

LAND DEVELOPMENT REVIEW

17 Attachment 1

Borough of Lincoln Park

Checklist for General Information  
(to be submitted with every application)

Case # \_\_\_\_\_ (to be filled in by Borough)

Date \_\_\_\_\_ Review Date \_\_\_\_\_ Status \_\_\_\_\_

Property Address \_\_\_\_\_

Applicant \_\_\_\_\_

Owner \_\_\_\_\_

Paper Documentation	Provided			Remarks
	Yes	No	N/A	
1. Three copies of Standard Development Application form, fully and properly filled out. (Note: 15 copies are due to the Board Secretary at the time the application is deemed complete, and same are to be provided not less than 10 days prior to the date of the scheduled Board meeting.)				
2. Certification of taxes and Borough water/sewer paid to date from Tax Collector (dated not more than 30 days from date of submission).				
3. Three copies of Morris County Planning Board applications (all development except site plans of less than 1 acre and properties not located on a county road).				
4. Fees:				
A) Application.				
B) Escrow.				
5. Ownership interest disclosure statement, per N.J.S.A. 40:55D, if the corporation or partnership is applying to the Planning Board, Zoning Board of Adjustment or to the governing body if it:				
A) Subdivides a parcel of land into 6 or more lots.				
B) Applies for a variance to construct a multiple dwelling of 25 or more family units.				
C) Seeks approval for a site to be used for commercial purposes.				
6. Statement as to whether the premises in question is or is not serviced by municipal water and sewer systems.				

LINCOLN PARK CODE

Paper Documentation	Provided			Remarks
	Yes	No	N/A	
7. Certificate from Health Department approving sanitary facilities, if property is not served by public water and/or sewer system.				
8. Certified list, as provided by the Borough Tax Assessor, of property owners within 200 feet (dated not more than 30 days from date of submission).				
9. Three copies of all plans, surveys, architectural drawings and/or support documents, as hereinafter required, properly signed/sealed as appropriate. All such plans, surveys, architectural drawings and/or support documents shall be no larger in dimension than 24" x 36".  (Note: 15 copies are due to the Board Secretary at the time the application is deemed complete, and same are to be provided not less than 10 days prior to the date of the scheduled Board meeting. Further, 3 sets of such plans, surveys, architectural drawings and/or support documents shall be full size, while the remaining 12 sets of such plans, surveys, architectural drawings and/or support documents shall be reduced, if required, so as to be no larger than 11" x 17" and shall contain a graphic scale on each sheet/page.)				
10. Completed TBSA application form.				
11. Owner's consent (if applicant is not an owner).				
12. Three copies of a slopes map as required pursuant to the requirements and parameters of § 17-18.1, Regulations for steep slopes. Such slopes map shall be no larger in dimension than 24" x 36".  (Note: 15 copies are due to the Board Secretary at the time the application is deemed complete, and same are to be provided not less than 10 days prior to the date of the scheduled Board meeting. Further, 3 sets of such slopes map shall be full size, while the remaining 12 sets of such slopes map shall be reduced, if required, so as to be no larger than 11" x 17" and shall contain a graphic scale on each sheet/page.)				