincoln Park, 34 Chapel Hill Road Attn: Water/Sewer Dept.
DROP-OFF: Finance office or 24/7 in the payment box outside the community room
Call (973) 694-6100 ext 2057 for further assistance